

**CITY OF CORTLAND
BOARD OF FIRE COMMISSIONERS
MONTHLY MEETING
Wednesday, January 13, 2022, 5:15 p.m.
Meeting @ Armory**

MINUTES

The regular meeting of the City of Cortland Board of Fire Commissioners was called to order at 5:15 pm by Chairperson Bonnie Heath

Commissioners Present: Chair Bonnie Heath, Vice-Chair Paul Quinlan, Commissioner Dale Saddlemire, Commissioner Chris Hotchkiss and Commissioner William Starr

Attendees: Fire Chief Wayne Friedman, Deputy Chief Michael Ten Kate, Battalion Chief Derek Reynolds, BOE President Dannie Reynolds and Volunteer Greg Maxwell.

Pledge of Allegiance:

Minutes: The December 2021 meeting minutes were presented. Motion made by Commissioner Hotchkiss, seconded by Commissioner Starr to accept minutes as presented. All in favor. Motion Carried.

Sick Leave Report: The December 2021 sick leave report was missing and will be presented next month.

Financial Report: Reviewed November credit card purchases. Verified purchases. Motion made by Commissioner Quinlan, seconded by Commissioner Saddlemire to accept report as presented. All in favor. Motion Carried.

Fire Chief's Report:

- Derek Reynolds has been promoted as the Battalion Chief

Code and Fire Department Budget Status Report:

- Common Council has approved the BOE contract and the check has been disbursed to BOE
- Common Council has approved for Fire Engine 201 to have major motor repair completed

Deputy Chief Ten Kate Report:

- All Vehicles and Apparatus has begun yearly maintenance and inspections

Battalion Chief Derek Reynolds

- Updated data from "Here Comes Santa" event

BOE Report

Volunteer Report

- Two new volunteer application in process

Old Business

- Discussion regarding sending Co#1 a letter in regards to becoming a social historical company with Fire Department.

New Business

- Fire Chief express goal to have a department composite picture

Meeting Adjourned at 1757

Minutes Taken By:

Wayne Friedman

Fire Chief