

**CITY OF CORTLAND
BOARD OF FIRE COMMISSIONERS
MONTHLY MEETING
Thursday, May 12, 2022, 5:15 p.m.
Meeting @ Armory**

MINUTES

The regular monthly meeting of the City of Cortland Board of Fire Commissioners was called to order at 1718 pm by Chairperson Bonnie Heath.

Commissioners Present: Chairperson Bonnie Heath, Vice-Chair Paul Quinlan, Commissioner Dale Saddlemire, Commissioner Chris Hotchkiss, Commissioner Bill Starr

Attendees: BOE President Dannie Reynolds, Membership Coordinator Greg Maxwell. Fire Chief Wayne Friedman

Pledge of Allegiance:

Minutes: The April 2022 meeting minutes were presented. Motion made by Vice-Chair Quinlan, seconded by Commissioner Saddlemire to accept minutes with corrections. All in favor. Motion Carried.

Sick Leave Report: The April 2022 sick leave report was presented. Motion made by Commissioner Hotchkiss, seconded by Commissioner Starr to accept sick report as presented. All in favor

Financial Report: Reviewed April credit card purchases. Verified purchases. Police Department now has their own card.
Motion made by Commissioner Saddlemire, seconded by Commissioner Starr to accept report as presented. All in favor. Motion Carried.

Budget Status Report was received and filed for current year to date for Code and Fire Budget

Fire Chief's Report: Nicole Bennett has been hired as the Administrative Assistant to the Fire Chief. Jessica Bischoff has been hired as the Administrative Aide in the Code Office.

Deputy Chief Ten Kate Report: Absent. Report given by Chief.

- Received money from Common Council for unforeseen repairs for Engine #201
- Department heads are in charge of grants
- Deputy Chief Ten Kate is working with the state to be reimbursed for Covid expenses

Battalion Chief Derek Reynolds: Absent. Report given by Chief

- Working on outreach
- Week prior firefighters read to kids at the library
- There will be a Firefighter day camp in July
- Touch a truck program will be in June

BOE Report

- Consolidation/restructuring has begun

Volunteer Report

- Had 7 adults at the last recruitment

Old Business

- There will be 2 graduates on May 20th from the Auburn Recruit Firefighter Training Program.

New Business: None

Meeting Adjourned at 1735 hours

Minutes Taken By:

Nicole Bennett

Administrative Assistant