

# Heating Permit Application



## City of Cortland Fire Department

Code Enforcement Office

25 Court Street

Cortland, New York 13045

Permit #: \_\_\_\_\_

Phone: 607.753.1741

Fax: 607.753.6051

**Instructions:**

A. Provide a detailed floor plan sketch of the proposed construction, including heating fixtures, domestic water lines, waste & vent piping. **This office will notify applicant of any or all discrepancies immediately upon completion.**

B. No work shall commence until a heating permit has been issued. The permit will be displayed on the premises throughout the project.

C. A signature is required on this application.

**ALL JOBS SHALL BE INSPECTED**

WORK ADDRESS: \_\_\_\_\_

PROPERTY OWNER: \_\_\_\_\_

LICENSED PLUMBER/HEAT TECH: \_\_\_\_\_

IS THIS A \_\_\_\_\_ NEW INSTALLATION OR \_\_\_\_\_ REPLACEMENT INSTALLATION?

List the number of heating units being installed. Each unit is \$40 up to 150,000 BTU's; \$100 for units 150,000 – 1,000,000 BTU's; \$500 for units over 1,000,000 BTU's.

Boiler		Unit Heater		Stove	
Furnace		Non Vented Wall		Other	

Equipment Specs: BTU's: \_\_\_\_\_ Manufacturer: \_\_\_\_\_

Venting Process: \_\_\_\_\_

Heat Loss Calculation: \_\_\_\_\_

Heating Equip SN#: \_\_\_\_\_

Model Number: \_\_\_\_\_

I, the undersigned licensed Plumber/Heating Technician/Owner, submit this heating permit application to the Code Enforcement Office for the issuance of a permit to perform plumbing/heating work as described herein and in so doing, acknowledge that all plumbing/heating work will be performed in accordance with all applicable codes and regulations. I also certify that all work will be performed: (check one only)

By me personally

By a licensed employee of my company

\_\_\_\_\_  
Signature of Licensed Plumber/Heat Tech/ Property Owner

\_\_\_\_\_  
Date

**For Office Use Only:**

Date Application Received: \_\_\_\_\_

Permit Fee: \_\_\_\_\_

Flood Plain: \_\_\_\_\_

Billed or Paid: \_\_\_\_\_

Conditions: \_\_\_\_\_

Issuing Officer's Signature: \_\_\_\_\_

Date: \_\_\_\_\_