



## City Council Minutes The City of Cortland November 1, 2016

Council Meeting #20  
**November 1, 2016**  
25 Court Street  
7:00 PM

Present: Mayor Brian Tobin, Aldermen Michelle Mastropolo, Katy Silliman, Gary Thomas, Bill Carpenter, Carlos Ferrer, Adam Megivern, Thomas Michales

Excused: Alderman John Bennett

Staff Present: Police Chief Catalano, Superintendent of WWTP Bruce Adams, Director of Administration and Finance Mack Cook, City Clerk Raymond A. Parker, and Confidential Secretary to the Mayor Devon Rainbow

### **REGULAR SESSION:**

Mayor Brian Tobin called the twentieth Common Council meeting of the year to order at 7:00 PM.

### **PLEDGE OF ALLEGIANCE**

#### **Public Comments:**

Johanna Ames – Spoke in favor of item #9 on the agenda. She is the president of Ames Linen and has to watch the waste that goes out of her company. The use all eco friendly products. There is no federal or state limit on PH. If the new code ordinance does not get approved then she will be forced to put in a new structure that will cost a lot of money and may use hazardous substances.

Garry VanGorder – Spoke in favor of item #4 and #9 on the agenda. Public safety is a concern in the City and an Officer walking around will make people feel more comfortable.

**Mayor Tobin recognized Claudia Natale for her 26 years of service to the City as a crossing guard.**

#### **Ward Reports:**

Ward 1 – There is a Ward meeting on November 16 at the Armory. Items to be discussed will be, Route 281 updates, and updates on the Hospital. There have been complaints of loud noises within the Ward. People think it sounds like shots being fired.

Ward 2 – Residents are excited about a mini Grant that will help homeowners do some minor up-keep on their homes. There are many cars speeding on the hill and there was a bad accident due to speeding and cars not stopping. It was a noisy Halloween up on the hill. This causes concerns for

what it is going to be like for Cortica. There have been complaints of the loud noises that sound like gun shots. There are a lot of areas where there is no curb and DPW should check into it.

Ward 3 – Many residents are happy with the new fence that went up at the Water Works. It seems to be keeping the deer inside where they are supposed to be. There is a vacant house still on Forest Ave. that residents would like to see some action on.

Ward 5 – The new sidewalks that have been installed on Delaware Ave. are looking great. The DPW did a good job with the paving on Cedar St. There will be another joint meeting scheduled soon with Ward 8.

Ward 6 – There have been complaints on the trains coming through all hours of the night and keeping residents up. They are in the process in trying to create a “Quiet Zone”. It is a long process.

Ward 7 – Reminder that the first Wednesday of the month are the Ward meetings. A huge thank you to everyone that volunteered and participated in the Halloween Parade. It was not the best weather but everyone had a good time. Also, Thursday at 6:30 PM there is a meeting regarding the 2-way Main St. study that was done.

Ward 8 – There have been some concerns about the traffic on Randall and Cedar St. They are wondering about the possibility of a 4 way stop being put in. There is no speed limit sign posted on Charles St. by St Mary’s School. There should be one put up. Low curbing on Randall St.

**Mayors Report:**

Mayor Tobin wanted to remind everyone that there is a 2 way Main St. 7 question sequence to answer on line. There is a meeting on Thursday 6:30 PM at CRT to talk about the study and results of the questions. He encourages everyone to come down to the meeting.

**Proclamation:**

Mayor Tobin read the Proclamation – National Rural Health Day (November 17, 2016)

Mayor Tobin read the Proclamation – Extra Mile Day (November 1, 2016)

In honor of Extra Mile day, the Aldermen were asked to nominate someone in their Ward that goes the extra mile to help out in the community. Each Alderman presented a certificate and a pin to the person they nominated and gave a brief description as to how they go the extra mile within the community.

Mayor – Doug Bentley, Ward 1 – Kirk McKay, Ward 2 – Linda Kline, Ward 3 – Sharon Stevans, Ward 4 – Jo Schaffer, Ward 5 – Amanda Funk and Mecke Nagel, Ward 6 – Gerald Kalk, Ward 7 – Richard Stock, Ward 8 – Nancy Seeley.

