



City Council Minutes  
The City of Cortland  
**August 17, 2021**

Council Meeting #16  
**August 17, 2021**  
Via City Hall  
7:00 PM

Present: Councilperson John Bennett, Kat McCarthy, Katy Silliman, Bruce Tytler, Bill Carpenter, Jackie Chapman Thomas Michales

Excused: Mayor Brian Tobin, Councilperson Troy Beckwith,

Staff Present: Corporation Counsel Ric VanDonsel, Police Chief Sandy, Fire Chief Wayne Friedman, City Clerk Raymond A. Parker, Confidential Secretary Devon Rainbow

**Public Hearing: regarding potential changes to the City's Zoning Code.**

Councilperson Bennett opened the public hearing at 7:01pm.

No one was present to speak

Councilperson Bennett closed the public hearing at 7:02pm.

**Public Hearing on Executive Order.**

Councilperson Bennett opened the public hearing at 7:02pm.

Councilperson Bennett read the Executive Order

Chief Sandy spoke in regards to the 9/11 memorial they are having. The committee has already begun planning to meet the requirements for the Executive Order. People will be encouraged to view the event from home.

Councilperson Bennett closed the public hearing at 7:09pm.

**Regular Session:**

Councilperson John Bennett called the sixteenth Common Council meeting of the year to order at 7:09 PM.

**Pledge of Allegiance**

**Public Comments:**

No one was present to speak

**Resolution #219 of 2021** – Resolution to approve minutes from August 3, 2021 meeting.

Motioned by: Councilperson Carpenter  
Seconded by: Councilperson Chapman

Approved: Ayes – 6  
Nays – 0

**Resolution #220 of 2021** – Resolution to approve the Mayor’s Executive Order.

Motioned by: Councilperson Silliman  
Seconded by: Councilperson Tytler

Approved: Ayes – 6  
Nays – 0

**Resolution #221 of 2021** – Resolution to approve the Special event application along with all other required applications for “The Chamber Open House Bash” on September 23, 2021 from 4Pm – 7PM.

A motion was made to amend the resolution to include the need for a COVID safety plan.

Motioned by: Councilperson Carpenter  
Seconded by: Councilperson Chapman

Approved: Ayes – 6  
Nays – 0

Motioned by: Councilperson Tytler  
Seconded by: Councilperson Carpenter

Approved: Ayes – 6  
Nays – 0

**Resolution #222 of 2021** – Resolution to hire a substitute Crossing Guard.

Motioned by: Councilperson Silliman  
Seconded by: Councilperson Tytler

Approved: Ayes – 6  
Nays – 0

**Resolution #223 of 2021** – Resolution to lift the hiring freeze in the Police Department for a substitute Crossing Guard.

Motioned by: Councilperson Michales  
Seconded by: Councilperson Carpenter

Approved: Ayes – 6  
Nays – 0

**Resolution #224 of 2021** – Resolution to lift the hiring freeze and fill a recent Sewer Heavy Equipment Operator at the DPW. This post was opened up by a lateral move from a DPW employee moving over to the Water Department to fill the Water Distribution Maintenance Worker position.

Motioned by: Councilperson Tytler  
Seconded by: Councilperson Michales

Approved: Ayes – 6  
Nays – 0

**Item #5** – Discussion and set a date for a public hearing regarding E203 and increasing the number of members on Police commission.

A date was set for the next Council meeting on September 7, 2021.

**Item #6** – Set a date for a public hearing on making Valleyview Drive an all way stop at the entrance to the Cortland JR. Sr. High school.

A date was set for the next Council meeting on September 7, 2021.

**A motion was made to enter into Executive Session regarding labor negotiations**

Motioned by: Councilperson Carpenter  
Seconded by: Councilperson Silliman

Approved: Ayes – 6  
Nays – 0

**A motion was made to exit out of Executive Session**

Motioned by: Councilperson Carpenter  
Seconded by: Councilperson Silliman

Approved: Ayes – 6  
Nays – 0

**Resolution #225 of 2021** – Resolution to approve the tentative agreement with the CPFFA.

Motioned by: Councilperson Chapman  
Seconded by: Councilperson Tytler

Approved: Ayes – 6  
Nays – 0

**Adjournment**

Motioned by: Councilperson Michales  
Seconded by: Councilperson Carpenter

Approved: Ayes – 6

Nays – 0

**I, RAYMOND A. PARKER, CITY CLERK FOR THE CITY OF CORTLAND, NEW YORK, DO HEREBY CERTIFY THAT SAID RESOLUTIONS WERE ADOPTED BY THE COMMON COUNCIL AT A REGULAR MEETING OF THE COMMON COUNCIL OF THE CITY OF CORTLAND, HELD ON THE 17<sup>th</sup> DAY IN AUGUST 2021. I FURTHER CERTIFY THE FOREGOING RESOLUTIONS WERE PRESENTED TO THE MAYOR IN THE TIME REQUIRED FOR HIS CONCURRENCE IN ADOPTION OR REJECTION BY VETO POWER.**

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**RAYMOND A. PARKER, CITY CLERK**

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**MAYOR BRIAN TOBIN**