

**CITY OF CORTLAND  
BOARD OF FIRE COMMISSIONERS  
MONTHLY MEETING  
Thursday, June 9, 2022, 5:15 p.m.  
Meeting @ Armory**

***MINUTES***

The regular monthly meeting of the City of Cortland Board of Fire Commissioners was called to order at 1713 hours by Chairperson Bonnie Heath.

Commissioners Present: Chairperson Bonnie Heath, Vice-Chair Paul Quinlan, Commissioner Dale Saddlemire, Commissioner Chris Hotchkiss, Commissioner Bill Starr

Attendees: BOE President Dannie Reynolds, Membership Coordinator Greg Maxwell, Fire Chief Wayne Friedman, Deputy Chief Michael Ten Kate, Battalion Chief Derek Reynolds.

Pledge of Allegiance

Minutes: The May 2022 meeting minutes were presented. Motion made by Commissioner Starr, seconded by Vice-Chair Quinlan to accept minutes. All in favor. Motion Carried.

Sick Leave Report: The May 2022 sick leave report was presented. Motion made by Commissioner Saddlemire, seconded by Commissioner Hotchkiss to accept sick report as presented. All in favor. Motion Carried.

Financial Report: Reviewed May credit card purchases. Verified purchases. Motion made by Commissioner Starr, seconded by Vice-Chair Quinlan to accept report as presented. All in favor. Motion Carried.

Budget Status Report was received and filed for current year to date for Code and Fire Budget.

Fire Chief's Report:

- Had ceremony for 2 graduates. They have in house training for 4-6 weeks
- Ground ladder testing done, hoses tested
- Next year budget development soon.
- Code is working on abandoned buildings
- PESH violation cleared. There will be a consultation for HQ, Station 2, and the armory on Thursday, June 16.

Deputy Chief Ten Kate Report:

- SCBA testing ongoing and going well
- 232 has new springs
- Battalion Chief has new vehicle
- Old B/C vehicle needs new engine – covered under warranty

Battalion Chief Derek Reynolds:

- Held touch-a-truck, had about 30 vehicles and 2,500 people attend
- Firefighter for a day camp is on July 22<sup>nd</sup>-23<sup>rd</sup>. already at 75% capacity with no PR
- The Volunteer Firefighters have been participation with calls and other details

Volunteer Deputy Chief: Not present

BOE Report

- Consolidation still being done

Volunteer Membership Coordinator Report

- Will have names of two volunteers next month. They spent two hours at touch-a-truck

Old Business

- None

New Business:

- Deputy Chief Ten Kate is working on SUNY Impact funding
- Looking for assistance from SUNY Cortland Student Government Association

Entered Executive Session at 1741 hours regarding personnel matters

Exited Executive Session at 1751 hours

New Business:

- Motion to send dismissal letters to Volunteer Firefighters Todd Simmons and Jason Thornton. Motion made by Vice-Chair Quinlan and seconded by Commissioner Hotchkiss. All in favor. Motion Carried.

Meeting Adjourned at 1752 hours.

Minutes Taken By:

Nicole Bennett

Administrative Assistant