

POLICE COMMISSION MINUTES

February 24, 2023

(For approval at March 25, 2023 Meeting)

PRESENT: Chairman Jim Sponaugle, Commissioner Trish Hansen, Commissioner Cheryl Michales, Commissioner Michael Whitlock, Chief Paul Sandy, Deputy Chief David Guerrero and Tracey Hatfield. Commissioner Liz Starr was excused. A member of the public also joined the meeting to observe.

CALL TO ORDER

The regular meeting of the Police Commission was held on Friday, February 24, 2023 in the Main Conference Room at the Chamber of Commerce. Chairman Sponaugle called the meeting to order at 9:01 a.m.

A. MINUTES –On the motion of Comm. Whitlock, second by Comm. Michales the Commission approved the minutes of the January meeting.

B. BILLS –The Commission reviewed the January bills totaling \$5,127.95 and were approved on the motion of Comm. Hansen, second by Comm. Michales.

C. REPORTS –The January reports as approved on the motion of Comm. Michales second by Comm. Hansen were highlighted as follows:

- 1. Invoice list for month** – Brief discussion of the credit card issue we have been experiencing with the Department credit card. Card limit was not high enough so the card kept getting declined. This issue has been resolved.
- 2. Year-To-Date Budget** – Brief discussion of overages/shortages in some budget lines. Encumbrance process changed for 2023. Tracey is monitoring the accounts to make sure the money gets moved correctly.
- 3. Training Report** –Very little to report this month. Since the City changed insurance companies from NYMIR TO Trident, we have a new training system. Officers Hines has been working to get everyone set up in the new system.
- 4. Vehicle Maintenance** – Light month. Brand new car #20 has a brake issue, which will be covered under warranty. We listed some of our older vehicles on Auctions International last month. The online auction ends in approximately two weeks. We also have two more new vehicles arriving today.

5. **Overtime/Sick Time Comparison** –Sick time is down, overtime was not too bad in January.
6. **Overtime Breakdown**– Short shift down. Training is up for January. Two new Sergeants were sent to supervisor school for 3 weeks each.
7. **Other Activities Report** –Mental health calls are staying steady (high). We are dealing with some individuals multiple times per day. Other counties are sending their mental health cases here.
8. **Animal Report** –SPCA Report is now the Animal Report since our contract with the SPCA expired at the end of December. Brief discussion of call volume vs. costs.
9. **Detective Bureau Cases** –Brief discussion of a stolen trailer full of construction equipment and tools, a missing person’s case and underage vape sales.
10. **Officers Injury Report** – No injuries in January.
11. **Officers Activities Report** – New format due to the AS400 going away. Brief discussion of training hours.
12. **Parking Ticket Report** – New ticketing system is coming. We may need to have a full-time PEO once the new system is live. Also discussed DRI and Main Street construction.
13. **Bike Patrol Report** –Nothing to report.
14. **Arrest Breakdown** –Everything up but DWI arrests, which are down slightly.

OLD BUSINESS

A. SPCA

- After their first proposal of \$200,000 per year, they lowered the new amount to \$250,000 after discussions with the City.
- The City has still not renewed the contract.

B. 2023 GOALS

- Revamped by Command staff
- Organizations have approached us with the possibility of funding another K9

C. SALE OF VEHICLES

- Four vehicles have been listed on Auctions International

D. COUNTRY ACRES

- Nothing to add from previous discussion

E. ACADEMY UPDATE

- Doing very well
- Two cadets currently in the Academy were used for an undercover investigation

NEW BUSINESS

A. 2022 GOAL UPDATE

- Our Accreditation was met
- The Desk Officer position was eliminated to allow us to have another officer on shift answering calls
- Permanent shifts went into effect
- We filled 10 vacancies, which increased our patrols by three
- We added a second K9
- Five new officers were trained in CIT (Crisis Intervention)
- We added four new FTO's
- An April Civil Service test was added
- We are still working on bodycams

B. RETIREMENT OF OFFICER BUSH

- There will be a Walkout for Officer Bush and K9 Lummel on March 3rd

C. NEW BACKGROUND INVESTIGATION

- We are looking at one candidate right now; this person is just out of the military, background is going well

D. PERSONNEL ISSUE UPDATE

- Discussed during Executive Session

OTHER BUSINESS

- #### **A. COMMENDATION, APPRECIATION, and CORRESPONDENCE REPORT –**
- nothing to discuss.

B. COMMISSIONER COMMENTS – Comm. Sponaugle invited our civilian guest to speak or ask any questions she may have. She declined, stating she was there for observation only.

ADJOURNMENT

At the request of Comm. Sponaugle, a motion was made by Comm. Whitlock, second by Comm. Michales to go into Executive Session at approximately 10:08 a.m. to discuss Personnel matters. With no further business to discuss, the Commission came out of Executive Session on the motion of Comm. Michales, second by Comm. Hansen at 10:39 a.m. The meeting was adjourned at 10:55 a.m. on the motion of Comm. Whitlock, second by Comm. Hansen.

Respectfully submitted,

Tracey Hatfield
Sr. Account Clerk