**Resolution #247 of 2016** - Resolution to approve the October 18, 2016 Common Council Minutes as presented.

Motion By: Alderman Thomas  
 Seconded By: Alderman Ferrer

Approved: Ayes – 7  
 Nays – 0

**Mayor Tobin asked for Council’s approval to add an agenda item and executive session for contractual matter at the end of the agenda. All agreed.**

**Item #1** – Presentation of the 2015 audited financial statements by Randy Shepard, CPA

**Resolution #248 of 2016** – Resolution to accept the 2015 audited financial statements.

Motioned By: Alderman Thomas  
 Seconded By: Alderman Ferrer

Approved: Ayes – 7  
 Nays – 0

**Resolution #249 of 2016** – Resolution to accept, recognize and appropriate the following donation.

<b>Donation</b>	<b>Amount</b>	<b>Event/Project</b>	<b>Budget Line</b>
McNeil Development Co. LLC	\$2,000.00	Wickwire Pool	Wickwire Pool Trust Fund
ASC Interfraternity Council	\$463.02	Wickwire Pool	Wickwire Pool Trust Fund
<b>Total Donations</b>	<b>\$2,463.02</b>		

Thank you for the donations!

Motioned By: Alderman Ferrer  
 Seconded By: Alderman Mastropolo

Approved: Ayes – 7  
 Nays – 0

**Resolution #250 of 2016** – Resolution to accept COPS Hiring Grant for a Community Oriented Police Officer.

Cortland was 1 of 2 municipalities in the state awarded this Grant. The details of the officer’s duties and expectations along with hours are not yet decided.

Motioned By: Alderman Carpenter  
 Seconded By: Alderman Silliman

Approved:               Ayes – 7  
                              Nays – 0

**Resolution #251 of 2016** – Resolution for the City of Cortland to enter into an agreement not to exceed \$122,000.00 with C&S Engineers Inc. for Phase 1 of the Northeast Gateway Enhancements Project PIN #3950.52, DO34816.

This was an RFP that went out. 4 Proposals were received and C&S was awarded. This is phase 1 of the project and it will run from the off ramp of 81 to River St. and Pomeroy St. Intersection. This is mostly the bridge work of the project.

Motioned By:           Alderman Silliman  
Seconded By:          Alderman Thomas

Approved:               Ayes – 7  
                              Nays – 0

**Item #6** – Schedule a Public Hearing to reduce the speed limit on the length of Graham Ave from Groton Ave to Prospect Terrace to 20 MPH.

The Public Hearing will be on November 15, 2016 at 6:45 PM

**Item #7** – Schedule a Public Hearing on prohibiting parking on the entire South Side of Warren St. west of Pearl St.

The Public Hearing will be on November 15, 2016 at 6:55 PM

**Resolution #252 of 2016** – Resolution to appropriate \$24,653.46 to account 1620-5415-00 from contingencies. The amount is the remainder of the balance due to Thyssen-Krupp for an elevator modernization project that was accepted in June of 2015 for a repair not made until October 2016.

Motioned By:           Alderman Ferrer  
Seconded By:          Alderman Carpenter

Approved:               Ayes – 7  
                              Nays – 0

**Item #9** – Schedule a Public Hearing on adopting a Local Law changing § 289-6 B (3) of the Cortland Code of Ordinances.

The Wastewater Advisory Board recommends raising the upper limit on pH for wastewater discharges from 10.0 to 12.2.

The Public Hearing will be on November 15, 2016 at 6:30 PM

**Resolution #253 of 2016** – Resolution to award a contract for Administrative One Program Delivery Services for the recently awarded HOME Program.

Motioned By: Alderman Silliman  
Seconded By: Alderman Ferrer

Approved: Ayes – 7  
Nays – 0

**Resolution #254 of 2016** – Resolution to approve the Mayor’s 2017 Tentative Budgets.

***Whereas;** the Mayor submitted his 2017 Tentative Budgets for the General Fund, Waste Water Fund and Water Fund on October 4, 2016,*

***Whereas;** presentations and discussions of said 2017 Tentative Budgets have occurred between departments, Mayor and Members of Common Council,*

***Whereas;** after a public hearing, but no later than December 31, 2016, Common Council may add or subtract, increase or decrease, items of appropriation or anticipated revenues from the Proposed City Budgets except appropriations required by law or for debt service.*

