



City of Cortland
City Hall – Mayor’s Office
Mayor Brian Tobin
25 Court Street, Cortland, New York 13045
Website: www.cortland.org

Phone: 607-758-8374

Fax: 607-756-4644

PROCLAMATION

National Kids to Parks Day: Saturday, May 21, 2016

- WHEREAS, May 21st, 2016 is the sixth Kids to Parks Day organized and launched by the National Park Trust; and
- WHEREAS, Kids to Parks Day empowers kids and encourages families to get outdoors and visit America’s parks; and
- WHEREAS, it is important to introduce a new generation to our nation’s parks because of the decline in Park attendance over the last decades; and
- WHEREAS, we should encourage children to lead a more active lifestyle to combat the issues of childhood obesity, diabetes mellitus, hypertension and hypercholesterolemia; and
- WHEREAS, Kids to Parks Day is open to all children and adults across the country to encourage a large and diverse group of participants; and
- WHEREAS, Kids to Parks Day will broaden children’s appreciation for nature and the outdoors; and

NOW THEREFORE, I, Brian Tobin, Mayor of the City of Cortland, NY do hereby proclaim to participate in Kids to Parks Day. I urge residents of Cortland to make time May 21st, 2016 to take the children in their lives to a neighborhood, state or national park.

Dated this 17th day of May 2016

Brian Tobin
Mayor of Cortland, New York



City of Cortland
City Hall
25 Court Street, Cortland, NY 13045
Mayor Brian Tobin
Telephone – (607) 758-8374 Fax – (607) 756-4644
Mayor@cortland.org www.cortland.org

PROCLAMATION

JUNE NATIONAL APHASIA AWARENESS MONTH

- WHEREAS,** Aphasia is a disorder caused by damage to the parts of the brain that control language but does NOT affect a person's intellect. It can occur as a result of a head trauma, tumor or in most cases, stroke; and
- WHEREAS,** over one million Americans have Aphasia. Some individuals affected by Aphasia can recover without treatment but most require language therapy and more people have aphasia than those with other common conditions such as cerebral palsy, multiple sclerosis, Parkinson's disease or muscular dystrophy; and
- WHEREAS,** Aphasia may impact an individual's ability to speak to understand the speech of others, to read, to write, to calculate and to gesture. Impairment in communication impacts an individual's ability to communicate with their family, friends, and community; and
- WHEREAS,** there is no cure for Aphasia. Communication skills can improve over time, especially if speech therapy is provided. Providing optimal settings also improves the success of communication of individuals with Aphasia.
- THEREFORE,** I, Brian Tobin, Mayor, of the City of Cortland, NY do hereby proclaim the month of June 2016 as National Aphasia Awareness Month and encourage community support for individuals with Aphasia and advocate for increased awareness.

IN WITNESS WHEREOF, I have hereunto set
my hand this 17th day of May, two thousand
sixteen, and of Cortland New York.

Brian Tobin, Mayor of Cortland, New York

City of Cortland Special Event Application

To ensure a successful event, (obtaining proper permits, council approvals, licenses, public notices) it is recommended to initiate the event planning process with CDP and its Promotions Committee 90 days before the event.

Event Name: Cortland Comeback Today's Date: 3/16/2016
 Event Contact: Vickie Mundy CDP Member? Yes Not yet
 Address: 19 River St Apt C4 Homer, NY 13077 New Event Existing Event
 Email: cortlandcomeback@gmail.com Phone: 607-662-4101
 Will proceeds of your event benefit a charitable cause that provides service to Cortland residents? Yes x No
 If yes, name the charitable causes: Food pantries, AVV, and Bridges for Kids Non-profit Tax ID: _____

Event Information

NAME OF EVENT: Cortland Comeback
 TYPE OF EVENT: 1 day family friendly event annually at Courthouse Park
 (i.e., walkathon, street fair, festival, etc.): Park
 EVENT LAYOUT If the event is a walkathon, run, etc., attach a map of route and/or street closures. If the event is a festival or street fair, attach a map to indicate location of street blockages requested, booth alignment and type of merchandise vended from each booth.

DATE DAY 1:	DATE DAY 2:
<u>Saturday, August 13</u>	
<input type="checkbox"/> STREET CLOSURE: Start Time: _____ End Time: _____ Street: _____ <input checked="" type="checkbox"/> LOT CLOSURE: Start Time: <u>9 am</u> End Time: <u>8 pm</u> Lot: <u>Both Courthouse Park lots</u> <input checked="" type="checkbox"/> AMPLIFIED MUSIC: Start Time: <u>11 am</u> End Time: <u>8 pm</u>	<input type="checkbox"/> STREET CLOSURE: Start Time: _____ End Time: _____ Street: _____ <input type="checkbox"/> LOT CLOSURE: Start Time: _____ End Time: _____ Lot: _____ <input type="checkbox"/> AMPLIFIED MUSIC: Start Time: _____ End Time: _____

START LOCATION: Courthouse Park END LOCATION: Courthouse Park
 EXPECTED # OF PARTICIPANTS: ? # OF SPECTATORS: ? # OF VEHICLES: ? HOTELS: Is this event expected to generate area overnight stays? If so, estimated # of rooms: _____

Event Components

Location/Safety <input type="checkbox"/> City park use <u>(YB)</u> <input type="checkbox"/> City streets blocked <input type="checkbox"/> City sidewalks blocked <input checked="" type="checkbox"/> City parking lots closed <input type="checkbox"/> City barricades <input type="checkbox"/> City cones <input type="checkbox"/> Animal ban <input type="checkbox"/> Animals are part of the event <input type="checkbox"/> EMTs needed on site <input type="checkbox"/> Police escort requested Waste Management <input type="checkbox"/> City litter pickup <input type="checkbox"/> City street sweeping Other components not listed: <u>Movie around 8:30</u>	Structures <input checked="" type="checkbox"/> Temporary structures <input type="checkbox"/> Canopies up to 10' x 10' <input type="checkbox"/> Grounded tents over 10' x 10' <input type="checkbox"/> Beer and/or wine garden <input type="checkbox"/> Street banner requested <input type="checkbox"/> Rides or amusements <input checked="" type="checkbox"/> Showmobile rental requested <u>(YB)</u> <input checked="" type="checkbox"/> Portable restrooms <input type="checkbox"/> Seating area Sound <input type="checkbox"/> Fireworks <input checked="" type="checkbox"/> Amplified sound or music <u>sound permit</u> <input type="checkbox"/> Ceremonial Gun Salute	Food <input checked="" type="checkbox"/> Food cooked on-site <u>health permit Cortland-co.org</u> Alcohol <input type="checkbox"/> Alcohol sold on-site <input type="checkbox"/> Alcohol served Vending <input checked="" type="checkbox"/> Vending of goods <u>Vendor applications</u> <input checked="" type="checkbox"/> Vending of food Power Source <input checked="" type="checkbox"/> City electricity use <input type="checkbox"/> Generator use Insurance <input checked="" type="checkbox"/> General Liability insurance certificate <input type="checkbox"/> Liquor Liability insurance certificate
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CDP Approval: CDP approved 4/5/16
 Fire Approval: _____
 CPD Approval: _____
 Council Approval: _____

Marketing budget: donations Admission Fee: Free

SOUND DEVICE PERMIT

WEEKENDS - JUNE, JULY, AUG.

DATE REQUESTED: WEEKEND PERMITTING ISSUANCE DATE: _____

NAME: FRED CUTA / GATORS EXPIRATION DATE: _____

ADDRESS: 83 OREGON ST TELEPHONE: _____
CORTLAND N.Y.

