



City of Cortland  
City Hall  
25 Court Street, Cortland, NY 13045  
Mayor Brian Tobin  
Telephone – (607) 758-8374 Fax – (607) 756-4644  
[Mayor@cortland.org](mailto:Mayor@cortland.org) [www.cortland.org](http://www.cortland.org)

## PROCLAMATION OCTOBER 4-10, 2015 FIRE PREVENTION WEEK

- WHEREAS,** the city of Cortland, New York is committed to ensuring the safety and security of all those living in and visiting Cortland; and
- WHEREAS,** fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and
- WHEREAS,** home fires killed more than 2,755 people in the United States in 2013, according to the National Fire Protection Association (NFPA), and fire departments in the United States responded to 369,500 home fires; and
- WHEREAS,** working smoke alarms cut the risk of dying in reported home fires in half; and
- WHEREAS,** three out of five home fire deaths result from fires in properties without working smoke alarms; and
- WHEREAS,** in one-fifth of all homes with smoke alarms, none were working; and
- WHEREAS,** when smoke alarms should have operated but did not do so it was usually because batteries were missing, disconnected, or dead; and
- WHEREAS,** Cortland’s residents should install smoke alarms in every sleeping room, outside each separate sleeping area, and on every level of the home; and
- WHEREAS,** Cortland’s residents should install smoke alarms and alert devices that meet the needs of people who are deaf or hard of hearing; and
- WHEREAS,** Cortland’s residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and
- WHEREAS,** Cortland’s first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and



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**WHEREAS,** Cortland’s residents are responsive to public education measures and are able to take personal steps to increase their safety from fire, especially in their homes; and

**WHEREAS,** the 2015 Fire Prevention Week theme, “Hear the Beep Where You Sleep!” effectively serves to remind us that we need working smoke alarms to give us the time to get out safely.

**THEREFORE,** I Brian Tobin, Mayor of Cortland do hereby proclaim October 4-10, 2015, as Fire Prevention Week throughout this city, and I urge all the people of Cortland to install smoke alarms in every bedroom, outside each sleeping area, and on every level of the home, including the basement and to support the many public safety activities and efforts of Cortland’s fire and emergency services during Fire Prevention Week 2015.

IN WITNESS WHEREOF, I have hereunto set my hand this 6<sup>th</sup> day of October, in the year two thousand fifteen, and of Cortland New York.

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Brian Tobin, Mayor of Cortland, New York



City of Cortland  
Mayor Brian Tobin

## PROCLAMATION

### **OCTOBER 2014 NATIONAL DISABILITY EMPLOYMENT AWARENESS MONTH**

**WHEREAS**, each year during the month of October, the City of Cortland joins with the Nation in celebration of **National Disability Employment Awareness Month**. We take this opportunity to recognize the abilities and accomplishments of workers with disabilities and acknowledge the efforts made to enhance opportunity and equal employment for individuals with disabilities through legislation such as the Americans with Disabilities Act (ADA) and Workforce Innovation and Opportunities Act (WIOA); and

**WHEREAS**, while we have made tremendous progress in 25 years since the signing of the ADA, significant challenges remain given people with disabilities still experience an alarming employment rate of nearly 65%, one of the highest of any group in the Nation. Fair access to employment is a fundamental right of every American, including the estimated 63 million people in the country living with disabilities; and

**WHEREAS**, we grow stronger as a community when each person feels the dignity conferred by having the ability to support themselves and their families through productive work. Our community is dedicated to ensuring that all residents with disabilities can live life fully, with greater opportunities and independence through support of Employment First initiatives, equal wages, and enhanced supportive and customized employment programs. Toward this end, our community continues to take action toward equal employment for all individuals with disabilities; and

**WHEREAS**, while we recognize the need for equal employment opportunities, we must also strengthen and expand the educational opportunities for individuals with disabilities. We must build a community free of unnecessary barriers, stereotypes, and discrimination, and we must ensure that everyone receives appropriate training to prepare them for future success; and

**WHEREAS**, collaboration continues to grow and strengthen among agencies, leaders, service providers, employers and citizens with disabilities and their families to expand the range of available services and supports that increase employment opportunities; and

**WHEREAS**, it is fitting that our City participates in this month-long observance, with 2015 theme of "My Disability is One Part of Who I Am," as it promotes increased educational and employment opportunities, and increased inclusion into community life for people with disabilities. This month, we rededicate ourselves to fostering an inclusive and diverse work culture that welcomes the skills and talents of all qualified employees; and

