



## City Council Minutes The City of Cortland March 21, 2017

Council Meeting #6  
**March 21, 2017**  
25 Court Street  
7:00 PM

Present: Mayor Brian Tobin, Aldermen Michelle Mastropolo, Katy Silliman, John Bennett, Gary Thomas, Carlos Ferrer, Adam Megivern, and Thomas Michales

Excused: Alderman Bill Carpenter

Staff Present: Police Chief Catalano, Fire Chief Charles Glover, Superintendent of WWTP Bruce Adams, City Clerk Raymond A. Parker, Corporation Counsel Ric VanDonsel, and Confidential Secretary to the Mayor Devon Rainbow

### **REGULAR SESSION:**

Mayor Brian Tobin called the sixth Common Council meeting of the year to order at 7:00 PM.

### **PLEDGE OF ALLEGIANCE**

### **Public Comments:**

Jo Schaffer – Wanted to remind everyone that the SUNY Works event is going to be on Monday May 8, 2017 at noon at the Corey Union Steps. She encourages everyone to come out and show appreciation to the college for the role they play in the Community.

### **Mayor's Report:**

Mayor Tobin recognized Pamela Barden for her 35 years of service to the City Police Department.

**Resolution #59 of 2017** - Resolution to approve the March 7, 2017 Common Council Minutes as presented.

Motion By: Alderman Silliman  
Seconded By: Alderman Megivern

Approved: Ayes – 7  
Nays – 0

**Mayor Tobin asked that items #18 and #19 be moved to Items #2 and #3.**

**Mayor Tobin then spoke about the proposed federal budget and the impact it will have on the City. It will affect Community Development Block Grants that have given the City \$6.2 million dollars in the last 3 years. The City has used these grants for small businesses, housing rehabilitations, public infrastructure and economic market analysis.**

**Item #1** – Presentation on the BIG event

Fiona Hayden was present to speak. This is the 3<sup>rd</sup> year doing the event. Last few years were a big hit. Students will come and help residents with yard work, painting and cleanup. The students will be on site ready to work between 10-11 AM on Sunday April 23<sup>rd</sup>. Residents are asked to register by April 1<sup>st</sup>. You can register at the Mayor’s office or on the website, [www.thebigeventcortland.com](http://www.thebigeventcortland.com). Community members should click "job site request" to be directed to the request form they need to fill out to have work done. Supplies for the work sites can be provided if they need to be. There is a spot on the form to mark if students need to bring tools.

**Resolution #60 of 2017** – Resolution to authorize the mayor to enter into a contract amendment with Cedarwood Engineering, PLLC for an amount not to exceed \$215,000. Services are associated with design, engineering, inspection and grant administration work for the new anaerobic digester and electrical generator.

Bruce Adams and Brian Swazo were present to discuss the topic. They explained that minimal work was originally proposed for the project, however once they started more things came to surface. The covers for the digesters, mixers and gas piping and safety equipment needed to be updated to current code regulations. Byrne Dairy is generating more waste than was originally planned. A new generator and sound barrier had to be installed for the new generator that is needed. The new equipment will be able to handle more waste and room for an increase in the future. This could bring revenue to the City in the future from other dairy manufacturers. The new equipment allows the plant to generate energy and reuse it.

Motion By: Alderman Bennett  
Seconded By: Alderman Silliman

Approved: Ayes – 7  
Nays – 0

**Resolution #61 of 2017** – Resolution to transfer \$215,000 from the Wastewater Unappropriated Fund Balance to G8110-541500 (Professional Services) to fund the design, engineering, inspection and grant administration work for the new anaerobic digester and electrical generator.

Motion By: Alderman Bennett  
Seconded By: Alderman Silliman

Approved: Ayes – 7  
Nays – 0

**Resolution #62 of 2017** – Resolution to approve the special event applications for St. Anthony’s Festival on June 10, 2017 – June 11, 2017.

Motion By: Alderman Silliman  
Seconded By: Alderman Megivern

Approved: Ayes – 7  
Nays – 0

**Resolution #63 of 2017** – Resolution to waive the application fees for St. Anthony’s Festival.

Motioned By: Alderman Silliman  
Seconded By: Alderman Thomas

Approved: Ayes – 7  
Nays – 0

**Resolution #64 of 2017** – Resolution to waive the open container law for the St. Anthony’s Festival.

Motioned By: Alderman Megivern  
Seconded By: Alderman Thomas

Approved: Ayes – 7  
Nays – 0

**Resolution #65 of 2017** – Resolution to approve the special event applications for the Memorial Day Ceremony on May 29, 2017 from 10AM-12PM.

Motioned By: Alderman Silliman  
Seconded By: Alderman Bennett

Approved: Ayes – 7  
Nays – 0

**Resolution #66 of 2017** – Resolution to waive the application fees for the Memorial Day Ceremony.

Motioned By: Alderman Thomas  
Seconded By: Alderman Megivern

Approved: Ayes – 7  
Nays – 0

**Resolution #67 of 2017** – Resolution to waive the Open Container Law for Spring Fest.

Motioned By: Alderman Silliman  
Seconded By: Alderman Thomas

Approved: Ayes – 7  
Nays – 0

**Resolution #68 of 2017** – Resolution to approve the exotic pet permit for 5 chickens to Joe Call located at 176 Elm St.