TYPE OF SOUND DEVICE: LIVE MUSIC Times: VARY / NO LATER THAN 9PM

NON-PROFIT: _____

(*Please check if you are a non-profit group therefore no licensing fee applies)

LICENSE FEE: Fixed Location-\$250 Mounting upon Motor Vehicle-\$500

FOR BUSINESS: \$100

Fixed Location: For the use or operation of any radio, phonograph, microphone or other device by which sounds are magnified and caused to be heard over any public street or public place from any one fixed location and not in, or mounted upon a motor vehicle, the sum of **\$250** for any day or part of a day for which the applicant desires permission hereunder. (Code of Ordinances 193-5 Noise Article II Sound Devices [adopted 8-5-1969 as Ch. 12, Art. VI, of the 1969 Code of Ordinances])

Mounting upon motor vehicle: For the use or operation of any radio, phonograph, microphone or other device by which sounds are magnified and caused to be heard over any public street or public place to be used in, or mounted upon, a motor vehicle, the sum of **\$500** for any day or part of a day for which the applicant desires permission hereunder. (Code of Ordinances 193-5 Noise Article II Sound Devices [adopted 8-5-1969 as Ch. 12, Art. VI, of the 1969 Code of Ordinances])

Business permit fee: For the use or operation of any radio, phonograph, microphone or other device by which sound is magnified and caused to be heard over any public street or public place from any one fixed location and not mounted on a motor vehicle, the sum of **\$100** for up to 6 events, as approved by Common Council in 2015.

[Signature]
Signature of Applicant

5-5-16
Date

APPLICATION MUST BE FILED WITH APPLICATION FEE AT LEAST TWO (2) WEEKS BEFORE FUNCTION AND ONE (1) WEEK PRIOR TO COMMON COUNCIL MEETING TO ALLOW TIME FOR APPROVAL.

IF APPROVED, YOUR PERMIT WILL BE MAILED TO YOU.

IF NOT APPROVED, YOUR APPLICATION FEE WILL BE RETURNED TO YOU.

LAWRENCE J. KNICKERBOCKER

ATTORNEY AT LAW
POST OFFICE BOX 5561
70 PORT WATSON STREET
CORTLAND, NEW YORK 13045

SERVICE BY FAX
NOT ACCEPTED

TELEPHONE: (607)-753-8023
FAX: (607) 753-6540

May 5, 2016

Richard C. Van Donsel, Esq.
Corporation Counsel
25 Court Street
Cortland, NY 13045

Re: 2 Pearl Street, City of Cortland

Dear Mr. Van Donsel,

Please be advised I represented Sharon McLaughlin in her purchase of 2 Pearl Street, Cortland, New York. I am writing to advise you the transfer of the subject property to Ms. McLaughlin took place on April 29, 2016 and the deed was recorded in the Cortland County Clerk's Office on May 3, 2016.

Ms. McLaughlin wanted me to extend her appreciation to you, Mayor Tobin and the members of the Cortland Common Council for your consideration and approval of her request for a waiver and suspension of the vacant building fee for the subject property. Without said action she would not have been able to purchase the subject property.

Ms. McLaughlin is having some repairs done to the property and then intends to move into and occupy the premises. Please relay Ms. McLaughlin's appreciation to the Mayor and Common Council.

Very truly yours,



Lawrence J. Knickerbocker, Esq.
Attorney at Law

LJK/jerm

**City of Cortland
Fire Department
Code Enforcement**



William F. Knickerbocker
Deputy Fire Chief
Director of Code Enforcement

25 Court Street
Cortland, New York 13045

Phone: 607.753.1741

Fax: 607.753.6051

Email: knick@cortland.org

To: Law Department

From: Wm Knickerbocker

Date: May 11, 2016

RE: 2 PEARL STREET

Although vacant for a period of time, the Single Family dwelling located at 2 Pearl Street appears to be in reasonable conformance with the NYS property maintenance code.

Respectfully



CORTLAND POLICE DEPARTMENT

2016 LIVE SCAN FUNDS



MAY 10, 2016

TO: Mack Cook, Director of administration & Finance
FROM: Deputy Chief Paul A. Sandy
RE: Request for Live Scan Funds

Live Scan (A3120.200-00 account Office Equipment > \$5,000)

I am requesting the Common Council appropriate the \$10,000.00 in grant funds just received as reimbursement for the purchase and installation of new Live Scan equipment in conjunction with a New York State Department of Criminal Justice initiative to upgrade Live Scan equipment across New York State.. The expense of this equipment typically prohibits routine replacement by agencies, however the equipment is vital to the daily operations of any police agency. In May 2015, DCJS offered a grant to cover fifty percent of the total cost and a grant application was submitted. On October 5, 2015, I received notification of our approval for the matching funds and all necessary equipment was ordered. The new system was installed on February 3, 2016 and has been fully operational since that date. The replacement of these funds into the above noted account is crucial to the daily operation of this agency, as the \$20,014.00 expense of the system was not included in our 2016 budget and has now depleted the account line.

\$10,000.00

GENERAL FUND ENCUMBRANCE REQUESTS 2015

		Requested	Available	Open P.O.'s
Administration & Finance				
Legal Fees - In Rem	A1325.41502	\$ 27,892.82	\$ 27,892.82	\$ -
Police Dept.				
Fuel	A3120.40100	\$ 34,520.00	\$ 32,180.32	\$ 608.68
Facilities (For Livescan System upgrade)	A3120.40300	\$ 10,840.00	\$ 942.52	\$ 24.92
	A3120.40301		\$ 4,430.17	\$ -
	A3120.40504		\$ 5,401.43	\$ 456.29
			<u>\$ 10,774.12</u>	
Prisoners	A3120.40505	\$ 1,010.00	\$ 1,010.00	\$ -
Training	A3120.41609	\$ 5,000.00	\$ 5,000.00	\$ -
Firearms Training	A3120.41603	\$ 224.10	\$ 64.69	\$ 716.76
Printing & Advertising	A3120.40302	\$ 1,683.45	\$ 366.69	\$ 2,222.23
Fire Dept.				
Professional Services	A3410.41500	\$ 2,497.28	183.96	\$ -
Tools & Equipment	A3410.40501	\$ 10,000.00	\$ 10,044.88	\$ 914.95
Youth Bureau				
Funct. Operating Equipment	A7140.40500	\$ 50,000.00	\$ 51,001.23	\$ -
Funct. Operating Equipment	A7550.40500	\$ 836.29	\$ 4,525.86	\$ 75.00
Funct. Operating Equipment	A7550.40500	\$ 1,000.00	\$ 3,689.57	\$ 75.00
TOTAL REQUESTED		<u>\$ 145,503.94</u>		

Memo

To: Mayor Tobin, Mack Cook, Common Council

From: Lori Crompton

CC:

Date: 5/11/2016

Re: Encumbrance Requests

Admin. & Finance

I am requesting to encumber \$27,892.82 in *In Rem* fees (A1325-41502) collected in 2015. The City has seen a significant improvement in tax collections since we started the *In Rem* process in 2009. These fees are due to Phillips Lytle in 2016 upon the filing of the judgment and transferring of the parcels to the City for the July Auction.



CORTLAND POLICE DEPARTMENT

2015 Budget Encumbrance Requests



December 28, 2015

TO: Mack Cook, Director of administration & Finance
FROM: Deputy Chief Paul A. Sandy
RE: Encumbrance of Funds from 2015 Police Budget

POLICE VEHICLES:(A3120.5206.00 account–Operational Equipment > \$5,000.00)

We are requesting to encumber \$6,261.00 from this account, which represents the remaining proceeds from sales of police vehicles removed from service, as well as scraped vehicle sales from the impound lot, for the year of 2015. These funds will be directly applied toward the purchase and equipping of two new 2016 police vehicles approved in the 2016 Annual Police Budget.

