



City of Cortland  
City Hall  
25 Court Street, Cortland, NY 13045  
Mayor Brian Tobin  
Telephone – (607) 758-8374 Fax – (607) 756-4644  
[Mayor@cortland.org](mailto:Mayor@cortland.org) [www.cortland.org](http://www.cortland.org)

## PROCLAMATION ST. BALDRICK'S DAY

- WHEREAS,** Worldwide, a child is diagnosed every 3 minutes before they turn 20, about 1 in 285 children in the U.S. will have cancer; and
- WHEREAS,** childhood cancer is the number one cause of death by disease of children in the United States; and
- WHEREAS,** the St. Baldrick's Foundation currently funds more in childhood cancer research grants than any organization except the U.S. government; and
- WHEREAS,** enlisting the recognition and support of elected officials in the City of Cortland will help to raise awareness and move us closer to finding cures and better treatment options for kids battling this disease;
- THEREFORE,** I, Brian Tobin, Mayor, of the City of Cortland, New York do hereby proclaim Saturday, March 12, 2016 as

### ST BALDRICK'S DAY

In the City of Cortland, New York, and I urge all citizens to recognize the seriousness of childhood cancers and the meritorious work of the St. Baldrick's Foundation. I encourage everyone to recognize Tom Terwilliger for his leadership in this fight.

IN WITNESS WHEREOF, I have hereunto set my hand this 1<sup>st</sup> day of March, two thousand sixteen, and of Cortland New York.

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Brian Tobin, Mayor of Cortland, New York



P.O. Box 5133 • Cortland, NY 13045

Offices & Gallery  
The Vault • 110 Tompkins Street • Cortland, NY 13045

February 8, 2016

Brian Tobin, Mayor  
City Hall

25 Court Street

Cortland NY 13045

Dear Mayor Tobin,

Once again, the Cultural Council is beginning to plan for our annual Arts & Wine Festival to be held on Saturday, August 6, 2016 from 10am-5pm. This year, we are also considering inviting wineries that have breweries or distilleries featuring their products for tasting and selling.

As in years prior, we will set up tents and other equipment in the park on the Thursday and/or Friday evening prior to this event. After the event, we will tear down and clean up the evening of the festival.

We would like the Council's approval to use the south side of the park and to be granted a waiver of the open container law. I have already reserved the park with the Youth Bureau. Insurance information will be sent over from Bailey Place and once approval of the Common Council is granted, I will contact Brian Parker, director of Buildings and Grounds with a request for park use and provide proof of insurance to him as well.

The Council appreciates your assistance in helping to make this event possible.

Please let me know if there is additional information that you need.

Sincerely,

A handwritten signature in black ink that reads "Jim Weiss". The signature is written in a cursive, slightly slanted style.

Jim Weiss, Member, Board of Directors  
Cultural Council of Cortland County  
Member, Arts & Wine Festival Committee

*jandjweiss@frontiernet.net*  
*849-3687*

607-753-1188 • [www.culturalcouncilofcortlandcounty.org](http://www.culturalcouncilofcortlandcounty.org) • [culturalcouncil3@gmail.com](mailto:culturalcouncil3@gmail.com)

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CITY OF CORTLAND  
OFFICE OF COMMUNITY DEVELOPMENT  
THOMA DEVELOPMENT CONSULTANTS

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25 Court Street, Cortland, New York 13045 Ph. 607.753.1433 Fx. 607.753.6818  
[www.cortland.org](http://www.cortland.org)  
**MEMORANDUM**

TO: Mayor Brian Tobin and Members of the Common Council  
FROM: Richard Cunningham, Senior Consultant  
RE: Access to Independence Request for Funds  
DATE: February 23, 2016

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In August of 2015, the City received a request from Access to Independence (ATI) for \$5,500 to assist in the administration of the most recently awarded Access to Home grant (2014 funds). The Access to Home funds are used to provide accessibility improvements in owner-occupied and rental units in Cortland County and parts of Broome County. The City has received similar requests and provided similar assistance for their last four grants. Most recently the City's assistance has been limited to owner-occupied properties and, of course, only for properties in the City of Cortland. The City approved the \$5,500 and an Agreement was executed between ATI and the City.

