



City of Cortland
City Hall
25 Court Street, Cortland, NY 13045
Mayor Brian Tobin
Telephone – (607) 758-8374 Fax – (607) 756-4644
Mayor@cortland.org www.cortland.org

PROCLAMATION

2016 National Arson Awareness Week

- WHEREAS;** according to the U.S. Fire Administration, from 2010-2012, an estimated 17,400 intentionally set fires in residential buildings were reported to U.S. Fire Departments each year, resulting in 275 civilian deaths, 800 civilian injuries, and \$513 million in property loss. For this same time period, an estimated 9,000 intentionally set fires occurred in nonresidential buildings each year resulting in \$282 million in property loss; and
- WHEREAS;** according to the FBI over the last five years (2009-2013), there has been an average of 53,127 arsons reported with an average dollar loss of \$15,086 per incident; and
- WHEREAS;** we will use the week of May 1-7 to focus on the value and contribution accelerant detection canines make to fire departments, law enforcement agencies, and their communities; and
- WHEREAS;** an accelerant detection canine saves time and money; there are fewer but more accurate evidence samples, which reduces expenditures at the lab, speeding up investigations and providing a higher conviction rate;
- THEREFORE,** BE IT PROCLAIMED, that the International Association of Arson Investigators, Inc. Board of Directors meeting in Executive Session on November 1, 1985, in Atlanta, Georgia, hereby proclaims the week, beginning on May 4, 1986, as National Arson Awareness Week, and the first full week of May shall be so designated each year hereafter.

2016 NATIONAL ARSON AWARENESS WEEK

IN WITNESS WHEREOF, I have hereunto set my hand this 3rd day of May, two thousand sixteen, and of Cortland New York.

Brian Tobin, Mayor of Cortland, New York



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PROCLAMATION

- WHEREAS,** The congress and President of the United States have designated May 15th as Peace Officer Memorial Day, and the week in which May 15th falls as National Police Week; and
- WHEREAS;** the members of the law enforcement agency of the City of Cortland plan an essential role in safeguarding the rights and freedoms of Cortland; and
- WHEREAS;** it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement agency, and that members of our law enforcement agency recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting their innocent against deception and the weak against oppression; and
- WHEREAS;** the men and women of the law enforcement agency of the City of Cortland unceasingly provide a vital public service; and
- THEREFORE,** I, Mayor Brian Tobin, Mayor of Cortland, call upon all citizens of the City of Cortland and upon all patriotic, civic and educational organizations to observe the week of May 15-21, 2016 as Police Week with appropriate ceremonies and observances in which all of our people may join in commemorating law enforcement officers, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities and, in so doing, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

I further call upon all citizens of the City of Cortland to observe Sunday, May 15, 2016 as Peace Officers' Memorial Day in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty, and let us recognized and pay respect to the survivors of our fallen heroes.

PEACE OFFICERS' MEMORIAL DAY & POLICE WEEK 2016

IN WITNESS WHEREOF, I have hereunto set my hand this 3rd day of May, in the year of two thousand sixteen, and of Cortland New York.

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PROCLAMATION

WHEREAS, the Muscular Dystrophy Association/Cortland Professional Fire Fighters IAFF Local 2737 is promoting a Boot Drive Day on May 14th, 2016; and

WHEREAS; the Muscular Dystrophy Association has requested that May 14th, 2016 be proclaimed as “MDA/IAFF Local 2737 Boot Drive Day”; and

WHEREAS; the International Association of Fire Fighters has been the Muscular Dystrophy Association’s largest sponsor, and has raised more than 558 million dollars over the last sixty years; and

WHEREAS; the Muscular Dystrophy Association is the leading health agency providing scientific, medical and emotional support for individuals and families affected by neuromuscular disease; and

THEREFORE, I, Brian Tobin, Mayor of Cortland, by virtue of the authority vested in me by the Constitution and laws of Cortland and New York do hereby proclaim the day May 14, 2016 as

MDA/IAFF LOCAL 2737 BOOT DRIVE DAY

In the City of Cortland, and I urge citizens to learn more about Muscular Dystrophy through news media coverage or by calling their local MDA office for more information.