These funds were specifically transferred to the police department by the Common Council for this purpose in 2015, and will assist with covering the ever increasing expense of purchasing and equipping police vehicles.

It should be noted that in 2015, this agency spent \$87,922.80, which included the \$75,000.00 in the 2015 adopted budget, \$4,000.00 encumbered from 2015 Budget, plus a portion of the \$15,183.80 in sale proceeds from 2015. The 2016 adopted budget for this line remains at \$75,000.00, where it has been for the past several years. Encumbrances and appropriation of sale proceeds back to this line allow the agency to continue to obtain new vehicles and maintain the vehicle rotation institute several years ago, thereby reducing liability and maintenance costs.

\$6,261.00

Done

FUEL:(A3120.5401.00 – Vehicle Operation (gas))

We are requesting to encumber \$34,520.00 from this account, which represents the unspent balance of the account in the 2015 Annual Police Budget. These funds would be directly applied towards gasoline consumption for 2016. In an effort to maintain our officers at the highest level of performance, we continually seek training opportunities, many of which require out of town travel. In addition, gasoline pricing is difficult to predict and often fluctuates throughout the year. Lastly, recent issues with the gasoline supply at the Cortland County Highway Department, which caused thousands of dollars of repairs to our fleet, may necessitate our locating a new fuel supplier. Based upon the

aforementioned reasons, it would be prudent to include the requested amount in the 2016 Annual Police Budget.

\$34,520.00

608.68 Encumbered by P.O. 12/31/15
32,180.32 Avail budget 12/31/15

FACILITIES (A3120.5403.00 – Office Supplies)

(A3120.5403.01 – Office Equipment < \$5000)

(A3120.5403.04 – Maintenance Contracts)

* 24.92 Enc. by P.O. 12/31/15, 942.52 avail
* 4430.17 avail. 12/31
~~* 2222.23 enc. by P.O., 346.69 avail~~
5401.43 avail 12/31 456.29 enc

We are requesting to encumber \$942.00, \$4,430.00 and \$5,468.00 from the above noted accounts, which represents the unspent balances of each account in the 2015 Annual Police Budget. On October 5, 2015, this agency was awarded \$10,000.00 on a DCJS Grant for the purpose of upgrading and replacing our current Livescan System, which is necessary for booking prisoners. The grant only covers fifty percent of the cost of a new Livescan system, which has been quoted at \$20,014.00; therefore this agency must cover the remaining \$10,014.00. On December 22, 2015, it was agreed upon to submit a letter to Morpho Trust USA, ordering the new system. The order was a necessity, as our current system is malfunctioning and no maintenance contract exists. The new system is scheduled to be installed in early January 2016, which will come with a one year warranty. A maintenance agreement can then be purchased for future years. Since these funds have not been budgeted for in the 2016 Annual Police Budget and the purchase was a necessity, the requested funds will be put directly towards the purchase of this vital equipment.

\$10,840.00

*/Avail. (See above)

PRISONERS (A3120.5405.05 – Prisoner Food)

We are requesting to encumber \$1,010.00 from this account, which represents the unspent balance of the account in the 2015 Annual Police Budget. State law mandates this agency feed prisoners who are in our custody at certain time periods throughout the day. In order to comply with this mandate, this agency must enter into an agreement with a vendor who is willing to extend services on a credit basis. Logs are maintained on a monthly basis and submitted. As we are presently in the last month of the year, it is anticipated that once the December log is submitted this agency will receive a bill for the 2015 year, which will consume nearly this entire amount requested.

\$1,010.00

ok - nothing spent in 2015, \$1010 avail -
" " get " 2016

TRAINING:(A3120.5416.09 – Criminal Justice Education)

We are requesting to encumber \$5,000.00 from this account, which represents the unspent balance of the account in the 2015 Annual Police Budget. These funds would be

directly applied towards the training and certification of sworn members of this agency in 2016.

It should be noted that in 2015, this agency spent \$15,865.98, which encompassed 99.2% of the **Schools & Seminars (A3120.5416.01)** account in the 2015 Annual Police Budget. Training is a key element to this profession and a major safeguard against lawsuits. Based upon current events around the country and the impact upon police/community relations, this agency will need to place additional emphasis on diversity, use of force, civil rights, and counter terrorism in 2016. Lastly, the agency will need to expend additional training funds to ensure the three new officers hired in 2015 are brought up to current training levels with the rest of the agency. Since the amount budgeted in the 2016 Annual Police Budget remains at \$16,000.00, it would be prudent to encumber the requested amount and add it to the Schools & Seminars budget line to insure adequate funding for such a vital aspect of the agency.

\$5,000.00 nothing spent in 2015 - \$5000 available
" " yet " 2016

TOTAL ENCUMBERANCE REQUESTED:

\$57,631.00

NOTE:

Encumbered line balances were based upon Munis "Year-To-Date Budget Report" for this agency printed on 12/28/2015

Plus
41603 Firearms
See attached



CORTLAND POLICE DEPARTMENT

2016 REQUEST FOR REFUND PROCEEDS



January 14, 2016

TO: Mack Cook, Director of Administration & Finance
FROM: Deputy Chief Paul A. Sandy
RE: Request for Proceeds from Safariland Refund

41603
FIREARMS TRAINING:(A3120.54106.03)

I am requesting the Common Council to appropriate proceeds from a refund provided by Safariland LLC in the amount of \$224.10. In 2015, the City Police Department purchased smoke grenades for riot control and during a training exercise it was found the grenades did not perform as they should have. The remaining grenades were returned to Safariland LLC and a refund was issued to purchase replacement grenades. These funds, if appropriated, will be returned to the Firearms Training Budget and will be utilized to purchase new smoke grenades.

\$224.10

*2015 accrued reimb. (rec'd 2016)
#64.69 avail. 12/31/15*



CORTLAND POLICE DEPARTMENT

2016 REQUEST FOR 2015 REQUISITIONED FUNDS



March 23, 2016

TO: Mack Cook, Director of Administration & Finance
FROM: Deputy Chief Paul A. Sandy
RE: Request for Requisitioned 2015 Funds

PRINTING & ADVERTISING:(A3120.5403.02)

I am requesting the Common Council to appropriate funds from the 2015 budget of the Cortland City Police Department for merchandise which had been Ordered and Requisitioned during November 2015.. On November 16, 2015, I received a quote concerning 5000 Parking Tickets and 3000 Appearance Tickets from Boathouse Printing in Binghamton. This company has produced these documents for the past several years for this agency, as no other printing company has matched their pricing. On November 18, 2015, a Purchase Order (#3337-00) was generated based upon my approval of a Requisition for these items. This caused the funds to be "frozen" in that account and they could not be utilized for any other expenditure. These items were not received until February 2016, at which time we attempted to pay the invoice and it was rejected. It was then explained the Payment for this order would need to come from 2016 budget funds as we had not paid it by the end of January 2016 ..On March 21, 2016 I contacted Boathouse Printing and requested a new Invoice, dated for 2016, so they could be paid out of 2016 funds, as the MUNIS system would not allow payment based upon the 2015 Purchase Order.

I respectfully request funds from the agency 2015 budget line, which had been Requisitioned for this purchase be allocated to the agency 2016 budget line to cover the payment of this purchase. This agency cannot control when merchandise is shipped or received, and once Requisitioned, the funds are unable to be utilized for other expenditures. Since these funds were properly Requisitioned and a proper Purchase Order had been completed, I request the return of these funds to this agency, as opposed to being utilized to balance other 2015 budgets.