The grant in question was to provide assistance to eligible recipients that also received Medicaid. ATI has had difficulty finding participants that meet all the Access to Home requirements, the City's requirements and receive Medicaid. Thus, to-date, they have not used any of the \$5,500 approved in August 2015.

Attached is a letter from Executive Director, Chad Underwood, explaining the inability to use the \$5,500 and outlining a new request in detail. ATI is seeking funds to administer additional 2014 grant funds awarded and a new 2015 grant. In summary, ATI is seeking \$9,900 to undertake 9 projects in the City. As part of the request, ATI will rescind the \$5,500 approved in August 2015. Thus the net new request is for \$4,400.

The funds provided to ATI over the past several years are program income housing funds. There is adequate funding for the \$9,900 request. Based on the population served and the use of these funds to assist disabled individuals to remain in or return to their homes, we recommend that the City continue to partner with ATI and approve this request.

Linda Armstrong will not be at the meeting March 1, 2016 as she will be out of town, but you can contact me prior to the meeting to answer questions you may have. You can contact me by phone at 753-1433 or by email at [rich@thomadevelopment.com](mailto:rich@thomadevelopment.com)

Attachment



“Nothing More, Nothing Less For All People with Disabilities”

Chief Executive Officer

Chad W. Underwood

Program Manager

Mary E. Ewing

Board of Directors

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February 18, 2016

Brian Tobin, Mayor  
City Hall  
25 Court Street  
Cortland, NY 13045

Dear Mayor Tobin,

Over the past month, Access to Independence of Cortland County (ATI) has been awarded \$212,500 in funding (\$62,500 in additional 2013 ATH funds plus \$150,000 in new 2015 funds) from the NYS HCR (Homes & Community Renewal) *Access to Home* program to complete home accessibility modifications for people with disabilities and veterans with disabilities. This is on top of \$150,000 in funding (2014 ATH funds) we received last summer that is targeted to Medicaid recipients.

This letter acknowledges that ATI has an agreement with the City of Cortland to make available up to \$5,500 in CDBG funds for the existing 2014 ATH funds. Unfortunately, we have only been able to secure one or two homeowners in the City of Cortland who are eligible for the ATH funding. As of this time, we have not tapped into any of those allocated funds, though we do anticipate one or two eligible projects in the coming months.

Between March 2016 and September 2017, we plan to utilize the recently secured additional funding to complete 14 projects in Cortland, Onondaga and Broome Counties, including seven in the City of Cortland.

During the last six rounds of *Access to Home* funding, we have been fortunate to tap into CDBG (Community Development & Block Grant) monies, through Thoma Development, to help defray administrative and project delivery costs not covered under the grant. These funds are used for projects within the City of Cortland, and are essential to ensure our capacity to manage such a large number of projects.

On behalf of the ATI Board of Directors, I would like to request this assistance again, in the amount of \$7,700, to support the cost of completing seven additional projects in the City of Cortland (\$1,100 per project) with the new funding. In total between all three current grants (2013 ATH, 2014 ATH and 2015 ATH) ATI plans to complete a total of nine projects and requests funding in the amount of \$9,900 (\$1,100 per project).

I ask that you rescind the current Agreement to provide administrative funds between the City of Cortland and ATI and implement a new agreement to reflect an increased amount of funds to \$9,900, to reflect 2013, 2014 and 2015 Access to Home funds, and to reflect an anticipated completion of all said projects by September 2017.

I have spoken with Linda Armstrong at Thoma Development was directed to address the request to you.

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*Resources and Advocacy for People with Disabilities*

Please confirm that CDBG funds, in the amount of \$9,900 rather than \$5,500, will be available to ATI to complete nine projects (\$1,100 per project) within the City of Cortland, between March 2016 and September 2017. I am available to discuss this further and/or to provide any additional information you might need.

Thank you in advance for your consideration in this manner.

Sincerely,

A handwritten signature in black ink, appearing to read "Chad W. Underwood". The signature is fluid and cursive, with the first name "Chad" being the most prominent.

Chad W. Underwood, MPA  
Chief Executive Officer