***Therefore be it resolved** that the Mayor’s tentative 2017 Budgets for the General Fund, Waste Water Fund and the Water Fund as submitted are hereby approved which shall upon adoption of this resolution become the City’s 2017 Proposed Budgets which shall be filed with the City Clerk.*

Motioned By: Alderman Silliman  
Seconded By: Alderman Ferrer

Approved: Ayes – 7  
Nays – 0

**Resolution #255 of 2016** – Resolution to cause the City Clerk to publish in the City’s official newspaper an itemized abstract of the City’s 2017 Proposed Budget for the Wastewater Fund and notice that on Tuesday November 15 at 6:30 PM in Council Chambers at City Hall, Common Council shall hold a Public Hearing on the proposed budget. At such hearing any persons may be heard for or against the City’s Proposed Budget, or any item thereof.

Motioned By: Alderman Silliman  
Seconded By: Alderman Ferrer

Approved: Ayes – 7  
Nays – 0

**Resolution #256 of 2016** – Resolution to cause the City Clerk to publish in the City’s official newspaper an itemized abstract of the City’s 2017 Proposed Budget for the Water Fund and notice that on Tuesday November 15 at 6:50 PM in Council Chambers at City Hall, Common Council shall hold a Public Hearing on the proposed budget. At such hearing any persons may be heard for or against the City’s Proposed Budget, or any item thereof.

Motioned By: Alderman Ferrer  
Seconded By: Alderman Silliman

Approved: Ayes – 7  
Nays – 0

**Resolution #257 of 2016** – Resolution to cause the City Clerk to publish in the City’s official newspaper an itemized abstract of the City’s 2017 Proposed Budget for the General Fund and notice that on Tuesday November 15 at 6:40 PM in Council Chambers at City Hall, Common Council shall hold a Public Hearing on the proposed budget. At such hearing any persons may be heard for or against the City’s Proposed Budget, or any item thereof.

Motioned By: Alderman Silliman  
Seconded By: Alderman Thomas

Approved: Ayes – 7  
Nays – 0

**Item #15** – SEQR

**Resolution #258 of 2016** – Resolution authorizing the City of Cortland Common Council to reclassify and amend the City of Cortland Clinton Avenue project for the SEQR process.

Motioned By: Alderman Carpenter  
Seconded By: Alderman Silliman

Approved: Ayes – 7  
Nays – 0

**Resolution #259 of 2016** – Resolution authorizing the Mayor to execute an Easement in favor of the Grace and Holy Spirit Church.

They are changing the handicap entrance to the back of the building. Part of the landing area is on City property.

Motioned By: Alderman Silliman  
Seconded By: Alderman Carpenter

Approved: Ayes – 7  
Nays – 0

**Go into Executive Session**

Motioned By: Alderman Thomas  
Seconded By: Alderman Ferrer

Approved: Ayes – 7  
Nays – 0

**Come out of Executive Session**

Motioned By: Alderman Thomas  
Seconded By: Alderman Ferrer

Approved: Ayes – 7  
Nays – 0

**Resolution #260 of 2016** – Resolution to authorize the Mayor to enter into a contractual agreement not to exceed \$2,500.

Motioned By: Alderman Thomas  
Seconded By: Alderman Megivern

Approved: Ayes – 7  
Nays – 0

**ADJOURNMENT**

Motioned By: Alderman Ferrer  
Seconded By: Alderman Thomas

Approved: Ayes – 7  
Nays – 0

**I, RAYMOND A. PARKER, CITY CLERK FOR THE CITY OF CORTLAND, NEW YORK, DO HEREBY CERTIFY THAT SAID RESOLUTIONS WERE ADOPTED BY THE COMMON COUNCIL AT A REGULAR MEETING OF THE COMMON COUNCIL OF THE CITY OF CORTLAND, HELD ON THE 1<sup>st</sup> DAY OF NOVEMBER, 2016. I FURTHER CERTIFY THE FOREGOING RESOLUTIONS WERE PRESENTED TO THE MAYOR IN THE TIME REQUIRED FOR HIS CONCURRENCE IN ADOPTION OR REJECTION BY VETO POWER.**

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**RAYMOND A. PARKER, CITY CLERK**

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**MAYOR BRIAN TOBIN**