\$1,683.45

*Encumbered @ 12/31 by P.O.
Aval. budget @ 12/31 \$366.69*

Purchase Order

Fiscal Year 2015

Page 1 of 1

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS

Purchase Order #

3337-00

Delivery must be made within doors of specified destination.

BILL TO

POLICE
POLICE DEPARTMENT
25 COURT STREET
CITY HALL GROUND FLOOR
CORTLAND NY 13045

VENDOR

PROFORMA BOATHOUSE PRINTING
P O BOX 640814
CINCINNATI OH 45264

SHIP TO

POLICE DEPARTMENT
25 COURT STREET
CITY HALL GROUND FLOOR
CORTLAND NY 13045

Vendor Phone Number		Vendor Fax Number		Requisition Number		Delivery Reference	
				3094			
Date Ordered	Vendor Number	Date Required	Freight Method/Terms		Department/Location		
11/18/2015	1078				POLICE		
Item#	Description/Part No.			Qty	UOM	Unit Price	Extended Price
1	5000 Parking tickets, 3000 App 5000 Parking tickets, 3000 Appearance tickets			1.0	EACH	\$1,683.450	\$1,683.45
<p>Ship To: POLICE DEPARTMENT, 25 COURT STREET, CITY HALL GROUND FLOOR CORTLAND NY 13045 Phone: 607-758-8302 Fax: 607-758-3658</p> <p>***** GL SUMMARY *****</p> <p>A3120 - 540302 1,683.45</p>							
<p>?</p> <p><i>Invoice?</i></p>							

By _____
Authorized Signature

PO Total **\$1,683.45**

Purchase Order

Fiscal Year 2016

Page 1 of 1

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS.
 Purchase Order # **756-00**

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POLICE
 POLICE DEPARTMENT
 25 COURT STREET
 CITY HALL GROUND FLOOR
 CORTLAND NY 13045

Delivery must be made within doors of specified destination.

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PROFORMA BOATHOUSE PRINTING
 P O BOX 640814
 CINCINNATI OH 45264

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POLICE DEPARTMENT
 25 COURT STREET
 CITY HALL GROUND FLOOR
 CORTLAND NY 13045

Vendor Phone Number		Vendor Fax Number		Requisition Number		Delivery Reference	
				797			
Date Ordered	Vendor Number	Date Required	Freight Method/Terms		Department/Location		
03/23/2016	1078				POLICE		
Item#	Description/Part No.			Qty	UOM	Unit Price	Extended Price
1	tickets appearance/parking tickets			1.0	EACH	\$1,683.450	\$1,683.45
Ship To: POLICE DEPARTMENT, 25 COURT STREET, CITY HALL GROUND FLOOR CORTLAND NY 13045 Phone: 607-758-8302 Fax: 607-758-3658							
***** GL SUMMARY *****							
A3120 - 540302				1,683.45			

By _____
 Authorized Signature

PO Total **\$1,683.45**

Paul Sandy

From: Derek Ferry [Derek@boathouseprinting.com]
Sent: Monday, November 16, 2015 3:05 PM
To: Paul Sandy
Subject: Quote

Paul,

Pricing will be as follows:

5000 Parking Violation Tickets - \$202.29 per thousand

3000 Appearance Tickets - \$224.00 per thousand

(1,011.45)
(672.00)

1683.45

Thank you,

Derek Ferry

Proforma Boathouse Printing

Derek Ferry
75 Travis Avenue • Binghamton, NY 13904
ph 607.772.0734 • cell 607.232.6316 • fax 607.772.0826
derek.ferry@proforma.com • www.proforma.com/boathouse



One Source. Infinite Resources.

3/21 1000
Invoice on Pk Tk

Packing Slip

Date

3/11/2016

From

PROFORMA BOATHOUSE PRINTING
75 TRAVIS AVE.
BINGHAMTON NY 13904

Ship To

CITY OF CORTLAND POLICE DEPT.
25 COURT ST.
CORTLAND Q, NY 13045

Customer P.O. #

paul sandy

Ship Via

UPS

Job #	Description	Boxes	TOTAL QUANTITY	Class
20269 UPS SHIPPING	CITY OF CORTLAND PARKING VIOLATION TICKETS # 196951-201950	4@1150 1@400	5000	

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**City of Cortland
Fire Department**



Wayne Friedman
Deputy Fire Chief
21 Court Street
Cortland, New York 13045

Phone: 607.756.5613
Fax: 607.758.8385
Email: cglover@cutland.org

To: Lori Crompton, Deputy Director Admin & Finance

From: Wayne Friedman

Date: January 27, 2016

Re: Encumbrances of 2015 funds

A request for Council to recognize and appropriate \$2497.28 from the professional service budget line (A3410-541500) to pay for 2015 annual support which we are withholding pending resolution of outstanding issues. This request would be applicable to budget line A3410-541500 for annual support for our fire department management software.

** 183.96 avail. 12/31/15
this was already paid 12/31*

Thank You

Wayne Friedman

**City of Cortland
Fire Department**



Wayne Friedman
Deputy Fire Chief
21 Court Street
Cortland, New York 13045

Phone: 607.756.5613
Fax: 607.758.8385
Email: cglover@cortland.org

To: Lori Crompton, Deputy Director Admin & Finance
From: Wayne Friedman
Date: December 31, 2015
Re: Encumbrances of 2015 funds

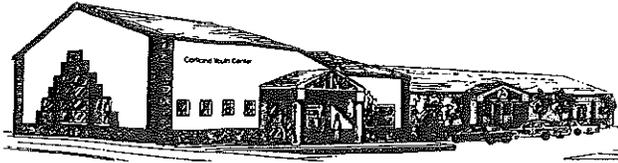
We are requesting you to approve \$10,000.00 from account A3410-540501 to stay in that account for the 2016 year.

These monies will be used for the purchase of a fire truck.

**10,044.88 avail. 12/31/15*

Thank You

Wayne Friedman



CORTLAND YOUTH BUREAU

35 Port Watson Street • Cortland, NY 13045 • (607) 753-3021 • Fax: (607) 753-3023

TO: Lori Crompton, Finance Dept.
Mack Cook, Administration and Finance
Brian Tobin, Mayor

FROM: John McNerney, Youth Bureau Director

DATE: January 20th, 2016

RE: Year End Encumbrances

The Youth Bureau would like to request the transfer of the following funds from the 2015 budget accounts to the 2016 budget accounts.

<u>Account</u>	<u>Amount</u>	<u>Intention</u>
A-7140-5405	\$50,000.00 <i>\$51,001.23 avail. 12/31</i>	Pending NYS Funding money will be used for playground and Splash Pool upgrades at city parks.
A-7550.5405	\$836.29 <i>\$4525.86 avail. 12/31</i>	Donations from Fire Fighter Camp (See the attached for source/intention)
A-7550-5405	1000.00	2016 Spelling Bee (1st Niagara) Rec'd Aug. 2015 for 2016 Bee

Feel free to call me with any questions or concern with my request.



John McNerney

From: Andrea Piedigrossi
Sent: Tuesday, January 12, 2016 11:06 AM
To: John McNerney
Subject: Fire Fighter For A Day Camp

John,

In 2015 Fire Fighter For A Day Camp raised \$3,053 in donations. We spent \$2,216.71 on camp needs which leaves \$836.29 to be used for future camps. We do not want to lose this money and would like to either start a trust fund for camp or encumber the money to be used in 2016.