IN WITNESS WHEREOF, I have hereunto set my hand this 3rd day of May, in the year two thousand sixteen, in the Cortland New York.

Brian Tobin
Mayor of Cortland, New York



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PROCLAMATION Mental Health Month 2016

- WHEREAS,** mental health is essential to everyone’s overall health and well-being; and
- WHEREAS;** all American’s experience times of difficulty and stress in their lives; and
- WHEREAS;** prevention is an effective way to reduce the burden of mental health conditions; and
- WHEREAS;** there is a strong body of research that supports specific tools that all Americans can use to better handle challenges, and protect their health and well-being; and
- WHEREAS;** mental health conditions are real and prevalent in our nation; and
- WHEREAS;** with early and effective treatment, those individuals with mental health conditions can recover and lead full, productive lives; and
- WHEREAS;** each business, school, government agency, healthcare provider, organization and citizen shares the burden of mental health problems and has a responsibility to promote mental wellness and support prevention efforts.
- THEREFORE,** I Brian Tobin, Mayor of Cortland, do hereby proclaim May 2016 as Mental Health Month in Cortland, New York. As Mayor of the City of Cortland, I also call upon the citizens, government agencies, public and private institutions, businesses and schools in Cortland to recommit our community to increasing awareness and understanding of mental health, the steps our citizens take to protect their mental health, and the need for appropriate and accessible services for all people with mental health conditions.

Mental Health Month 2016 “Mindful Matters”

IN WITNESS WHEREOF, I have hereunto set my hand this 3rd day of May, in the year of two thousand sixteen, and of Cortland New York.

Brian Tobin, Mayor of Cortland, New York

City of Cortland Special Event Application

To ensure a successful event, (obtaining proper permits, council approvals, licenses, public notices) it is recommended to initiate the event planning process with CDP and its Promotions Committee 90 days before the event.

Event Name: March in May for Mental Health Today's Date: 4-1-16
 Event Contact: Alexandra Huntington-O'neer, MSW CDP Member? Yes No
 Address: 7 Clayton Ave Cortland NY New Event Existing Event
 Email: ahuntington@corland-co.org Phone: 607-423-
 Will proceeds of your event benefit a charitable cause that provides service to Cortland residents? Yes No If yes, name the charitable causes: Mental Health
 Non-profit Tax ID: _____
AND not a fundraiser

Event Information

NAME OF EVENT: _____
 TYPE OF EVENT (i.e., walkathon, street fair, festival, etc.): walk - Beaudry park to city hall + back
 EVENT LAYOUT If the event is a walkathon, run, etc., attach a map of route and/or street closures. If the event is a festival or street fair, attach a map to indicate location of street blockages requested, booth alignment and type of merchandise vended from each booth.

| DATE DAY 1: | DATE DAY 2: |
|---|---|
| <input type="checkbox"/> STREET CLOSURE: Start Time: <u>11:30am</u> End Time: <u>12:30pm</u> Street: _____ <input type="checkbox"/> LOT CLOSURE: Start Time: _____ End Time: _____ Lot: _____ <input type="checkbox"/> AMPLIFIED MUSIC: Start Time: _____ End Time: _____ | <input type="checkbox"/> STREET CLOSURE: Start Time: _____ End Time: _____ Street: _____ <input type="checkbox"/> LOT CLOSURE: Start Time: _____ End Time: _____ Lot: _____ <input type="checkbox"/> AMPLIFIED MUSIC: Start Time: _____ End Time: _____ |

START LOCATION: _____ END LOCATION: _____
 EXPECTED # OF PARTICIPANTS: 150 # OF SPECTATORS: _____ # OF VEHICLES: _____
 HOTELS: Is this event expected to generate area overnight stays? If so, estimated # of rooms: _____

