

**CITY OF CORTLAND, NEW YORK**  
**CITY OF CORTLAND PARKING PROHIBITED IN DESIGNATED LOCATIONS**

**Section 1. Enactment and Title.**

The City Council of the City of Cortland does hereby amend Chapter 11 § 63 parking prohibited in designated locations. Section B(1).

**Section 2. Authorization, Purpose and Intent.**

The City has determined that it is necessary to modify its present parking prohibited in designated locations.

**Section 3. Parking, Standing and Stopping**

(1) The parking of vehicles is hereby prohibited in any of the following locations:

<b>Highway</b>	<b>Side</b>	<b>Boundaries</b>
Madison Street	South	From the intersection of Halbert heading West +210 feet school days from 8-9 a.m. and 3-4 p.m.
Madison Street	South	From +160 feet West of the parking lot at Alton B. Parker Elementary School.
Halbert Street	West	From a point ±75 feet from the intersection of Madison from December 1 <sup>st</sup> to April 1 <sup>st</sup> .

**Section 4. Effective Date.**

This Local Law shall take effect immediately upon filing in the Office of the New York Secretary of State in accordance with the Municipal Home Rule Law.

I hereby certify that the Local Law annexed hereto, designated as Local Law No. \_\_\_\_ of 2016 of the City of Cortland was duly passed by the City Board on \_\_\_\_\_, 2016, in accordance with the applicable provisions of law.

I further certify that I have compared the preceding Local Law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original Local Law, and was finally adopted in the manner indicated in the above paragraph.

(Seal) Date: \_\_\_\_\_

STATE OF NEW YORK  
COUNTY OF CORTLAND

I, the undersigned, hereby certify that the foregoing Local Law contains the correct text and that all proper proceedings have been had or taken for the enactment of the Local Law annexed hereto.

\_\_\_\_\_ City Attorney



City of Cortland  
 City Hall  
 25 Court Street, Cortland, NY 13045  
 Mayor Brian Tobin  
 Telephone – (607) 758-8374 Fax – (607) 756-4644  
[Mayor@cortland.org](mailto:Mayor@cortland.org) [www.cortland.org](http://www.cortland.org)

**PROCLAMATION**  
**American Cancer Society Relay for Life**

**PAINT THE TOWN PURPLE PROCLAMATION**

**WHEREAS,** Paint the Town Purple is an activity of the American Cancer Society that promotes cancer awareness, gives individuals and communities an opportunity to fight back against the cancer; and

**WHEREAS,** money raised during Paint the Town Purple of Cortland supports the American Cancer Society’s mission of saving lives and creating a world with less cancer and more birthdays – by helping people stay well, by helping people get well, by finding cures for cancer and by fighting back; and

**WHEREAS,** the American Cancer Society funded more than \$150 million in cancer research last year through money raised in communities across the United States;

**NOW, THEREFORE, BE IT RESOLVED,** that I, Brian Tobin, Mayor for the City of Cortland, do hereby proclaim the week of May 1, 2016 through May 7, 2016 as,

**PAINT THE TOWN PURPLE WEEK**

And encourage all citizens to help finish the fight against cancer by participating in the **PAINT THE TOWN PURPLE** activities and recognize the Relay for Life event as the “Purple Ribbon Campaign” to show your support to those individuals that have lost their lives to the dreaded disease of cancer.

IN WITNESS WHEREOF, I have hereunto set my hand this 16<sup>th</sup> day of February, in the year two thousand sixteen, in Cortland New York.

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Brian Tobin, Mayor of Cortland, New York



City of Cortland

25 Court Street  
Cortland, New York 13045  
(607) 756-6521

PAGE 1 OF 2 PAGES

DOWNTOWN/CITY PERMIT FEE: \$300.00 PER CART

APPLICATION FOR  
FOOD CART/CONCESSIONS  
DOWNTOWN/CITY

(PER SECTION 10-70 OF THE CODE OF ORDINANCES FOR CORTLAND, NY)

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NAME OF OWNER OF BUSINESS: Donald Mainerd

Address: 985 NYS Rt 13 Cortland NY 13045

Telephone Number: 607 749 0435

APPLICANT (owner) employee, authorized vendor):

\_\_\_\_\_  
(Name and Address)

SIGNATURE OF OWNER: [Signature] DATE: 2/10/16

SIGNATURE OF VENDOR: \_\_\_\_\_ DATE: \_\_\_\_\_

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(1) REQUIREMENTS FOR ISSUANCE OF A LICENSE:

(a) Applicant to submit a statement from the Health Department advising that the applicant meets the requirements of the Sanitary Code of the State of New York and/or County of Cortland and rules and regulations therein

DATE RECEIVED: \_\_\_\_\_

(b) Applicant to submit a statement from the owner of the business that applicant is an employee or a person authorized by the owner to vend in the public space immediately in front of the owner's established business store front

DATE RECEIVED: \_\_\_\_\_

(c) Applicant and owner of place of business must submit a statement agreeing to indemnify and save harmless the City of Cortland, its agents, officers and employees thereof, from all claim suits or actions of every name or description brought against the City, its officer, employees or agents, on account of injuries, death or damages to persons or property received or sustained or alleged to be sustained by any person or persons arising out of the license issued here or in any permit or permission granted to the applicant to vend at a public space or park