Andrea Piedigrossi
Recreation Supervisor

City of Cortland Youth Bureau
35 Port Watson Street
Cortland, New York 13045

(607) 753-3021 ext. 425 (office)
(607) 753-3023 (fax)
(607) 423-2703 (mobile)

cortlandyb.recdesk.com

Follow us on Twitter @CortlandYouthBu



Peter A. Baynes
Executive Director

119 Washington Avenue, Albany, New York 12210
(518) 463-1185 www.nycom.org

**Memorandum in
SUPPORT
NYCOM PRIORITY**

April 6, 2016

A. 8559, by M. of A. Kearns

S. 6656, by Sen. Kennedy

AN ACT to amend the real property actions and proceedings law, in relation to providing notice to a homeowner whose property is being foreclosed that they do not have to abandon the property until the foreclosure process is complete

The Conference of Mayors has considered this legislation and recommends that it be approved by the State Legislature.

This legislation requires mortgagees, lenders, and loan servicing agents to inform the homeowners or mortgagors of their rights. Specifically, this legislation would mandate that mortgagors be informed that they own their property until the day of the foreclosure sale and that they may remain in their homes until that time.

Vacant and abandoned properties are an epidemic in New York's cities and villages. Even under the best of circumstances, dealing with these distressed properties can be an expensive, time-consuming task for local officials. Vacant and abandoned properties that are also entangled in mortgage foreclosure present even greater challenges for cities and villages since foreclosures drag on for years, restricting local officials' efforts to address the social costs that these blighting properties have on neighboring parcels and the surrounding community as a whole.

Property owners frequently abandon their homes well before completion of the foreclosure process, leaving the homes vacant and uncared for. These abandoned homes quickly fall into disrepair, becoming nuisances and blighting neighborhoods. This legislation will mitigate property abandonment and reduce the periods of property vacancy that result in rundown properties threatening the value of adjacent and nearby properties, as well as the community's tax base.

For the foregoing reasons, the Conference of Mayors supports this legislation and recommends its enactment into law.

WB/eos
Assembly Judiciary & Senate Housing 4-6-16



Peter A. Baynes
Executive Director

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**Memorandum in
SUPPORT
NYCOM Priority**

April 6, 2016

A. 9655, by M. of A. Magnarelli

AN ACT to amend the real property actions and proceedings law, in relation to authorizing municipalities to compel mortgagees either to complete a mortgage foreclosure proceeding pursuant to article 13 of the real property actions and proceedings law or to issue a certificate of discharge of the mortgage for any property which has been certified abandoned pursuant to real property actions and proceedings law section 1971

The Conference of Mayors has considered this legislation and recommends that it be approved by the State Legislature.

This legislation, known as the "zombie property remediation act of 2016," amends Real Property Actions and Proceedings Law (RPAPL) § 1392 to authorize municipalities to commence judicial proceedings to compel mortgagees either to complete a mortgage foreclosure proceeding pursuant to article 13 of the real property actions and proceedings law or to issue a certificate of discharge of the mortgage for any property which has been certified abandoned pursuant to real property actions and proceedings law section 1971.

Vacant and abandoned properties are an epidemic in New York's cities and villages. Thousands of abandoned properties are blighting communities throughout the State of New York. Complicating the efforts of local government officials to deal with these properties that depress surrounding property values and put on a strain on municipal resources are zombie properties. Zombie properties sit in legal foreclosure limbo for years, frequently abandoned by the property owners, generally deteriorating sometimes to the point that the buildings must be demolished while the mortgagee fails to complete the foreclosure process.

Even under the best of circumstances, dealing with distressed properties can be an expensive, time-consuming task for local officials. Vacant and abandoned properties that are also entangled in mortgage foreclosure present even greater challenges for cities and villages since foreclosures drag on for years, restricting local officials' efforts to address the social costs that these blighting properties have on neighboring parcels and the surrounding community as a whole.

This Act will greatly facilitate the ability of city and village officials to deal with vacant and abandoned properties, empowering them to force the resolution of mortgage foreclosure in a timely manner that minimizes the negative impact that such properties can have on the community.

For the foregoing reasons, the Conference of Mayors supports this legislation and recommends its enactment into law.

WB/eos
Assembly Judiciary 2-10-16
Senate Housing 2-10-16
Assembly Ways & Means 3-12-16
Assembly Judiciary 4-6-16



Peter A. Baynes
Executive Director

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**Memorandum in
SUPPORT**

NYCOM Priority

February 10, 2016

A. 6932-A, by M. of A. Weinstein

S. 4781-A, by Sen. Klein

AN ACT establishing the "New York state abandoned property neighborhood relief act of 2015"; and to amend the real property actions and proceedings law, in relation to the duty of the mortgagee or its loan servicing agent to maintain property secured by delinquent mortgage and in relation to special foreclosure proceedings for vacant abandoned property; and to amend the state finance law, in relation to establishing the abandoned property neighborhood relief fund

The Conference of Mayors has considered this legislation and recommends that it be approved by the State Legislature.

This legislation, known as the "New York State Abandoned Property Neighborhood Relief Act of 2015," amends Real Property Actions and Proceedings Law (RPAPL) § 1307 to define "vacant and abandoned" residential real property, and expands the duty of a mortgagee to maintain vacant, residential real property to include pre-foreclosure "vacant and abandoned" residential property.

The Act requires mortgagees and loan servicing agents to periodically inspect residential real property to determine if properties with delinquent mortgages are currently occupied. In addition, the Act, via RPAPL § 1307-a, requires the Attorney General to establish and maintain a statewide electronic Vacant and Abandoned Property Registry that local officials will be able to access. Mortgagees or their agents must promptly register vacant and abandoned properties in the Registry. The Act also authorizes municipalities to intervene as of right in foreclosure actions involving vacant and abandoned residential property for the purpose of requesting injunctive relief, to ensure that the property is maintained in accordance with law and that the foreclosure action is timely prosecuted.

Additionally, this legislation adds RPAPL § 1308, which would establish a special foreclosure proceeding for vacant and abandoned residential real property. Finally, this Act would create a fund to aid local governments in enforcing RPAPL §§ 1307 and 1307-a.

Vacant and abandoned properties are an epidemic in New York's cities and villages. Even under the best of circumstances, dealing with these distressed properties can be an expensive, time-consuming task for local officials. Vacant and abandoned properties that are also entangled in mortgage foreclosure present even greater challenges for cities and villages since foreclosures drag on for years, restricting local officials' efforts to address the social costs that these blighting properties have on neighboring parcels and the surrounding community as a whole.

This Act will greatly facilitate the ability of city and village officials to deal with vacant and abandoned properties, empowering them to address these challenges in a manner that minimizes the negative impact that such properties can have on the community.

For the foregoing reasons, the Conference of Mayors supports this legislation and recommends its enactment into law.

WB/eos
Assembly Judiciary 2-10-16
Senate Housing 2-10-15



May 2, 2016

Mr Brian Tobin
Mayor
City of Cortland
25 Court St
Cortland, NY 13045

RE: CSEA Employee Benefit Fund
Retiree Vision Memorandum of
Of Agreement

Dear Mr Tobin:

Beginning June 1, 2016, the CSEA Employee Benefit Fund will offer a Retiree Vision Program.

Employers who currently provide a negotiated EBF vision plan will have the opportunity to offer this new program to CSEA bargaining unit members.

Retirees cannot access the Retiree Vision Plan without your help. The enclosed Retiree Vision Memorandum of Agreement will enable CSEA employees the option to participate in our program.

The Memorandum of Agreement does not obligate the employer *in any way* financially or administratively as the retiree contracts **directly** with the CSEA Employee Benefit Fund. It is the Fund's responsibility to provide all information to Plan participants. The enrollment and billing is done directly by the Fund.