**WHEREAS**, we call on all of our citizens to celebrate the contributions of individuals with disabilities to our workplaces and community, and to promote the employment of individuals with disabilities to create a better and more inclusive community, one in which every person is rightly recognized for their abilities and accomplishments. Furthermore, we urge employers, as they seek to fill positions, to embrace the richness of our community's diversity by considering the talents of all workers, especially workers with disabilities;

**NOW THEREFORE**, I, Brian Tobin, Mayor of the City of Cortland do hereby proclaim October 2015 as  
**DISABILITY EMPLOYMENT AWARENESS MONTH.**

IN WITNESS WHEREOF, I have hereunto set my hand this 15<sup>th</sup> day of September, in the year two thousand fifteen, and of Cortland New York.

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Brian Tobin, Mayor of Cortland, New York

25

# New York State Conference of Mayors and Municipal Officials

*presents this Twenty-Five Year Certificate  
of Public Service to*

***Claudia Natale***

In recognition of twenty five years of distinguished public service to your community,  
the New York State Conference of Mayors is pleased and honored to publicly  
acknowledge your dedication and commitment.



A handwritten signature in black ink, appearing to read 'Patricia A. Boyle', written over a horizontal line.

*NYCOM Executive Director*



September 8, 2015

City of Cortland Common Council  
City of Cortland Department Heads  
City Hall  
25 Court Street  
Cortland, NY 13045

Dear Mayor, Aldermen, and Department Heads,

The Cortland Halloween Parade returns Thursday, October 29, 2015 Historic Downtown Cortland. Downtown Trick-or-Treating for children will begin at 5:00pm. Parade registration will be at Cortland Elks Lodge #748 at that time as well; parade line up at the top of one-way Main Street will be at 6:00pm, with anticipated parade start at 6:15pm. This year the Cortland Repertory Theatre will host the parade landing, welcoming children with music, treats, games, and the final contest judging. The Cortland Downtown Partnership's Promotions Committee has supplied a SPECIAL EVENTS APPLICATION with event details and would like to request Council's consideration of the following at its next meeting to support this community event:

1. PARADE PERMIT APPLICATION (attached) – Police and Fire departments have been consulted regarding this event. The Parade permit application has been submitted for the Police Chief's review and approval. Logistics will be coordinated with Deputy Chief Sandy and Lt. Guerrero. A copy of the parade permit is submitted for Council's reference.
2. PARKING LOT CLOSURE REQUEST (attached) – The Committee requests the lot connect Court Street to the Port Watson Street (Cortland Repertory Theatre) be blocked off that evening between the hours of 5:00pm and 8:00pm to allow the parade to land at the Cortland Repertory Theatre.
3. STREET CLOSURE REQUEST (attached) – We request Main Street to be closed from Groton Avenue to Tompkins Street for the parade. A diagram of the space we intend to use is provided. The Street Closure Application is submitted for Council's review and approval.
4. SOUND DEVICE APPLICATION (attached) – No parade is complete without music, and we hope to have live musicians participate in the parade. Additionally, we will use the Youth Bureau's sound system for costume contest announcements. The Sound Device Permit Application is submitted for Council's review and approval.
5. APPLICATION and WAIVER OF SHOWMOBILE FEE (attached) – We have reserved the Youth Bureau Showmobile for October 29, to be installed at the corner of Court and Main (NBT Bank side). The Showmobile Request Form is provided for Council's review and consideration to waive the \$150.00 fee.

I encourage you to contact me with any questions about the event so that I can provide answers to you at the October 7 Common Council meeting.

Thank you for your consideration.

Jane Witty  
Promotions Director

# City of Cortland Special Event Application

To ensure a successful event, (obtaining proper permits, council approvals, licenses, public notices) it is recommended to initiate the event planning process with CDP and its Promotions Committee 90 days before the event.

Event Name: Cortland Halloween Parade Today's Date: September 1, 2015  
 Event Contact: Jane Witty, Cortland Downtown Partnership CDP Member? Yes  No   
 Address: 40 Main Street, Fl. 2, Cortland NY 13045  New Event  Existing Event  
 Email: jane@cortlanddowntown.com Phone: 607-591-7903  
 Will proceeds of your event benefit a charitable cause that provides service to Cortland residents? Yes  No  If yes, name the charitable causes: (no proceeds) Non-profit Tax ID: 241800

## Event Information

NAME OF EVENT: Cortland Halloween Parade (5:00 - 6:00pm Trick or Treating; 6:00pm Parade Line up; 6:15 start)  
 TYPE OF EVENT (i.e., walkathon, street fair, festival, etc.): Costume parade (diagram included)  
 EVENT LAYOUT If the event is a walkathon, run, etc., attach a map of route and/or street closures. If the event is a festival or street fair, attach a map to indicate location of street blockages requested, booth alignment and type of merchandise vended from each booth.