Event Components

| | | |
|--|---|--|
| Location/Safety <input type="checkbox"/> City park use <input type="checkbox"/> City streets blocked <input type="checkbox"/> City sidewalks blocked <input type="checkbox"/> City parking lots closed <input type="checkbox"/> City barricades <input type="checkbox"/> City cones <input type="checkbox"/> Animal ban <input type="checkbox"/> Animals are part of the event <input type="checkbox"/> EMTs needed on site <input checked="" type="checkbox"/> Police escort requested - <u>EdPT</u> Waste Management <input type="checkbox"/> City litter pickup <input type="checkbox"/> City street sweeping Other components not listed: <u>agency labeling</u> | Structures <input type="checkbox"/> Temporary structures <input checked="" type="checkbox"/> Canopies up to 10' x 10' <input type="checkbox"/> Grounded tents over 10' x 10' <input type="checkbox"/> Beer and/or wine garden <input type="checkbox"/> Street banner requested <input type="checkbox"/> Rides or amusements <input type="checkbox"/> Showmobile rental requested <input type="checkbox"/> Portable restrooms <input type="checkbox"/> Seating area Sound <input type="checkbox"/> Fireworks <input checked="" type="checkbox"/> Amplified sound or music - <u>inside pavilion</u> <input type="checkbox"/> Ceremonial Gun Salute | Food <u>*Light refreshments given for free</u> <input type="checkbox"/> Food cooked on-site Alcohol <input type="checkbox"/> Alcohol sold on-site <input type="checkbox"/> Alcohol served Vending <input type="checkbox"/> Vending of goods <input type="checkbox"/> Vending of food Power Source <input checked="" type="checkbox"/> City electricity use <input type="checkbox"/> Generator use Insurance <input type="checkbox"/> General Liability insurance certificate <input type="checkbox"/> Liquor Liability insurance certificate |
|--|---|--|

Marketing budget: _____ Admission Fee: free

| |
|---------------------------------|
| CDP Approval: <u>Yes 4/5/16</u> |
| Fire Approval: _____ |
| CPD Approval: _____ |
| Council Approval: _____ |

APPLICATION
For Street Closings
PLEASE PRINT ALL INFORMATION

Today's Date: 4/25/2016

Address of Street Closing: POMEROY STREET

Describe Event: PROCESSION and FESTIVAL

Applicant: Dienhoffer Peg Q. Ph #: (315) 496-2136 (315) 406-3910
Last First MI (home) (work) cell

Address: 59 NORTH MAIN E-mail address: pdienhoffer@gmail.com
Street

PORTLAND NY 13045
City State Zip Code

Date of Street Closing 6/12/2016 Alternate Rain Date _____

Start time: 9:00 a.m. Finish time: 8:00 p.m.

*(no earlier than 9:00 a.m.) *no later than 8:00 p.m.)

(*-unless altered by Common Council)

Estimated # of persons attending: 2,000

Will amplified music be provided? YES

(if yes, refer to requirement #8 for compliance)

City Ordinance Sct. 193-5 requires Common Council permission; Sct. 193-7 requires \$250 fee

Will alcohol be available? YES

If so, which address(es) will have alcohol? 50 POMEROY ST.

Alcohol is only allowed on private property. All state and city alcohol laws still apply during Street Closings.

A Street Closing permit does not allow the sale of alcohol or the consumption of alcohol on public property or by persons younger than 21 years of age.

SOUND DEVICE PERMIT

DATE REQUESTED: 4/25/2016

ISSUANCE DATE: _____

NAME: St. Anthony's Festival

EXPIRATION DATE: _____

ADDRESS: 50 POMEROY ST.
COBALT, NY
13045

TELEPHONE: (315) 406-3410

TYPE OF SOUND DEVICE: Amplified sound Times: 6/11/2016 7 pm - 9:30 pm
6/12/2016 1:00 pm - 8:30 pm

NON-PROFIT: _____

(*Please check if you are a non-profit group therefore no licensing fee applies)

LICENSE FEE: Fixed Location-\$250 Mounting upon Motor Vehicle-\$500

FOR BUSINESS: \$100

Fixed Location: For the use or operation of any radio, phonograph, microphone or other device by which sounds are magnified and caused to be heard over any public street or public place from any one fixed location and not in, or mounted upon a motor vehicle, the sum of **\$250** for any day or part of a day for which the applicant desires permission hereunder. (Code of Ordinances 193-5 Noise Article II Sound Devices [adopted 8-5-1969 as Ch. 12, Art. VI, of the 1969 Code of Ordinances])

Mounting upon motor vehicle: For the use or operation of any radio, phonograph, microphone or other device by which sounds are magnified and caused to be heard over any public street or public place to be used in, or mounted upon, a motor vehicle, the sum of **\$500** for any day or part of a day for which the applicant desires permission hereunder. (Code of Ordinances 193-5 Noise Article II Sound Devices [adopted 8-5-1969 as Ch. 12, Art. VI, of the 1969 Code of Ordinances])

Business permit fee: For the use or operation of any radio, phonograph, microphone or other device by which sound is magnified and caused to be heard over any public street or public place from any one fixed location and not mounted on a motor vehicle, the sum of **\$100** for up to 6 events, as approved by Common Council in 2015.