Should you have any questions regarding this program, please do not hesitate to contact me at 800-323-2732 ext. 836. We will contact the CSEA Labor Relations Specialist for their signature and a fully executed copy will be sent to you for your records. The Fund looks forward to providing this benefit to your members.

Sincerely,

A handwritten signature in black ink that reads "Colleen R. Foley". The signature is written in a cursive style.

Colleen R. Foley
Retiree Coordinator

crf
enclosure



#613 City of Cortland

MEMORANDUM OF AGREEMENT

Coverage under the CSEA Employee Benefit Fund Retiree Vision Plan (the "Plan") administered by the CSEA Employee Benefit Fund (the "Fund") shall be available to any member of the CSEA bargaining unit who retires and meets the following criteria:

1. The member retires directly from employment with the Employer during or after the term of the collective bargaining agreement in which this Memorandum is executed.
2. The member has coverage under a Fund-sponsored vision plan on or after June 1, 2016.
3. The member agrees in writing to comply with all requirements of the Fund which are applicable to retiree coverage at the time of his or her application to the Fund for retiree coverage.
4. The member agrees in writing to pay for any and all premiums for coverage under the Plan.

The Employer has no obligation to pay for coverage under the Plan.

The Fund agrees to provide all information regarding the Plan, including, but not limited to, eligibility requirements, to any member of the CSEA bargaining unit who may be eligible for participation in the Plan.

The Fund shall be solely responsible for the administration of the Plan, including but not limited to, the enrollment and billing of any member of the CSEA bargaining unit eligible for participation in the Plan.

The Fund agrees to hold the Employer harmless from any liability in connection with the cost of providing coverage under the Plan.

Neither the Unit nor the Employer shall use this Memorandum of Agreement as precedent in future collective bargaining agreement negotiations.

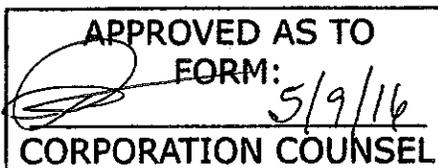
Signature of Management
Representative

Signature of Labor Relations Specialist

Title

Date

Date



PERMANENT ACCESS EASEMENT

THIS EASEMENT

Made this ____ day of 2016 between

City of Cortland, a municipal corporation, 25 Court Street, Cortland, New York, a municipal corporation organized under the laws of the State of New York, *the party of the first part*,

and

Suburban NY Property Acquisitions, LLC, a Delaware Limited Liability Company with its principal place of business at 240 Route 10 West, Whippany, New Jersey 07981, *the party of the second part*.

Recitals

WHEREAS, party of the first part is the fee simple owner of certain lands situated in the County of Cortland, New York and more specifically described hereinafter and defined as the "Property"; and

WHEREAS, party of the first part has agreed to grant and convey to party of the second part, a permanent and perpetual non-exclusive access easement over, on, upon, and across the Property for the specific and limited purposes set forth herein.

WHEREAS, it is the intent of the parties to this easement that it be substantially similar to easement that the party of the first part gave to Motor Transportation Services, Inc. on January 26, 1990 and recorded on February 21, 1990 in book 501, page 85, Instrument No. 537-001 (Motor Transportation Services being the previous property owner of property contiguous to the easement Property and the party of the second part now owns the former property of Motor Transportation Services),

NOW, THEREFORE, the party of the first part, in consideration of a resolution of the City of Cortland Common Council adopted on May ____, 2016, hereby forever remises, releases, and quitclaims unto the party of the second part, its

successors, assigns and all subsequent owners of the Property as hereinafter described, a right of way, permanent and perpetual easement that shall run with the Property for the use of persons and motor vehicles over the Property as a means of ingress and egress from the contiguous property currently owned by the second part. The party of the first part shall be responsible for the maintenance and upkeep of the easement Property described below.

The Property:

ALL THAT TRACT OR PARCEL OF LAND situate in the City of Cortland, County of Cortland, State of New York, bounded and described as follows:

Beginning at a point in the southwesterly corner of the existing portion of South Franklin Street, set point being located S 07° 23' W as measured along the westerly line of said South Franklin Street a distance of 532.36 feet from the intersection of said line and the southerly line of Port Watson Street, said point also being in the southeasterly corner of a parcel of land of Vining Estate (R.O.) (Book 303 of Deeds at page 382); running thence S 80° 20' E along the southerly line of South Franklin Street a distance of 33.03 feet to a point in the southeasterly corner of South Franklin Street; thence S 80° 24' E along the southerly line of the lands of Pizzola (R.O.) (Book 385 of Deeds at page 216), a distance of 9.62 feet to a point; thence S 26° 33' W a distance of 137.98 feet to an angle point in said line; thence S 30° 12' W a distance of 178.01 feet to a point of curvature in said line; thence along the arc of a circle to the left having a radius of 779.88 feet and a central angle of 20° 12' a distance of 274.95 feet to a point of tangency in said line; thence S 10° 00' W a distance of 193.23 feet to a point in the northerly line of lands of Suburban NY Property Acquisitions, LLC (R.O.) (Book 478 of Deeds at page 191); thence westerly along the arc of a circle to the left having a radius of 381.00 feet and a central angle of 07° 34' 44" a distance of 50.40 feet to a point; thence N 10° 00' E a distance of 199.24 feet to a point of curvature; thence northerly and northeasterly along the arc of a circle to the right having a radius of 829.88 feet and a central angle of 20° 12' a distance of 292.58 feet to a point of tangency; thence N 30° 12' E a distance of 176.41 feet to an angle point in said line; thence N 26° 33' E a distance of 121.14 feet to a point in a southerly line of the Vining Estate (R.O.); thence S 80° 24' E along said southerly line a distance of 9.62 feet to the place of beginning, containing 0.903 +/- acres.

It is the intent of the foregoing to describe a strip of land 50 feet wide extending southerly through the lands of the City of Cortland from the south end of the existing portion of South Franklin Street to the northerly line of lands of Suburban

NY Property Acquisitions, LLC, which strip is centered on the existing pavement presently being used as access to Suburban's premises.

The above described premises are shown on a map by John S MacNeill Junior, P.C. dated September 13, 1989 and revised on December 21, 1989 and January 23, 1990, signed and certified to by R. James Stockwin, PLS license number 49012, which map is incorporated herein by reference, and is believed to have been filed and recorded with the City's similar easement to Motor Transportation Services, Inc. in 1990.

The above conveyance is given subject to the right of the City of Cortland to alter the boundaries of South Franklin Street and above described premises from time to time, provided that any alteration shall include a comparable easement and right-of-way for ingress and egress to Suburban NY Property Acquisitions, LLC's premises off of South Franklin Street from Port Watson Street.

IN WITNESS WHEREOF, the party of the first part has duly executed this easement the day and year first above written.

Witnessed or Attested by:

**CITY OF CORTLAND, a New York
municipal corporation**

Print Name:

By: _____ (print name)

Title: _____

ACKNOWLEDGEMENT

**State of New York,
County of Cortland ss:**

On the day of May ____, in the year 2016, before me personally came _____ to me known who, being by me duly sworn, did depose and say he/she resides at _____; that he/she is the _____ [title] of the City of Cortland, New York and a duly authorized municipal corporation representative of the City of Cortland, the municipal

corporation described in and which executed the foregoing instrument; that the execution of this instrument by _____ was duly authorized by resolution of the Common Council of the City of Cortland, New York and that he/she signed this instrument by like authority.

