



**Removal Services Grievance Application  
Form**

Garbage       Grass/Trimming       Snow Removal       Other \_\_\_\_\_

To further assist the ***Department of Public Works Board*** in making an accurate assessment of this Garbage/Snow grievance, please provide the following information:

Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

Address where services were performed: \_\_\_\_\_

What service was performed? \_\_\_\_\_

Invoice Number: \_\_\_\_\_ Amount of Removal Service: \_\_\_\_\_

Additional information: \_\_\_\_\_  
\_\_\_\_\_

Is this a rental property? \_\_\_\_\_

Do you have tenants at the property? \_\_\_\_\_

Have you ever filed a grievance before? \_\_\_\_\_

Owners Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*\*Note: Grievances will only be reviewed up to 30 days after bills are mailed. After 30 days we will not accept any applications. Please continue to pay your bill. Attach additional sheets and/or back up if necessary.**

**Please mail application to: Cortland Code Enforcement, 25 Court St., Cortland, NY 13045**

OFFICE USE ONLY

Invoice Upheld

Overtured

Notes: \_\_\_\_\_

Date of Meeting: Invoice \_\_\_\_\_

Authorized Signature: \_\_\_\_\_