

**CITY OF CORTLAND
BOARD OF FIRE COMMISSIONERS
MONTHLY MEETING
Thursday, November 09th, 2023, 5:15 p.m.
Meeting @ Armory**

MINUTES

The regular monthly meeting of the City of Cortland Board of Fire Commissioners was called to order at 17:15 hours by Chairperson Bonnie Heath.

Commissioners Present: Chairperson Bonnie Heath, Vice-Chair Paul Quinlan, Commissioner Chris Hotchkiss, and Commissioner Dale Saddlemire.

Attendees: Fire Chief Wayne Friedman, Deputy Chief Derek Reynolds

Pledge of Allegiance

Minutes: The October 2023 meeting minutes were presented. Motion made by Commissioner Saddlemire, seconded by Vice-Chair Quinlan, to accept October minutes. All in favor. Motion carried.

Sick Leave Report: The October 2023 sick leave report presented. Motion made by Commissioner Hotchkiss, seconded by Commissioner Saddlemire to accept sick report as presented. All in favor. Motion carried.

Financial Report: Reviewed October credit card purchases. Verified purchases.

Budget Status Report: Fire and Code budget reports were received and filed for current year to date. Motion made by Commissioner Hotchkiss, seconded by Vice-Chair Quinlan to accept report. All in favor. Motion carried.

Fire Chief's Report:

- Working on an Austerity budget
- All operational lines positive
- Union Contract tentative agreement for 2 years
- Begin search for new commissioner

Deputy Chief's Report:

- Asbestos abatement November 15-17 for HQ first floor hallway
- Apparatus are all set. Will split between Armory and Station 2 during asbestos abatement
- 2 Trunk-or-Treats were done. The first had 150-200 kids, second had 2,500-3,000 kids
- In October, we did multiple Fire Safety presentations at several schools
- Friday after Thanksgiving will be the tree lighting at Court House Park
- Smith School November 16, volunteers possibly participating in community outreach
- December will have Midnight on Main
- December 17 will be Here Comes Santa ride

Battalion Chief:

Volunteer Deputy Chief Charles Sherman Report: Not Present

The Cortland Crown Company Report by Dannie Reynolds: Not Present

Volunteer Membership Coordinator Greg Maxwell's Report: Not Present

- Corey McNaughton starting training and orientation

Old Business:

- Battalion Chief will come out of union in the new contract
- MTO position – Captain Fox will continue temporarily until position filled, which will require M.O.U. for contract.

New Business:

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Meeting Adjourned at 17:40 hours.

Minutes taken by:

Nicole Bennett

Administrative Assistant