Signature of Applicant

4/25/2016
Date

APPLICATION MUST BE FILED WITH APPLICATION FEE AT LEAST TWO (2) WEEKS BEFORE FUNCTION AND ONE (1) WEEK PRIOR TO COMMON COUNCIL MEETING TO ALLOW TIME FOR APPROVAL.

IF APPROVED, YOUR PERMIT WILL BE MAILED TO YOU.

IF NOT APPROVED, YOUR APPLICATION FEE WILL BE RETURNED TO YOU.

New York Fire Code References

503.1.1 Buildings and facilities.

Approved fire apparatus access roads shall be provided for every facility, building or portion of a building hereafter constructed or moved into or within the jurisdiction. The fire apparatus access road shall comply with the requirements of this section and shall extend to within 150 feet of all portions of the facility and all portions of the exterior walls of the first story of the building as measured by an approved route around the exterior of the building or facility.

503.2.1 Dimensions.

Fire apparatus access roads shall have a unobstructed width of not less than 20 feet (6096 mm), except for approved security gates in accordance with Section 503.6, and an unobstructed vertical clearance of not less than 13 feet 6 inches (4115 mm).

503.2.3 Surface. Fire apparatus access roads shall be designed and maintained to support the imposed loads of fire apparatus and shall be surfaced so as to provide all weather driving capabilities.

503.2.4 Turning radius. The required turning radius of a fire apparatus access road shall be determined by the fire code official.

503.2.5 Dead ends.

Dead-end fire apparatus access roads in excess of 150 feet (45 720 mm) in length shall be provided with an approved area for turning around fire apparatus.

503.6 Security gates.

The installation of security gates across a fire apparatus access road shall be approved by the fire chief. Where security gates are installed, they shall have an approved means of emergency operation. The security gates and the emergency operation shall be maintained operational at all times.

New York Fire Code References

503.4 Obstruction of fire apparatus access roads.

Fire apparatus access roads shall not be obstructed in any manner, including the parking of vehicles. The minimum widths and clearances established in Section 503.2.1 shall be maintained at all times.

FD103.6.1 Roads 20 to 26 feet in width.

Fire apparatus access roads 20 to 26 feet wide

FD103.6.2 Roads more than 26 feet in width.

Fire apparatus access roads more than 26 feet wide (7925 mm) to 32 feet wide (9754 mm) shall be posted on one side of the road as a fire lane.

503.3 Marking.

Where required by the fire code official, approved signs or other approved notices shall be provided for fire apparatus access roads to identify such roads or prohibit the obstruction thereof. Signs or notices shall be maintained in a clean and legible condition at all times and is replaced or repaired when necessary to provide adequate visibility.

FD103.6 Signs.

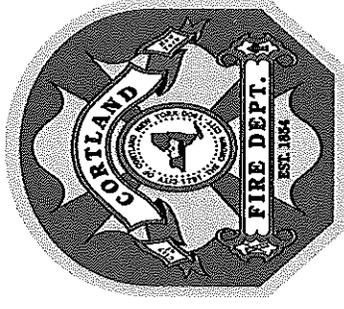
Where required by the fire code official, fire apparatus access roads shall be marked with permanent **NO PARKING—FIRE LANE** signs complying with Figure D103.6. Signs shall have a minimum dimension of 12 inches (305 mm) wide by 18 inches (457 mm) high and have red letters on a white reflective background. Signs shall be posted on one or both sides of the fire apparatus road as required by Section D103.6.1 or D103.6.2.

