



FOOD VENDOR PERMIT APPLICATION

ICE CREAM

(Per Chapter 213 of the Code of Ordinances in the City of Cortland, NY)

Name of Business Owner: _____

Address: _____

Phone #: _____

Will a propane tank, heat-producing device, or open flame be used? Yes No

LICENSE FEE: Mobile Ice Cream Vendor \$400.00

Requirements for issuance of the license:

- (a) The vendor **must have a valid permit to operate issued by the Cortland County Health Department;**
- (b) Applicant must submit a **comprehensive general liability insurance policy** in a form acceptable to the Corporation Counsel, including products liability and bodily and property damage, insuring the City of Cortland and the applicant from all claims from damage to property or bodily injuries including death which may arise out of any license or permit issued herewith; such insurance shall provide coverage of not less than \$1,000,000.00 single limit during the term of the license and shall provide that the policy shall not be terminated or cancelled without thirty (30) days written notice to the City Clerk;
- (c) Applicant must submit written approval from the Fire Chief in the event a propane tank heat-producing device or open flame is to be used in conjunction with the applicant's food vending;
- (d) Applicant must submit proof that the NYS Department of Taxation and Finance has issued a "Certificate of Authority" to the applicant for the collection of sales tax in connection with the applicant's vending operation; furthermore, if the applicant held a license for the previous year, applicant shall, at the request of the City Clerk, submit with the application for the new license, copies of all sales tax returns filed with NYS Department of Taxation and finance for the previous twelve (12) months;
- (e) **By signing below, the business owner agrees to indemnify and save harmless the City of Cortland,** it's agents, officers and employees thereof, from all claim suits or actions of every name or description brought against the City, its officers, employees or agents, on an account of sustained or alleged to be sustained by any person or persons arising out of the license issued here or in any permit granted to the applicant to vend in the City.

X _____
Signature of person(s) appearing before the Notary

State of New York County of _____

On this _____ day of _____

before me came _____, to me known to be the individual(s)
Described in and who executed the foregoing instrument and acknowledged that he/she/they executed the same.

X _____
Notary Public Signature
Stamp/Seal

Rules and regulations for ice cream trucks

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License is valid for one calendar year and expires on December 31st unless sooner revoked

Rules and regulations for ice cream trucks

(Per Chapter 213-15 of the Code of Ordinances in the City of Cortland, NY)

- (a) Required all licenses within Charter for food vendors (Chapter 213): health, general liability, etc.
- (b) Vendor is not allowed to have more than two vehicles licensed at any time.
- (c) Vendor is not allowed to have at any time more than two vehicles operating within City limits.
- (d) May not operate during the period from one hour after sunset to one hour after sunrise during any weekday, or on Sundays.
- (e) Vendor is prohibited from interfering with pedestrian or vehicle traffic in the City of Cortland.
- (f) Cannot be within 500 feet of any school property between 1/2 hour prior to start of school day and 1/2 hour after dismissal at end of the school day.
- (g) Cannot be within 500 feet of any standing establishment selling ice cream as its primary product.
- (h) All persons driving must be 18 years of age and have proof of driver's license.
- (i) Wherever vehicle sells product it is owner's responsibility to make sure there is no litter (papers, wrappings, any other debris or refuse) from the conduct of business.
- (j) Sound system may be used (a jingle that customers associate with); but no verbal announcements.
- (k) Vendor while conducting business on public streets is required to take precautions in making sure any pedestrian is protected from being struck by another vehicle.
- (l) Vendor while being able to travel and sell product must obey all motor vehicle laws.

Operating Permit (If yes above)

CCHD Permit

Fire Chief Approval

Liability Insurance

Notarized Statement of Indemnification

Tax Certificate