

**CITY OF CORTLAND**  
Office of Code Enforcement  
25 Court Street 607-753-1741

Date Received	
Date Paid	
Permit Fee	

Application for a Sign Permit

THIS SECTION TO BE COMPLETED BY CODE ENFORCEMENT OFFICE

**Sign Permit No:** \_\_\_\_\_

Address of Proposed Work: \_\_\_\_\_

Conditions: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature of Code Enforcement Official

Zone District:	Flood District:	Historic District:	Ward:
Historic Commission Approval Date:		Separate Application Required for Historic District	
Site Plan Approval Date:		ZBA Approval Date:	
Required Inspections:			
<input type="checkbox"/> Electrical <input type="checkbox"/> Posts, Excavations, Foundations, Structural <input type="checkbox"/> Final			

Date: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Business Owner: \_\_\_\_\_

Telephone: \_\_\_\_\_

Property Owner (if different): \_\_\_\_\_

Address: \_\_\_\_\_

Sign Contractor: \_\_\_\_\_

Insurance Certificate Holder: \_\_\_\_\_

Insurance Company: \_\_\_\_\_

Please provide a detailed sketch and description of proposed sign:

Applicant Signature: \_\_\_\_\_ Date : \_\_\_\_\_