For more information, contact the Cortland Fire Department Code Enforcement Division:

www.cortland.org

Fire Lanes

**NO
PARKING
FIRE LANE**



**Cortland Fire Department
Code Enforcement Office**

25 Court Street
Cortland NY 13045
Ph. (607) 753-1741 Fax (607) 753-1741
www.cortland.org

Why Are Fire Lanes so Important?

- ◆ During an emergency event, it is essential that emergency vehicles are provided with unobstructed access to the building or facility. Any obstructions can delay or even prevent adequate emergency operations from proceeding. The delay could cost someone's life.
- ◆ Fire apparatus and other emergency vehicles may be required to pass one-another when a fire engine is parked and hooked up to a hydrant. This may be to respond to the scene or exit the incident to respond to another emergency.
- ◆ Adequate working space is required around the fire engines.
- ◆ Our aerial ladder truck with the outriggers extended requires a nearly 20 foot width

Who is Responsible for Marking and Maintaining Fire Lanes on Private Property?

- ◆ The property owner

What's the Required Width of a Fire Lane?

- ◆ Minimum 20 feet clear and unobstructed
- ◆ What is the Fine for Parking in a Fire Lane?
 - ◆ \$75 and subject to towing

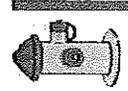
- ◆ The ordinance will be enforced by Police Department & Code Enforcement

When is Posting/Marking Required?

- ◆ Fire apparatus access roads 20-26 feet wide shall be posted on both sides of the road as a fire lane
- ◆ Fire apparatus access roads more than 26 feet wide to 32 feet wide shall be posted on one side of the road as a fire lane.

What about Parking in Front of a Fire Hydrant?

- ◆ It is illegal to park within 12 feet of a fire hydrant.



Posting/Marking of Fire Lanes

- ◆ **NO PARKING-FIRE LANE** signs may be spaced at 50-foot intervals along the fire lane and at fire department designated turn-around's. The signs shall have red letters on a white background stating "NO PARKING FIRE LANE".

For privately owned properties, posting/markings of fire lanes may be accomplished by any of the following alternatives to the above requirement (consult with the Fire Department for the best option):

Alternative #1:

Curbs shall be painted red along the entire distance of the fire department access. Minimum 4" white letters stating "NO PARKING-FIRE LANE" shall be stenciled on the curb at 25-foot intervals.

Alternative #2:

Curbs shall be painted yellow or red along the entire distance of the fire department access. Minimum 4" black letters stating "NO PARKING-FIRE LANE" shall be stenciled on the curb at 25-foot intervals.

Alternative #3:

Asphalt shall be striped yellow or red along the entire distance of the fire department access. The stripes shall be at least 6" wide, be a minimum 24" apart, be placed at a minimum 30-60° angle to the perimeter stripes, and run parallel to each other. Letters stating "NO PARKING-FIRE LANE" shall be stenciled on the asphalt at 25-foot intervals.



Signs

Size:

- ◆ Minimum 12" wide x 18" high

Design:

- ◆ Provide one face engineering grade
- ◆ Reflectivity.
- ◆ Letters shall be red on white. The message shall be centered on a 12" by 18" sign blank and shall be oriented with the long axis vertical. The signs shall state:



- ◆ Sign blanks shall be constructed utilizing 0.080" thickness aluminum. The mounting holes shall be 3/8" diameter located along the vertical axis, and centered 1 1/2" from the top and bottom edge. The sign face shall have a red rounded border 1/2" wide centered 3/4" from the sign edge.

Height above Grade:

- ◆ 7 feet to bottom of sign

Post:

- ◆ The post shall be a galvanized steel square post, pre-punched, measuring 2" square by 10'0" long. There shall be a 2 1/8" square by 30" long galvanized steel square, pre-punched with 3/8" holes on 1" centers, anchor inserted into a 2 1/4" by 18" long square, pre-punched, galvanized steel sleeve forming a two piece anchor. The sleeve and the breakaway anchor shall be driven into the ground so that only 1" to 2" of the top is sticking out of the ground. The sleeve and break-away anchor are then driven into the ground with a sledgehammer. The post is then inserted into the anchor and sleeve and an angel bolt secured it in place.

