



City Council Minutes The City of Cortland January 5, 2016

Council Meeting #1

January 5, 2016

City Hall

7:00 pm

Present: Mayor Brian Tobin, Aldermen Michelle Mastropolo, Katy Silliman, Gary Thomas, Bill Carpenter, Carlos Ferrer, Adam Megivern, Thomas Michales

Excused: Alderman John Bennett

Staff Present: Corporation Counsel Richard VanDonsel, Director of Administration and Finance Mack Cook, Police Chief F. Michael Catalano, Fire Chief Charles Glover, Superintendent of WWTP Bruce Adams, City Clerk Raymond A. Parker, and Confidential Secretary to the Mayor Devon Rainbow

REGULAR SESSION:

Mayor Brian Tobin called the first Common Council meeting of the year to order at 7:00PM.

PLEDGE OF ALLEGIANCE

Public Comments:

John Eves – From WXHC radio, Mr. Eves would first like to congratulate Eric Mulvihill on his new position as Clerk of the Cortland County Legislature. Wanted to express his concern regarding media in a small community. He does not agree that the Common Council should approve grant funding for the Cortland Voice. He feels it is a conflict of interest because the Cortland voice will be covering the Council at some point.

Tom Gobel – Wants to congratulate the 4 new Council members. He believes that Cortland is moving in the right direction.

Mayors Report

Mayor Tobin asked that an agenda item be added to the end of the agenda, #13 for re-appointment of Commissioner of Deeds (All agreed). Mayor Tobin read the 2 Conflict of Interest Disclosures for the fiscal year 2014 Community Development Block Grant Program.

Proclamation

Mayor Tobin read the Mentoring Month proclamation for January 2016.

Recognition

Mayor Tobin recognized Mary Kay Hickey for her many years of service with the ZBA and the City.

RESOLUTION #1 of 2016 – Minutes - Resolution to approve the December 15, 2015 Common Council Minutes as presented.

Motion By: Alderman Ferrer
Seconded By: Alderman Silliman

Approved: Ayes – 7
Nays – 0

Oath of Office

Swearing in of oaths of office for the Fire Police and the Board of Engineers by Mayor Tobin

Item # 1 – Presentation on Mentoring Month

Sara Earl from the YWCA shared that there are 80 children in the community that are waiting for mentors. There are about 150 children that currently have a mentor within the community. Sara then shared a story about a little girl that has a mentor and how excited and thankful the little girl is for her time with her mentor. People interested in becoming a mentor can contact the YWCA.

Katy Silliman asked if item #2 on the agenda could be separated into separate Resolutions. One for each grant being awarded. All Council members agreed.

A motion to go into executive session was made.

Motion By: Alderman Ferrer
Seconded By: Alderman Michales

Approved: Ayes – 7
Nays – 0

A motion to come out of executive session was made.

Motion By: Alderman Ferrer
Seconded By: Alderman Silliman

Approved: Ayes – 7
Nays – 0

Resolution # 2 of 2016 – Resolution to approve funding for "Second Round" Microenterprise projects as recommended by the City's Microenterprise Assistance Program (MAP) Review Committee per the attached Memorandum. Funding to be provided from the City's fiscal year 2014 Community Development Block Grant to Bark, Bath and Beyond.

Motion By: Alderman Silliman
Seconded By: Alderman Michales

Approved: Ayes – 6
Nays – 1 (Alderman Thomas)

Item #3 – Resolution to approve funding for "Second Round" Microenterprise projects as recommended by the City's Microenterprise Assistance Program (MAP) Review Committee per the attached Memorandum. Funding to be provided from the City's fiscal year 2014 Community Development Block Grant to Cortland Voice.

A motion was made to table this item.

Motion By: Alderman Thomas
Seconded By: Alderman Michales

Approved: Ayes – 7
Nays – 0

Resolution #3 of 2016 – Resolution to approve funding for "Second Round" Microenterprise projects as recommended by the City's Microenterprise Assistance Program (MAP) Review Committee per the attached Memorandum. Funding to be provided from the City's fiscal year 2014 Community Development Block Grant to Mason's Patent.

Motion By: Alderman Ferrer
Seconded By: Alderman Silliman

Approved: Ayes – 6
Nays – 1 (Alderman Thomas)

Resolution #4 of 2016 – Resolution to approve funding for "Second Round" Microenterprise projects as recommended by the City's Microenterprise Assistance Program (MAP) Review Committee per the attached Memorandum. Funding to be provided from the City's fiscal year 2014 Community Development Block Grant to Magpie.

Motion By: Alderman Silliman
Seconded By: Alderman Ferrer

Approved: Ayes – 7
Nays – 0

Resolution #5 of 2016 – Resolution to authorize the Mayor to sign the annual agreement with Cortland County Society for the Prevention of Cruelty to Animals, Inc. (CCSPCA)

Motion By: Alderman Ferrer
Seconded By: Alderman Thomas

Approved: Ayes – 7
Nays – 0

Resolution #6 of 2016 – Resolution to authorize the Mayor to extend a contract with The Community Land Use and Economics Group to conduct the commercial viability of the Downtown Core.

Corporation Counsel has looked into the conflicts of interest and the voting on this agenda item. The last time a study was done on market analysis was in the 90s. Downtown Cortland is a \$15 million dollar area with property and sales taxes. We want to protect that asset and create an environment that we can cultivate and grow. This market analysis finds the gaps and gives a great tool for new businesses.