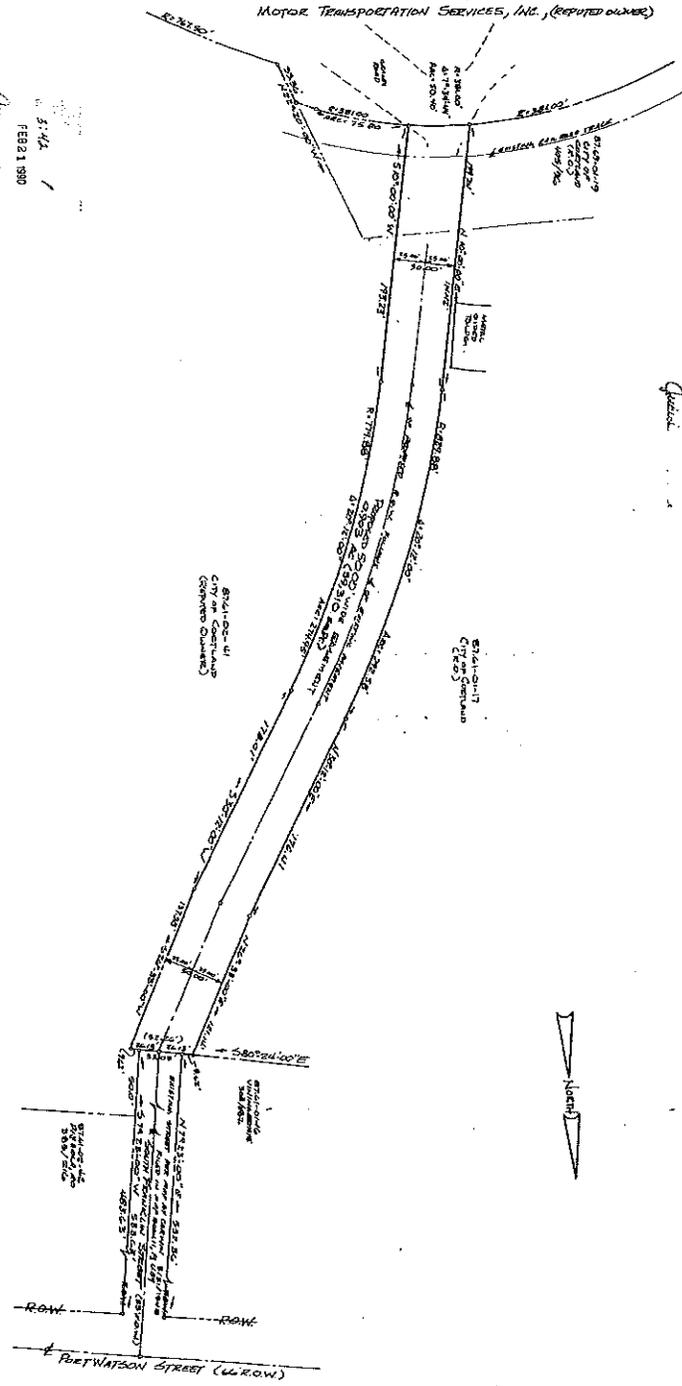
Notary Public

PERMANENT ACCESS EASEMENT	Dated: May ____, 2016
CITY OF CORTLAND, to SUBURBAN NY PROPERTY ACQUISITIONS, LLC	<i>Record and return to:</i> Steven J. Reed, Esq. Gregory & Reed LLC 2 Sylvan Way, Suite 303 Parsippany, NJ 07054

PARCEL SURVEYED BY JSM/PC 8/16/68
 LOTS OF GRAND UNION, L. 304 / R. 578
 MOTOR TRANSPORTATION SERVICES, INC. (REPUTED OWNER)

5:42
 FEB 21 1969
 [Signature]

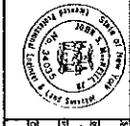
DATE: 2/19/69
 BY: JSM/PC
 FOR: MOTOR TRANSPORTATION SERVICES, INC.
 FILE NO. 100-100000
 [Signature]



THESE NOTES ARE TO BE READ IN CONNECTION WITH THE SURVEY MAP AND THE FIELD BOOKS REFERRED TO HEREIN. THE SURVEY MAP IS THE MOST ACCURATE REPRESENTATION OF THE SURVEY AND THE FIELD BOOKS ARE THE MOST ACCURATE REPRESENTATION OF THE FIELD DATA. THE SURVEY MAP AND THE FIELD BOOKS ARE THE MOST ACCURATE REPRESENTATION OF THE SURVEY AND THE FIELD DATA. THE SURVEY MAP AND THE FIELD BOOKS ARE THE MOST ACCURATE REPRESENTATION OF THE SURVEY AND THE FIELD DATA.

NO.	DESCRIPTION	DATE
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John S. Mackell, Jr., P.E.
 CONSULTING ENGINEER, SURVEYOR, PLANNER
 74 North West Street
 Homer, New York 13077
 PHONE (516) 748-7544



DATE	1/20/69	PROJECT	Motor Transportation Services, Inc.
BY	JSM/PC	CLIENT	Motor Transportation Services, Inc.
CHECKED	JSM/PC	PROJECT	Motor Transportation Services, Inc.
DATE	1/20/69	CITY	Homer, New York
PROJECT	PROPOSED EASEMENT	STATE	New York
CLIENT	Motor Transportation Services, Inc.	CITY	Homer, New York
PROJECT	PROPOSED EASEMENT	CITY	Homer, New York
CLIENT	Motor Transportation Services, Inc.	CITY	Homer, New York
PROJECT	PROPOSED EASEMENT	CITY	Homer, New York
CLIENT	Motor Transportation Services, Inc.	CITY	Homer, New York

Summary of Unpaid Wages

U.S. Department of Labor
Wage and Hour Division



Office Address: Albany NY District Office Leo W. O'Brien Federal Building 11A Clinton Ave. Room 822 Albany, NY 12207 518-431-6460	Investigator: John Steves	Date: 05/11/2016
	Employer Fed Tax ID Number: 15-6000405	

1. Name	2. Address	3. Period Covered by Work Week Ending Dates	4. Act(s)	5. BWs Due	Total
		01/02/2013 to 12/31/2014	FLSA	\$531.84 <hr/> \$531.84	\$531.84 <hr/> \$531.84
		01/02/2013 to 12/31/2014	FLSA	\$786.43 <hr/> \$786.43	\$786.43 <hr/> \$786.43
		01/02/2013 to 12/31/2014	FLSA	\$224.94 <hr/> \$224.94	\$224.94 <hr/> \$224.94
		01/02/2013 to 12/31/2014	FLSA	\$1,122.98 <hr/> \$1,122.98	\$1,122.98 <hr/> \$1,122.98
		01/02/2013 to 12/31/2014	FLSA	\$516.15 <hr/> \$516.15	\$516.15 <hr/> \$516.15
		01/02/2013 to 12/31/2014	FLSA	\$1,331.53 <hr/> \$1,331.53	\$1,331.53 <hr/> \$1,331.53

Employer Name and Address: City of Portland Street NY 13045	Subtotal:	\$4,513.87	\$4,513.87
	Total:	\$31,857.45	\$31,857.45

Summary of Unpaid Wages

U.S. Department of Labor
Wage and Hour Division



Office Address: Albany NY District Office Leo W. O'Brien Federal Building 11A Clinton Ave. Room 822 Albany, NY 12207 518-431-6460	Investigator: John Steves	Date: 05/11/2016
	Employer Fed Tax ID Number: 15-6000405	