Updated 4-13-2016

Fire Lanes Sampling of properties

| | |
|----------------------------------|------------------------|
| St Mary's School | Charles Street |
| Cortland Jr./Sr. High School , | 8 Valley View |
| Smith School | Wheeler Ave |
| Barry School | Raymond Ave |
| Randall School | Randall St |
| Cortland Housing Authority, | 42 Church St |
| Cortland Housing Authority, | 51 Pt Watson St |
| BOCES Plaza, | 240 Port Watson Street |
| Riverside Plaza, | 160 Clinton Avenue |
| Homer Avenue Plaza, | 184 Homer Avenue |
| Cortland Regional Medical Center | 134 Homer Avenue |
| Cortland Park Nursing Home | 193 Clinton Avenue |
| Northwood's Nursing Home | 28 Kellogg Road |
| Holiday Inn Express | 4 Locust Street |
| Ramada Inn | 2 River Street |

| | |
|------------------------------|-------------------------|
| Hampton Inn | 26 River Street |
| Marietta Corp | 35 Huntington St |
| Cortland Park Apts | 44 Rickard |
| Cortland corset | Main st and central ave |
| Friendship House | 13 Leon Ave |
| Comfort Inn | 4 Locust Ave |
| Cortland Cable | 44 River St |
| KIK (Marietta) | 106 Central Ave |
| Cortland Park Apts | 44 Rickard |
| Cortland corset | Main st and central ave |
| Armory | Wheeler Ave |
| Headquarters Fire Sta | 21 Court |
| Waste Water Plant | Port Watson St |
| PSP/ County Office building? | Greenbush St |



CORTLAND POLICE DEPARTMENT

2016 REQUEST FOR TAXI INSPECTION FEES



April 22, 2016

TO: Mack Cook, Director of Administration & Finance
FROM: Deputy Chief Paul A. Sandy
RE: Request for Taxi Inspection Fees

TAXI LICENSES:(A3120.415.25)

On Tuesday, April 19, 2016, the Cortland City Police Department conducted the annual Taxi Inspections, as required under **Section 258-19** of the **City Code**. In light of two complaints I received concerning local taxis being infested with bedbugs, I arranged for Sweeney's Pest Control to assist our officer with the inspections and be able to treat any infested taxis. All Taxi Businesses were alerted to the information I had received and the fact they would be financially responsible for decontaminating any taxi found to be infested. A total of 16 Taxis were inspected, covering the 4 Taxi Businesses in the City, and the inspections lasted for 6 hours. Only 1 taxi was found to contain any indication of bedbugs and this vehicle was treated at the owner's expense.

I am requesting the Common Council to appropriate \$780.00 from the Taxi License Fees to the Cortland City Police Department to cover the fee associated with having Sweeney's Pest Control assist with this process.

\$780.00



F. MICHAEL CATALANO
CHIEF OF POLICE
(607) 758-8302

DEPARTMENT OF POLICE

CITY HALL • 25 COURT STREET
CORTLAND, NY 13045

TELEPHONE: (607) 753-3001
DEPT. FAX: (607) 758-3658
RECORDS FAX: (607) 758-8399



PAUL A. SANDY
DEPUTY CHIEF OF POLICE
(607) 758-8302

April 14, 2016

Dear Sir/Madam:

I am taking the opportunity to address a serious health concern within our community. **Section 258-18** of the City Code, **Maintenance of Vehicle, Operator and Equipment, Sub A** mandates that "every vehicle operating under the provision of this chapter, and all the equipment therein, shall be kept and maintained in a clean, safe and sanitary condition."

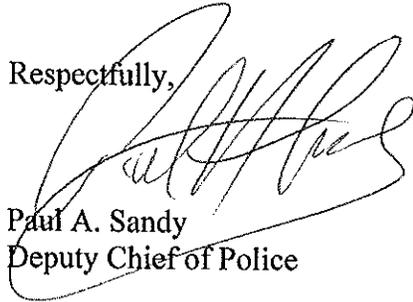
I have received complaints from citizens that some taxis may be infested with bedbugs. I have spoken to a few of you, who have confirmed you have had issues in the past, but have treated your vehicles to resolve the issue. It is therefore highly likely that others may have issues. I am not an expert in pest control, but based upon what I am told, bedbugs are extremely resilient and highly infectious. If a public transportation system becomes infected, it could lead to Countywide infestation.