Motion By: Alderman Silliman
Seconded By: Alderman Megivern

Approved: Ayes – 7
Nays – 0

Resolution #7 of 2016 – Resolution to approve re-appointments (list attached) to various Commissions.

Motion By: Alderman Silliman
Seconded By: Alderman Michales

Approved: Ayes – 7
Nays – 0

Resolution #8 of 2016 – Resolution to approve new appointments (list attached) to various Commissions.

Motion By: Alderman Silliman
Seconded By: Alderman Thomas

Approved: Ayes – 7
Nays – 0

Resolution #9 of 2016 – Resolution to approve the re-appointment of Richard VanDonsel to the position of Corporation Counsel for a two year term commencing January 1, 2016.

Motion By: Alderman Carpenter
Seconded By: Alderman Silliman

Approved: Ayes – 7
Nays – 0

Resolution #10 of 2016 – Resolution to approve the re-appointment of Mack Cook to the position of Director of Administration effective January 1, 2016.

Motion By: Alderman Ferrer
Seconded By: Alderman Carpenter

Approved: Ayes – 7
Nays – 0

Resolution #11 of 2016 – Resolution of the confirmation of the Mayor’s appointment of Raymond Parker to the position of City Clerk for the City of Cortland effective January 1, 2016.

Motion By: Alderman Silliman
Seconded By: Alderman Carpenter

Approved: Ayes – 7
Nays – 0

Resolution #12 of 2016 - Resolution to approve the appointment of John Bennett to the position of Deputy Mayor.

Motion By: Alderman Silliman
Seconded By: Alderman Carpenter

Approved: Ayes – 7
Nays – 0

Resolution #13 of 2016 - Resolution to approve the re-appointment of Elizabeth Davis as Commissioner of Deeds.

Motion By: Alderman Ferrer
Seconded By: Alderman Silliman

Approved: Ayes – 7
Nays – 0

Resolution #14 of 2016 - Resolution to award a bid for third party contract of ordinance violations resulting from grass/garbage & snow removal for sidewalks.

The RFP was put out and we received 2 bids. They would like to award the bid to Mark Nitti, he has been doing it the last couple years.

Motion By: Alderman Silliman
Seconded By: Alderman Michales

Approved: Ayes – 7
Nays – 0

Resolution #15 of 2016 - Resolution to approve the re-appointment of Lisa Minor as Commissioner of Deeds.

Motion By: Alderman Silliman

Seconded By: Alderman Ferrer

Approved: Ayes – 7

Nays – 0

Ward Reports

Thomas Michales (Ward 8) – There is a utility trailer parked next to a garage. The code office and legal department are aware and looking into it. Tom attended a workshop with the Mayor and other Council members. They got a lot accomplished in the meeting. Tom and Bill are working on a joint meeting with ward 5 and 8. When they have more information, they will share with everyone.

Adam Megivern (Ward 7) – Wants to encourage everyone to get involved with the Ward 7 Facebook page. It's a great way to communicate with everyone.

Carlos Ferrer (Ward 6) – The new haulers are doing great! They are picking up items that are being dropped and politely placing the garbage cans back where they were.

Bill Carpenter (Ward 5) – Going to be starting up a Facebook page for ward 5. Bill encourages everyone to be looking for it and utilize it.

Gary Thomas (Ward 3) – All is Quiet, nothing to report.

Katy Silliman (Ward 2) – Wants to first welcome the new members. Katy attended the first light event from the second story of her home. It was a very nice fireworks show. She encourages everyone to check out the web page, Nextdoor Cortland. It's a good way to get involved with what's going on within the City. There is still a lot of talk regarding a dog park. Amanda Funk is the person to contact to help get things moving with the park. It has been brought to her attention that the signs on Lincoln Ave need to be repainted. They are hard to see and people are not obeying them.

Michelle Mastropolo (Ward 1) – Working on a ward 1 meeting, possibly being at the Cortland Regional Hospital. She is reaching out to constituents and will inform everyone once the plans are finalized for the meeting.

Mayor Tobin – Has had meetings with the Department Heads and reviewed the last year and talked about plans for the coming year. The Council retreat was a great opportunity to discuss things with the aldermen. He attended the First Light celebration and it was enjoyable. Everyone seemed to be having a good time. Thank you to McNeil Insurance for the fireworks show.

ADJOURNMENT

Motion By: Alderman Ferrer
Seconded By: Alderman Silliman

Approved: Ayes – 7
Nays – 0

I, RAYMOND A. PARKER, CITY CLERK FOR THE CITY OF CORTLAND, NEW YORK, DO HEREBY CERTIFY THAT SAID RESOLUTIONS WERE ADOPTED BY THE COMMON COUNCIL AT A REGULAR MEETING OF THE COMMON COUNCIL OF THE CITY OF CORTLAND, HELD ON THE 5th DAY OF JANUARY, 2016. I FURTHER CERTIFY THE FOREGOING RESOLUTIONS WERE PRESENTED TO THE MAYOR IN THE TIME REQUIRED FOR HIS CONCURRENCE IN ADOPTION OR REJECTION BY VETO POWER.

RAYMOND A. PARKER, CITY CLERK

MAYOR BRIAN TOBIN