DATE RECEIVED: \_\_\_\_\_

(d) Applicant must submit a comprehensive general liability insurance policy in form acceptable to the Corporation Counsel, including products liability and bodily and property damage coverage, insuring the City of Cortland and the applicant from all claims from damage to property or bodily injuries including death which may arise out of any license or permit or permission issued herewith; such insurance shall provide coverage of not less than \$100,000.00 single limit during the term of the license and shall provide that the policy shall not be terminated or canceled without thirty (30) days written notice to the City Clerk

DATE RECEIVED: \_\_\_\_\_

(e) Applicant must submit written approval from the Fire Chief in the event a propane tank heat-producing device or open flame is to be used in conjunction with the applicant's food vending

DATE RECEIVED: \_\_\_\_\_

(f) Applicant must submit proof that the NYS Department of Taxation and Finance has issued "Certificate of Authority" to the applicant for the collection of sales tax in connection with the applicant's vending operation; furthermore, if the applicant holds a license for the year previous to the year for which an application is being submitted, the applicant shall, at the request of the City Clerk, submit with the application for a new license, copies of all sales tax return filed with the NYS Department of Taxation and Finance for the previous twelve (12) months

DATE RECEIVED: \_\_\_\_\_

- (2) LICENSE FEE: \$300.00
- (3) DURATION OF LICENSE - ALL LICENSES EXPIRE DECEMBER 31 OF THE YEAR ISSUED UNLESS SOONER REVOKED
- (4) RESTRICTIONS: PER CODE 10-70-(6 i-viii)
- (5) REVOCATION OF LICENSE: PER CODE 10-70 (8-11)

\_\_\_\_\_  
CITY CLERK

DATE LICENSE APPROVED: \_\_\_\_\_

DATE LICENSE EXPIRES: \_\_\_\_\_



CITY OF CORTLAND  
OFFICE OF COMMUNITY DEVELOPMENT  
THOMA DEVELOPMENT CONSULTANTS

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25 Court Street, Cortland, New York 13045 Ph. 607.753.1433 Fx. 607.753.6818  
[www.cortland.org](http://www.cortland.org)

**MEMORANDUM**

TO: Mayor Tobin and Members of the Common Council

FROM: Linda Armstrong, Thoma Development Consultants

RE: City's Final Microenterprise Funds

DATE: February 9, 2016

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The Common Council voted to award funds to three Microenterprise (ME) applicants at its January 19, 2016 meeting in accordance with the Microenterprise Assistance Program (MAP) Review Committee's recommendations. The fourth applicant's request for funding was tabled for further review and discussion. The applicant was Peter Blanchard of Cortland Voice.

Rich Cunningham received a call from Peter Blanchard two weeks ago to advise that he was withdrawing his request for funds. He has decided to pursue not-for-profit status to operate under a model similar to the Ithaca Voice model. NFPs are not eligible for ME funding. Mr. Blanchard forwarded a letter last week to officially withdraw his application.

The Committee had originally approved \$18,000 for Cortland Voice. In order to spread the remaining funds among all four applicants, each request was reduced. Rich, Laura Meagley and I discussed how best to use the remaining funds (\$18,000 for Cortland Voice and \$125 for the training). While the City received inquiries from a few other potential applicants, they are fairly weak compared to the three that we funded at your January 19<sup>th</sup> meeting. We polled the Review Committee to see how they wanted to move forward. Their commendation was to increase each of the three applicants original awards. The Committee is making a recommendation to divide the \$18,125 as follows:

PROJECT	ORIGINAL REQUEST	ORIGINAL APPROVAL	REVISED
Mason's Patent	\$35,000	\$28,275	\$35,000
Bark, Bath	\$35,000	\$22,500	\$28,200
Magpie	\$35,000	\$22,500	\$28,200

A small business' chances of success decreases when they are under funded, especially a start-up. Given that this money was not expected and given that we decreased all requests, the Committee feels it is wiser to give those that were funded a better shot at success by increasing their awards than to fund new, weaker projects.

Rich will be attending the Council's meeting February 16, 2016. If you have any questions on this Committee recommendation prior to your meeting or would like to discuss the above, please don't hesitate to call Laura or me at 753-1433.



CITY OF CORTLAND  
OFFICE OF CITY CLERK

25 COURT STREET • CORTLAND, NY 13045  
PHONE (607) 756-6521 • FAX (607) 756-4644

RAYMOND A. PARKER  
CITY CLERK

**SOUND DEVICE PERMIT**

DATE REQUESTED: 2/3/16

ISSUANCE DATE: \_\_\_\_\_

NAME: DAN Cleary / Cortland Beer

EXPIRATION DATE: \_\_\_\_\_

ADDRESS: 16 Court Street  
Cortland NY 13045

TELEPHONE: 607-423-4202 cell  
607 662-4389 - Business

TYPE OF SOUND DEVICE: Band / speakers Times: Open To 10: PM

NON-PROFIT: \_\_\_\_\_

(\*Please check if you are a non-profit group therefore no licensing fee applies)