1. Name	2. Address	3. Period Covered by Work Week Ending Dates	4. Act(s)	5. BWs Due	Total
		01/02/2013 to 12/31/2014	FLSA	\$938.14 <hr/> \$938.14	\$938.14 <hr/> \$938.14
		01/02/2013 to 12/31/2014	FLSA	\$418.50 <hr/> \$418.50	\$418.50 <hr/> \$418.50
		01/02/2013 to 12/31/2014	FLSA	\$326.08 <hr/> \$326.08	\$326.08 <hr/> \$326.08
		01/02/2013 to 12/31/2014	FLSA	\$800.38 <hr/> \$800.38	\$800.38 <hr/> \$800.38
		01/02/2013 to 12/31/2014	FLSA	\$447.27 <hr/> \$447.27	\$447.27 <hr/> \$447.27
		01/02/2013 to 12/31/2014	FLSA	\$1,701.90 <hr/> \$1,701.90	\$1,701.90 <hr/> \$1,701.90

Employer Name and Address: City of Portland 1 Street NY 13045	Subtotal:	\$4,632.27	\$4,632.27
	Total:	\$31,857.45	\$31,857.45

Summary of Unpaid Wages

U.S. Department of Labor
Wage and Hour Division



Office Address: Albany NY District Office Leo W. O'Brien Federal Building 11A Clinton Ave. Room 822 Albany, NY 12207 518-431-6460	Investigator: John Steves	Date: 05/11/2016
	Employer Fed Tax ID Number: 15-6000405	

1. Name	2. Address	3. Period Covered by Work Week Ending Dates	4. Act(s)	5. BWs Due	Total
		01/02/2013 to 12/31/2014	FLSA	\$1,809.14 <hr/> \$1,809.14	\$1,809.14 <hr/> \$1,809.14
		01/02/2013 to 12/31/2014	FLSA	\$1,002.66 <hr/> \$1,002.66	\$1,002.66 <hr/> \$1,002.66
		01/02/2013 to 12/31/2014	FLSA	\$1,551.94 <hr/> \$1,551.94	\$1,551.94 <hr/> \$1,551.94
		01/02/2013 to 12/31/2014	FLSA	\$569.68 <hr/> \$569.68	\$569.68 <hr/> \$569.68
		01/02/2013 to 12/31/2014	FLSA	\$582.41 <hr/> \$582.41	\$582.41 <hr/> \$582.41
		01/02/2013 to 12/31/2014	FLSA	\$1,148.26 <hr/> \$1,148.26	\$1,148.26 <hr/> \$1,148.26

r Name and Address: City of ortland Street NY 13045	Subtotal:	\$6,664.09	\$6,664.09
	Total:	\$31,857.45	\$31,857.45

Summary of Unpaid Wages

U.S. Department of Labor
Wage and Hour Division



Office Address: Albany NY District Office Leo W. O'Brien Federal Building 11A Clinton Ave. Room 822 Albany, NY 12207 518-431-6460	Investigator: John Steves	Date: 05/11/2016
	Employer Fed Tax ID Number: 15-6000405	

1. Name	2. Address	3. Period Covered by Work Week Ending Dates	4. Act(s)	5. BWs Due	Total
		01/02/2013 to 12/31/2014	FLSA	\$421.12 <hr/> \$421.12	\$421.12 <hr/> \$421.12
		01/02/2013 to 12/31/2014	FLSA	\$805.61 <hr/> \$805.61	\$805.61 <hr/> \$805.61
		01/02/2013 to 12/31/2014	FLSA	\$1,299.09 <hr/> \$1,299.09	\$1,299.09 <hr/> \$1,299.09
		01/02/2013 to 12/31/2014	FLSA	\$380.14 <hr/> \$380.14	\$380.14 <hr/> \$380.14
		01/02/2013 to 12/31/2014	FLSA	\$634.73 <hr/> \$634.73	\$634.73 <hr/> \$634.73
		01/02/2013 to 12/31/2014	FLSA	\$148.22 <hr/> \$148.22	\$148.22 <hr/> \$148.22
Employer Name and Address:		Subtotal:		\$3,688.91	\$3,688.91
, City of Portland Street NY 13045		Total:		\$31,857.45	\$31,857.45

Summary of Unpaid Wages

U.S. Department of Labor
Wage and Hour Division



Office Address: Albany NY District Office Leo W. O'Brien Federal Building 11A Clinton Ave. Room 822 Albany, NY 12207 518-431-6460	Investigator: John Steves	Date: 05/11/2016
	Employer Fed Tax ID Number: 15-6000405	

1. Name	2. Address	3. Period Covered by Work Week Ending Dates	4. Act(s)	5. BWs Due	Total
		01/02/2013 to 12/31/2014	FLSA	\$1,921.79	\$1,921.79
				\$1,921.79	\$1,921.79
		01/02/2013 to 12/31/2014	FLSA	\$596.36	\$596.36
				\$596.36	\$596.36
		01/02/2013 to 12/31/2014	FLSA	\$761.15	\$761.15
				\$761.15	\$761.15
		01/02/2013 to 12/31/2014	FLSA	\$1,511.83	\$1,511.83
				\$1,511.83	\$1,511.83
		01/02/2013 to 12/31/2014	FLSA	\$720.17	\$720.17
				\$720.17	\$720.17
		01/02/2013 to 12/31/2014	FLSA	\$576.31	\$576.31
				\$576.31	\$576.31

Employer Name and Address: City of Portland Street NY 13045	Subtotal:	\$6,087.61	\$6,087.61
	Total:	\$31,857.45	\$31,857.45

Summary of Unpaid Wages

U.S. Department of Labor
Wage and Hour Division



Office Address: Albany NY District Office Leo W. O'Brien Federal Building 11A Clinton Ave. Room 822 Albany, NY 12207 518-431-6460	Investigator: John Steves	Date: 05/11/2016
	Employer Fed Tax ID Number: 15-6000405	

1. Name	2. Address	3. Period Covered by Work Week Ending Dates	4. Act(s)	5. BWs Due	Total
		01/02/2013 to 12/31/2014	FLSA	\$1,258.99	\$1,258.99
				\$1,258.99	\$1,258.99
		01/02/2013 to 12/31/2014	FLSA	\$714.94	\$714.94
				\$714.94	\$714.94
		01/02/2013 to 12/31/2014	FLSA	\$558.87	\$558.87
				\$558.87	\$558.87
		01/02/2013 to 12/31/2014	FLSA	\$472.56	\$472.56
				\$472.56	\$472.56
		01/02/2013 to 12/31/2014	FLSA	\$266.79	\$266.79
				\$266.79	\$266.79
		01/02/2013 to 12/31/2014	FLSA	\$947.03	\$947.03
				\$947.03	\$947.03

r Name and Address: City of ortland Street NY 13045	Subtotal:	\$4,219.18	\$4,219.18
	Total:	\$31,857.45	\$31,857.45

Summary of Unpaid Wages

U.S. Department of Labor
Wage and Hour Division



Office Address: Albany NY District Office Leo W. O'Brien Federal Building 11A Clinton Ave. Room 822 Albany, NY 12207 518-431-6460	Investigator: John Steves	Date: 05/11/2016
	Employer Fed Tax ID Number: 15-6000405	

1. Name	2. Address	3. Period Covered by Work Week Ending Dates	4. Act(s)	5. BWs Due	Total
		01/02/2013 to 12/31/2014	FLSA	\$1,120.36	\$1,120.36
				\$1,120.36	\$1,120.36
		01/02/2013 to 12/31/2014	FLSA	\$931.16	\$931.16
				\$931.16	\$931.16

Employer Name and Address: City of Cortland Main Street Cortland NY 13045	Subtotal:	\$2,051.52	\$2,051.52
	Total:	\$31,857.45	\$31,857.45