DATE DAY 1:	DATE DAY 2:
<u>Thursday, October 29, 2015</u>	
<input checked="" type="checkbox"/> STREET CLOSURE: Start Time: <u>3:00pm</u> End Time: <u>8:00pm</u> Street: <u>Main Street; Groton to Tompkins</u>	<input type="checkbox"/> STREET CLOSURE: Start Time: _____ End Time: _____ Street: _____
<input checked="" type="checkbox"/> LOT CLOSURE: Start Time: <u>5:00pm</u> End Time: <u>9:00pm</u> Lot: <u>Court St. CRT lots</u>	<input type="checkbox"/> LOT CLOSURE: Start Time: _____ End Time: _____ Lot: _____
<input checked="" type="checkbox"/> AMPLIFIED MUSIC: Start Time: <u>5:00pm</u> End Time: <u>8:00pm</u>	<input type="checkbox"/> AMPLIFIED MUSIC: Start Time: _____ End Time: _____

START LOCATION: 2 Main Street (registration at Elks) END LOCATION: Cortland Repertory Theatre  
 EXPECTED # OF PARTICIPANTS: 350 # OF SPECTATORS: 200 # OF VEHICLES: 4 plus bicycles HOTELS: Is this event expected to generate area overnight stays? If so, estimated # of rooms: No

## Event Components

- |  |  |  |
|--|--|--|
| <b>Location/Safety</b><br><input type="checkbox"/> City park use<br><input checked="" type="checkbox"/> City streets blocked<br><input checked="" type="checkbox"/> City sidewalks blocked<br><input checked="" type="checkbox"/> City parking lots closed<br><input checked="" type="checkbox"/> City barricades<br><input type="checkbox"/> City cones<br><input type="checkbox"/> Animal ban<br><input type="checkbox"/> Animals are part of the event<br><input type="checkbox"/> EMTs needed on site<br><input type="checkbox"/> Police escort requested<br><b>Waste Management</b><br><input type="checkbox"/> City litter pickup<br><input type="checkbox"/> City street sweeping | <b>Structures</b><br><input type="checkbox"/> Temporary structures<br><input type="checkbox"/> Canopies up to 10' x 10'<br><input type="checkbox"/> Grounded tents over 10' x 10'<br><input type="checkbox"/> Beer and/or wine garden<br><input type="checkbox"/> Street banner requested<br><input type="checkbox"/> Rides or amusements<br><input checked="" type="checkbox"/> Showmobile rental requested<br><input type="checkbox"/> Portable restrooms<br><input type="checkbox"/> Seating area<br><b>Sound</b><br><input type="checkbox"/> Fireworks<br><input checked="" type="checkbox"/> Amplified sound or music<br><input type="checkbox"/> Ceremonial Gun Salute | <b>Food</b><br><input type="checkbox"/> Food cooked on-site<br><b>Alcohol</b><br><input type="checkbox"/> Alcohol sold on-site<br><input type="checkbox"/> Alcohol served<br><b>Vending</b><br><input type="checkbox"/> Vending of goods<br><input checked="" type="checkbox"/> Vending of food (independent vendors may be on site)<br><b>Power Source</b><br><input type="checkbox"/> City electricity use<br><input type="checkbox"/> Generator use<br><b>Insurance</b><br><input checked="" type="checkbox"/> General Liability insurance certificate<br><input type="checkbox"/> Liquor Liability insurance certificate |
|--|--|--|