On Tuesday April 19, Officer William Bernheim will be conducting **Taxi Inspections** under **Section 258-19**. These will be conducted at the old Armory, out by the overhead door. He will be in touch with each agency in the next two days to arrange for inspection of your vehicles on that date. I have arranged for a representative from Sweeney's Pest Control to be present during this time to assist with the inspections. Any vehicle found to be infested with bedbugs will be immediately suspended from service as a taxi until the vehicle has been treated and re-inspected to insure the infestation has been eradicated.

Sweeney Pest Control has advised me they can treat a vehicle in half an hour, but the vehicle will then have to sit for a period of 2 hours to take care of the infestation and allow the vehicle to dry and vapors to dissipate. The cost is \$150.00 per vehicle and the treatment will last for a period of 90 days, at which time this agency will once again inspect all registered vehicles being utilized as taxis to insure the problem has been addressed. While this may appear to be costly or time consuming, it appears to be the most expedient manner to deal with this critical issue. Having a vehicle taken out of service, treated and dormant for a few hours appears would appear to have less of an impact on the business than having it removed from service until you can arrange for your own treatment and then having it re-inspected. However, the choice will be yours, I am merely offering Sweeney's Pest Control as an opportunity for your vehicle to be taken care of and back in service

In closing, I wish to remind all of you there are set rules which govern your operation, including the care and maintenance of your vehicles and drivers. It is your responsibility to insure you continually take the proper care of your vehicles to insure the citizens a safe and clean escort. Any vehicle failing to be inspected and/or treated, which is found operating within the City of Cortland shall be stopped, towed and impounded until such time it is inspected and/or treated. If you have any questions or concerns, please contact me directly.

Respectfully,

A handwritten signature in black ink, appearing to read "Paul A. Sandy", written over a horizontal line.

Paul A. Sandy
Deputy Chief of Police

Enc.

I N V O I C E

SWEENEY'S PEST ELIMINATION
PO Box 119
Homer NY 13077
(607) 749-8455 or 1-855-3BUGGUYS

INVOICE: 1090206 OT
DATE: 04/19/16 08:00a
ACCOUNT: 11472
ROUTE: 0
LAST: / / 4
TIELER SWEENEY T7877470

BILL TO
CITY OF CORTLAND
ATTN: ROB AVERY
25 COURT STREET
CORTLAND, NY 13045

SERVICE TO
CITY OF CORTLAND
25 WHEELER AVE
CORTLAND, NY 13045

758-8300 PAUL

| DESCRIPTION | TERMS: DUE ON RECEIPT | QTY | PRICE | AMOUNT |
|---------------|-----------------------------|-----|------------------|--------|
| Bed Bug check | \$ 120 per hr + 6.5 hrs. | | | |
| | \$ 780 | | | |
| | | | SUBTOTAL | |
| | | | PREVIOUS BALANCE | |
| | | | TOTAL DUE | |

am - 2:30pm

Cars will be outback

| Products | EPA # | Amt | PCT | Location | Target Pests | Equip. |
|----------|-------|-----|-----|----------|--------------|--------|
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

Signature: Rob Avery Serviced By: Tieler Paid: _____

WE APPRECIATE YOUR BUSINESS!



CORTLAND YOUTH BUREAU

35 Port Watson Street • Cortland, NY 13045 • (607) 753-3021 • Fax: (607) 753-3023 • www.cortland.org

TO: Mayor Brian Tobin
Members of the City Council
Mack Cook, Director of Administration and Finance
Lori Crompton, Finance Department

FROM: John McNerney, Youth Bureau Director

RE: CYB Donations

DATE: April 25th, 2016

I would like to ask the common council to accept and recognize the following donations. The donations should be appropriated to the Youth Bureau operating budget.

| <i>Donation</i> | <i>Amount</i> | <i>Event/Project</i> | <i>Budget Line</i> |
|---|------------------------|----------------------|--------------------|
| <i>Various Donors in honor of James Yaman</i> | <i>\$625.00</i> | <i>James Yaman</i> | <i>A-7110.5206</i> |
| <i>Total Donations =</i> | <i>\$625.00</i> | | |

