

**CITY OF CORTLAND  
BOARD OF FIRE COMMISSIONERS  
MONTHLY MEETING  
Thursday, October 12th, 2023, 5:15 p.m.  
Meeting @ Armory**

*MINUTES*

The regular monthly meeting of the City of Cortland Board of Fire Commissioners was called to order at 17:15 hours by Chairperson Bonnie Heath.

Commissioners Present: Chairperson Bonnie Heath, Vice-Chair Paul Quinlan, and Commissioner Dale Saddlemire. Commissioner Chris Hotchkiss is excused

Attendees: Deputy Chief Derek Reynolds

Pledge of Allegiance

Minutes: The September 2023 meeting minutes were presented. Motion made by Commissioner Saddlemire, seconded by Vice-Chair Quinlan, to accept September minutes with one spelling correction. All in favor. Motion carried.

Sick Leave Report: The September 2023 sick leave report presented. Motion made by Vice-Chair Quinlan, seconded by Commissioner Saddlemire to accept sick report as presented. All in favor. Motion carried.

Financial Report: Reviewed September credit card purchases. Verified purchases. Motion made by Vice-Chair Quinlan, seconded by Commissioner Saddlemire to accept report. All in favor. Motion carried.

Budget Status Report: Fire and Code budget reports were received and filed for current year to date.

Fire Chief's Report: Not Present, given by Deputy Chief Reynolds

- Received a \$4,000+ check for HazMat
- Budget is on track
- End of September we had two new hires: Thomas Mulhern and Chelsea O'Donnell
- Friday the 20<sup>th</sup> we have a live fire
- October 7<sup>th</sup> was Open House. Had good turnout despite bad weather
- Trunk or Treat is on the 28<sup>th</sup> of this month, we have 22 vendors so far
- Paramedic Program is half way through their first semester, all have done well on their midterms
- Budget hearing is October 24th

Deputy Chief's Report: Part of Chief's report

Battalion Chief:

Volunteer Deputy Chief Charles Sherman Report: Not Present

The Cortland Crown Company Report by Dannie Reynolds: Not Present

Volunteer Membership Coordinator Greg Maxwell's Report: Not Present

Old Business:

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New Business:

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Meeting Adjourned at 17:38 hours.

Minutes taken by:

Nicole Bennett

Administrative Assistant