

POLICE COMMISSION

January 27, 2022

PRESENT: Chairman Jim Sponaugle, Commissioner Trish Hansen, Commissioner Liz Starr, Commissioner Cheryl Michales, Commissioner Michael Whitlock, Chief Paul Sandy, Deputy Chief David Guerrero, and Tracey Hatfield. Also present Kevin Smith and Timothy Bennett from the Cortland Voice.

CALL TO ORDER

The regular meeting of the Police Commission was held on January 27, 2022 in the Mayor's Conference Room at City Hall. Chairman Sponaugle called the meeting to order at 10:04 a.m.

A. MINUTES – On the motion of Comm. Whitlock, second by Comm. Starr the Commission approved the minutes of the December meeting.

B. BILLS –The Commission reviewed the December bills totaling \$32,396.39 and were approved on the motion of Comm. Michales, second by Comm. Whitlock. Nothing notable to discuss.

C. REPORTS –The reports as approved on the motion of Comm. Starr second by Comm. Whitlock were highlighted as follows:

1. **Invoice list for month** – nothing notable to discuss.
2. **Year-To-Date Budget** – nothing notable to discuss.
3. **Training Report** – nothing notable to discuss.
4. **Vehicle Maintenance** –
Brief discussion Car 19, 14 and 21. New vehicles possibly arriving April or May 2022.
5. **Overtime/Sick Time Comparison** – OT up for junior officers.
6. **Overtime Breakdown**– Brief Covid discussion.
7. **Other Activities Report** – Brief discussion regarding domestics, mental health calls and Narcan calls. MVA's rising.
8. **SPCA Report** –The SPCA report was reviewed. Nothing notable to discuss.
9. **Detective Bureau Cases** – Nothing notable to discuss.
10. **Officers Injury Report** – Nothing to report.
11. **Officers Activities Report** – Brief discussion on Stop DWI.

12. Parking Ticket Report -- New parking tickets received, another batch has been ordered from a new supplier. Parking ticket numbers will be back up.

13. Bike Patrol Report –Nothing to report.

14. Arrest Breakdown – Numbers coming back up.

OLD BUSINESS

A. HIRING-

- 4 hired; 3 in Academy until end of May.
- One lateral transfer from Homer PD, will receive firearms training then FTO.
- Another starting February 3, Phase I already completed (he put himself through Phase I of the Academy); Phase II 2-3 weeks then FTO.
- There will be a promotion to Sgt. after 2 are on the road.
- 2 more spots to fill.
- HS taking over SRO position; they will cover the full cost. This will allow us to increase our roster by one more officer.
- We (along with Cortland County Sheriff and Homer PD) are trying to get Civil Service to offer another exam in April.

B. ACCREDITATION

- 3 Assessors were here for 3 days to review everything. They conducted several interviews.
- We made some minor corrections while they were here at their request.
- We passed the assessment and are re-accredited for another 5 years.
- New steps will be taken going forward to keep everything up to date for the next review in 5 years.

C. KNAPP-RETIREMENT –moving along.

NEW BUSINESS

A. RECRUIT UPDATE – 3 in Academy staying at Elmira College. All doing well.

B. MOU-SGT. OVERTIME – Management right.

C. MOU-LATERAL PAY --Lateral transfers will come in at years of service for pay, but as junior officer for seniority. This is just a formality.

- D. MOU-PERMANENT SHIFTS** – Also includes removing desk officer to put more officers on the street.
- E. SHOP WITH A COP** –Went very well. Over 100 people applied, 55 chosen. Good publicity for PD. There was a pizza party in between the shopping sessions. Additional donations of toys by the United Way.
- F. BUDGET** –Minor issues found, some clerical. Covid \$ needed to be encumbered from 2021 to 2022, around \$214,000.

OTHER BUSINESS

A. COMMENDATION, APPRECIATION, and CORRESPONDENCE REPORT – Nothing notable to discuss, no questions.

B. COMMISSIONER COMMENTS – Comm. Starr asked for an update on Officer Olson. She also asked if we could change the meeting from 10 a.m. to 9 a.m. beginning in February. Comm. Sponaugle briefly mentioned the funeral.

C. 2020 ANNUAL REPORT --nothing notable to discuss.

ADJOURNMENT

With no further business to discuss, on the motion of Comm. Michales, second by Comm. Hansen the meeting was adjourned at 11:24 a.m.

Respectfully submitted,

Tracey Hatfield
Sr. Account Clerk