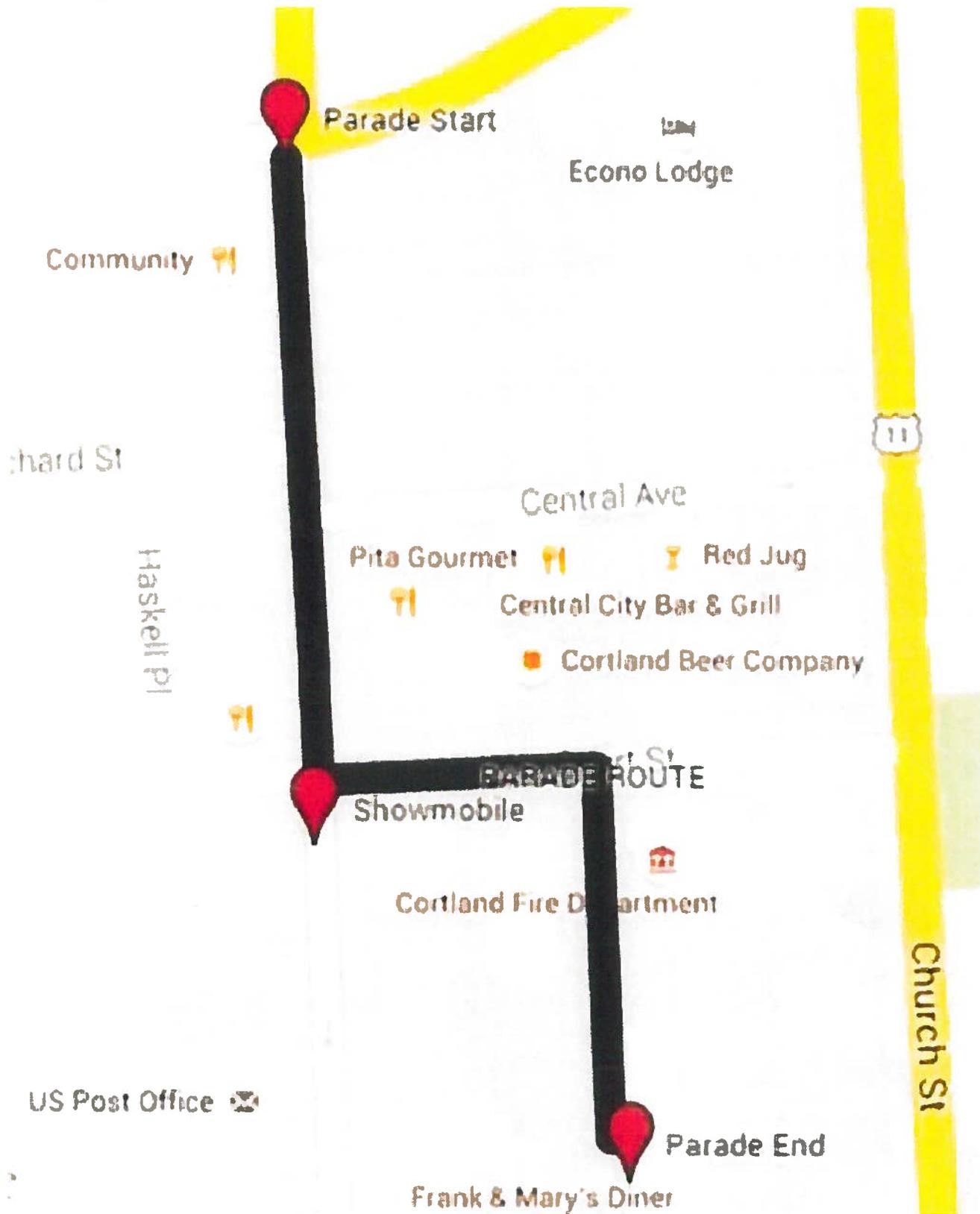
Other components not listed: \_\_\_\_\_

City-covered event \_\_\_\_\_

CDP Approval Promotions C'ee review 9/1/15  
 Fire Approval: \_\_\_\_\_  
 CPD Approval: \_\_\_\_\_  
 Council Approval: \_\_\_\_\_

Marketing budget: \$300 Admission Fee: None

Parade starts at 1 Main Street, turning the parade from Main Street, left onto Court, turning right by the Fire Station, through the newly constructed lot to CRT entrance (see map below)





Will guns (explosives) be fired and spent shells ejected: yes no  
Will bicycles be allowed in line of march: yes no  
Number of persons scheduled for parade/demonstration control: 20  
Specific organization engaged for control: \_\_\_\_\_

Volunteers - Elks, Cortland Downtown Partnership,

**Indemnity Agreement**

*By signing below, Applicant agrees that the Sponsoring Organization will indemnify and hold harmless the City of Cortland with respect to any and all claims for personal injury or property damage arising from the activity which is the subject of this application, and represents that the Applicant is duly authorized to bind the Sponsoring Organization in that regard.*