The chicken coop is built and they might have 6 chickens. They will not know the sex of the chicks until they get older. A fence is not currently up but the owner plans on putting one up once the weather permits. He has taken some classes on how to raise chickens.

Motioned By: Alderman Michales  
Seconded By: Alderman Megivern

Approved: Ayes – 7  
Nays – 0

**Resolution #69 of 2017** – Resolution to receive and file the “*City of Cortland Public Safety Facilities-Existing Conditions and Options for the Future*”, November 2016, prepared for the City of Cortland by the Center for Government Research, of Rochester, NY and accept said findings and recommendations as contained therein.

An RFP was done and awarded. In order for them to get paid the City needs to accept the report.

Motioned By: Alderman Bennett  
Seconded By: Alderman Megivern

Approved: Ayes – 7  
Nays – 0

**Resolution #70 of 2017** – Resolution to receive and file the “*Business Development Strategy for Downtown Cortland*”, November 2016 prepared for the City of Cortland by Community Land Use + Economics Group LLC of Arlington, VA And accept said findings and recommendations as contained therein.

This provides a lot of information regarding Downtown and what the City can do to improve the area.

Motioned By: Alderman Michales  
Seconded By: Alderman Megivern

Approved: Ayes – 7  
Nays – 0

**Resolution #71 of 2017** – Resolution to appropriate \$2,100.00 in proceeds from the sale of 14 vehicles from the City Police Impound Lot, which have been classified as abandoned to Account A3120.206.00 for the purchase toward new police vehicles.

Motioned By: Alderman Thomas  
Seconded By: Alderman Michales

Approved: Ayes – 7  
Nays – 0

**Resolution #72 of 2017** – Resolution to set a date for a public hearing to City Code, Chapter 100 Building Construction and Fire Prevention to include Signage for the use of Pre-Engineered Trusses in Construction.

A public hearing date is set for April 4<sup>th</sup> at 6:50PM.

Motioned By: Alderman Bennett  
Seconded By: Alderman Silliman

Approved: Ayes – 7  
Nays – 0

**Resolution #73 of 2017** – of Resolution to set date, time and place for a public hearing on the City’s proposal to seek authorization to impose a Occupancy Tax to fund infrastructure development, construction, rehabilitation, promotion of economic development and designation tourism.

A public hearing date is set for April 4<sup>th</sup> at 6:30PM. The City would like to get the opportunity to have an occupancy tax of 3% within the City limits. The funds generated would go to infrastructure, and promoting tourism.

Motioned By: Alderman Silliman  
Seconded By: Alderman Thomas

Approved: Ayes – 7  
Nays – 0

**Item #16** – Consideration of a Resolution to approve a Local Law to amend section 258 of the City Code “Taxi Cabs”

This item was pulled from the agenda and will be revisited at a later date after seeing what is done with rideshare on a state level.

**Resolution #74 of 2017** – Resolution to approve the amendment to Local Law Number 3 of the Year 2015 to clarify the positions of the Chief Operator and the Superintendent of Waste Water.

Motioned By: Alderman Bennett  
Seconded By: Alderman Silliman

Approved: Ayes – 7  
Nays – 0

**Resolution #75 of 2017** – Resolution to authorize the Mayor to enter in to an agreement with Cortland County for HAZMAT.

Thank you Chief Glover for going forward with this contract.

Motioned By: Alderman Bennett  
Seconded By: Alderman Silliman

Approved: Ayes – 6  
Abstention – 1 (Ferrer)  
Nays – 0

**Resolution #76 of 2017** – Resolution to authorize the Mayor to enter into a contract with Unified Court System for Court Cleaning and Minor Repairs.

Motioned By: Alderman Silliman  
Seconded By: Alderman Michales

Approved: Ayes – 7  
Nays – 0

Alderman Megivern wanted to announce the 2-way Main St study meeting has been rescheduled for Monday April 3, 2017 from 6PM-8PM at CRT.

Alderman Michales wanted to remind everyone that the Ward 5 and Ward 8 joint meeting will be on Wednesday April 5, 2017 at 6:30PM at Randal School. Topic for discussion is the City's illegal drug issues.

### **ADJOURNMENT**

Motioned By: Alderman Silliman  
Seconded By: Alderman Thomas

Approved: Ayes – 7  
Nays – 0

**I, RAYMOND A. PARKER, CITY CLERK FOR THE CITY OF CORTLAND, NEW YORK, DO HEREBY CERTIFY THAT SAID RESOLUTIONS WERE ADOPTED BY THE COMMON COUNCIL AT A REGULAR MEETING OF THE COMMON COUNCIL OF THE CITY OF CORTLAND, HELD ON THE 21<sup>ST</sup> DAY OF MARCH, 2017. I FURTHER CERTIFY THE FOREGOING RESOLUTIONS WERE PRESENTED TO THE MAYOR IN THE TIME REQUIRED FOR HIS CONCURRENCE IN ADOPTION OR REJECTION BY VETO POWER.**

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**RAYMOND A. PARKER, CITY CLERK**

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**MAYOR BRIAN TOBIN**