LICENSE FEE: Fixed Location-\$250 Mounting upon Motor Vehicle-\$500

**Fixed Location:** For the use or operation of any radio, phonograph, microphone or other device by which sounds are magnified and caused to be heard over any public street or public place from any one fixed location and not in, or mounted upon a motor vehicle, the sum of \$250 for any day or part of a day for which the applicant desires permission hereunder. (Code of Ordinances 193-5 Noise Article II Sound Devices [adopted 8-5-1969 as Ch. 12, Art. VI, of the 1969 Code of Ordinances])

**Mounting upon motor vehicle:** For the use or operation of any radio, phonograph, microphone or other device by which sounds are magnified and caused to be heard over any public street or public place to be used in, or mounted upon, a motor vehicle, the sum of \$500 for any day or part of a day for which the applicant desires permission hereunder. (Code of Ordinances 193-5 Noise Article II Sound Devices [adopted 8-5-1969 as Ch. 12, Art. VI, of the 1969 Code of Ordinances])

RESTRICTIONS, IF ANY:

[Signature]  
Signature of Applicant

2/3/16  
Date

**APPLICATION MUST BE FILED AT LEAST TWO (2) WEEKS BEFORE FUNCTION TO ALLOW TIME FOR PROCESSING.**

February 3, 2016

Sound Device Permit Application 2016 Season

Cortland Beer Company, LLC is requesting an outdoor music permit for speakers and bands. We are requesting renew of the permit as agreed upon last year from the common council. Most of our music venues will be on Friday nights, in July we will be doing bands on Saturday Nights as not to compete with the Main Street Music Series. This does not mean we may do a Friday night here and there in July. We will be starting our Outdoor Music Series on The Brewers Stage April or May weather depending. This should run until September or October again weather depending. All shows will end by 10pm based on city noise violations ordinances.

If any other information is required, please feel free to contact me at any time.

Dan Cleary  
Co-Owner  
Cortland Beer Company, LLC  
16 Court Street  
Cortland, NY 13045  
Cell: 607-423-402  
Email: dan@cortlandbeer.com



# CORTLAND POLICE DEPARTMENT

## 2016 REQUEST FOR SALE PROCEEDS

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February 2, 2016

**TO:** Mack Cook, Director of Administration & Finance  
**FROM:** Deputy Chief Paul A. Sandy  
**RE:** Request for Proceeds from Sale of Ammunition

### FIREARMS TRAINING:(A3120.54106.03)

In the spring of 2015, the Cortland City Police Department transitioned from Remington to Hornady for use as assigned duty ammunition. The rationale for the transition was twofold, the inaccessibility of Remington ammunition over the past few years and the superior ballistic properties of the Hornady ammunition.. This left the agency with a small surplus of Remington ammunition, which could not be returned to the vendor for equal value. All ammunition was liquidated to law enforcement for "at cost" value, resulting in proceeds total of \$1,920.00. I am requesting the council to allocate these funds back to the Cortland City Police Department, where they will be utilized to purchase replacement ammunition for training and duty purposes..

\$1,920.00

# CITY OF CORTLAND

Finance Office  
25 Court Street  
CORTLAND, NY 13045  
607-756-7312  
RECEIPT

NAME		CPD	
ADDRESS			
SOLD BY	DATE	PH. NO.	
<i>[Signature]</i>	2/2/16		
		ACCT. FORWARD	
A	2658	1920	-
No.	043238	TOTAL	1920 -
ALL CLAIMS & RETURNED GOODS MUST BE ACCOMPANIED BY THIS BILL.			

**Application for Position on City Commissions or Boards (city residents only)**

**Name:** Karen A. Leahy  
**Street Address:** 12 William Street  
**City/State/Zip:** Cortland, NY 13045  
**Phone:** (919) 800-9943

**Commission or Board you would like to be considered for:**

- Board of Assessment Review
- Cable Commission
- Cortland Housing Authority  Environmental Advisory Committee
- Ethics Board
- Fire Commission
- Landscape and Design
- Planning Commission
- Police Commission  Public Safety
- Public Works
- Wastewater Treatment Board
- Water Advisory Board
- Youth Bureau
- Zoning Board of Appeals

**Why are you interested in this position?**

I work in the City of Cortland as an Assistant Public Defender. I live in the City of Cortland. I am interested in being involved in and contributing to my community.

**What qualifications do you have for this position?**

I am an attorney and have worked as a Tioga County Assistant County Attorney. In addition, I have worked as legal counsel to towns within the county.

**Mail completed application to:**

Mayor, City of Cortland  
City Hall  
25 Court St.  
Cortland NY 13045

**Cortland Youth Bureau Advisory Board**

3 Year Term

Christella Yonta (United Way Director)

30 Sunnyfield Dr.

607-283-9120

crivera@twcny.rr.com

Allison Veintimilla (Cortland County DAA, Director Children and Family Services)

12 Abdallah Ave.

607-591-6686

Allison.veintimilla@dfa.stste.ny.us

Gemma Reinfield (SUNY Cortland Student)

9 Graham Ave.

greinfield@cortland.edu