Attached is a copy of the checks and supporting details on the donations for your records. Feel free to contact me with any questions at 753-3021 ext. 423



To: Peter Baynes, NYCOM Executive Director
Barbara Van Epps, NYCOM Deputy Director

From: Mack Cook, City of Cortland, NYCOM's Board Representative to MEGA

Re: Community Choice Aggregation (CCA)

April 27, 2016

Concept:

CCA is a system adopted into law in the seven states which allows cities, villages, towns and in some states; counties to aggregate the buying power of individual customers within a defined jurisdiction in order to secure alternative energy supply contracts on a community-wide basis, but allowing consumers not wishing to participate to opt out.

CCA's are *de facto* public utilities of a new form that aggregate regional energy demand and negotiate with competitive suppliers and developers, rather than the traditional utility business model based on monopolizing energy supply,

Origin of CCA's in New York:

In December 2014, non-profit organization *Sustainable Westchester* submitted a petition to the Public Service Commission (PSC) on behalf of its member municipalities to implement a CCA demonstration program in Westchester County. The PSC granted the Order on February 26, 2015 authorizing Sustainable Westchester to put out an RFP and award contracts for both electric and natural gas supply for residents and small businesses within municipalities in the county that pass a resolution to join the CCA.

PSC's Order:

The PSC issued and Order effective April 21, 2016 to enable CCA programs is NYS

- Highlights:
 - Issued as part of Governor's reforming the Energy Vision Initiative
 - The order authorizes cities, towns and villages (authorization was not extended to counties) to undertake CCA program wherein residential and non-residential customers are afforded the opportunity to purchase electricity and natural gas through the municipality's energy service company (ESCO's) or energy contractor.
 - Residential include multiple dwellings units
 - Non-residential users are eligible regardless of size
 - Municipalities may form joint CCA's
 - Municipalities may contract with more than one ESCO
 - Residential and non-residential customers within a municipality that elects to undertake CCA are included in the CCA unless said customers affirmatively opts out of the program.
 - Appendix D to the Order details the opt-out procedure
 - Customers may Opt Out of either Electrical or Natural Gas or both

- A residential or non-residential users currently receiving services through a ESCO shall have the ability to opt into a CCA subject to the terms and conditions of its ESCO contract and the provisions of the CCA
- The decision to undertake a CCA begins at the village level, proceeds next to the town and ends with a city.
 - Counties are not eligible to undertake a CCA
- The order directs the following utilities (“Affected Utility”) to provide such data as necessary and so prescribed with the Order to the municipality, its energy contractor or ESCO undertaking the formation of a CCA:
 - Central Hudson Gas & Electric Corporation
 - Consolidated Edison Company. Inc.
 - KeySpan Gas East Corporation
 - The Brooklyn Union Gas Company
 - National Fuel Gas Distribution Corporation
 - New York State Electric & Gas Company
 - Niagara Mohawk Power Corporation dba National Grid
 - Orange and Rockland Utilities, Inc.
 - Rochester Gas and Electric Corporation
- Municipalities that plan to establish CCA’s shall file with the PSC an;
 - Implementation Plan
 - Data Protection Plan
 - Certification of local authorization
- A municipality, or its designee (CCA Administrator) may not request data from an Affected Utility until its received approval of its filings from the PSC
 - Upon approval Affected Utilities have 20 days after receipt of request to provide data
- Municipalities must file with the PSC five days before mailing out “opt-out” letters
- A municipality undertaking a CCA will required to file by March 1st with the PSC annual reports enumeration
 - The number of customers served,
 - Number of ‘customers cancelling (Opting Out) during the year,
 - Commodity prices paid, value added services rendered during year
 - Administrative costs recovered
 - ❖ CCA Administrators are entitle to collect fees from customers for the administrative costs associated with running the CCA program
 - ❖ May not allocate a portion of the CCA customer payments to a clean energy or public benefit fund “*at this time*”
 - Should a supply contract be expiring within a year of the filing the annual reports the municipality will be required to include the plan for soliciting a new plan contract, negotiation an extension or ending the program
- NYSRDA shall provide technical support and assistance to municipalities and develop a ‘CCA Toolkit Kit’ within a 120 days of the Order (April 21, 2016)