*By signing below, as a condition of the issuance of this permit, Applicant agrees to furnish the City of Cortland with a copy of the Sponsoring Organization's insurance certificate listing the City as an additional insured in accordance with the City of Cortland's requirements, such insurance certificate to be provided in time for the City's insurance advisor to review and approve it before the permit is issued.*

*By signing below, Applicant agrees that the Sponsoring Organization will pay the actual cost of restoring any area damaged as a proximate result of the event, which is the subject of this application, to as good a condition as it was before the event, and represents that he or she is duly authorized to make this promise, as well.*

  
\_\_\_\_\_  
Applicant's Signature

The aforementioned application has been reviewed. This application has been

approved denied

\_\_\_\_\_  
Chief of Police \_\_\_\_\_  
Date

Remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Certificate of Insurance on file: yes no

APPLICATION  
For Street Closings  
PLEASE PRINT ALL INFORMATION

Today's Date: September 1, 2015

Address of Street Closing: Main Street from Groton Avenue to Tompkins Street

Describe Event: Cortland Halloween Parade

Applicant: Jane Witty of Cortland Downtown Partnership

PH# (607) 591-7903  
(Work cell-best)

Address: 40 Main Street Email Address: jane@cortlanddowntown.com

Cortland, NY 13045

City

State

Zip Code

Date of Street Closing: Thursday, October 29, 2015 Alternate or Rain Date None

Start Time: 3:00 PM

Finish Time: 9:00 PM

\*(No earlier than 9:00 AM)

\*(No later than 8:00 PM)

(\*Unless altered by Common Council)

Estimated # of persons attending: 500 – 600 participants and spectators

Will amplified music be provided? Yes

(If yes, refer to requirement #8 for compliance)

City Ordinance SCT. 193-5 requires Common Council permission; SCT.193-7 requires \$250.00 fee  
(unless a non-profit)

Will alcohol be available? No

If so, which address(es) will have alcohol? \_\_\_\_\_

**Alcohol is only allowed on private property. All State and City alcohol laws still apply during Street Closing.**

**A Street Closing permit does not allow the sale of alcohol or the consumption of alcohol on public property or by persons younger than 21 years of age.**



**CITY OF CORTLAND  
OFFICE OF CITY CLERK**

25 COURT STREET · CORTLAND, NY 13045  
PHONE (607) 756-6521 · FAX (607) 756-4644

**COMMERCIAL SOUND DEVICE PERMIT**

DATE REQUESTED: September 1, 2015 ISSUANCE DATE: \_\_\_\_\_  
NAME: Cortland Downtown Partnership EXPIRATION DATE: \_\_\_\_\_  
ADDRESS: 40 Main Street TELEPHONE: 607-591-7903  
Cortland, NY 13045  
Jane Witty

TYPE OF SOUND DEVICE: Live music and microphone & speaker DATES/TIMES: Thursday, October 29, 2015  
6:00 - 8:00pm  
NON-PROFIT: TID 241800 PERSON IN CHARGE: Jane Witty  
TELEPHONE NUMBER: 607-591-7903

(\*Please check if you are a non-profit group therefore no licensing fee applies)

LICENSE FEE: FIXED LOCATION - \$250 MOUNTING UPON MOTOR VEHICLE - \$500

**Fixed Location:** For the use or operation of any radio, phonograph, microphone or other device by which sounds are magnified and caused to be heard over any public street or public place from any one fixed location and not in, or mounted upon a motor vehicle, the sum of \$250 for any day or part of a day for which the applicant desires permission hereunder. (Code of Ordinances 193-5 Noise Article II Sound Devices [adopted 8-5-1969 as Ch. 12, Art. VI, of the 1969 Code of Ordinances])

**Mounting upon motor vehicle:** For the use or operation of any radio, photograph, microphone or other device by which sounds are magnified and caused to be heard over any public street or public place to be used in, or mounted upon, a motor vehicle, the sum of \$500 for any day or part of a day for which the applicant desires permission hereunder. (Code of Ordinances 193-5 Noise Article II Sound Devices [adopted 8-5-1969 as Ch. 12, Art. VI, of the 1969 Code of Ordinances])

ANNUAL \$100.00

SINGLE EVENT \$25.00

Signature of Applicant

Date

**APPLICATION MUST BE FILED WITH APPLICATION FEE AT LEAST TWO (2) WEEKS BEFORE FUNCTION AND ONE (1) WEEK PRIOR TO COMMON COUNCIL MEETING TO ALLOW TIME FOR APPROVAL.**

SHOWMOBILE REQUEST FORM

CITY OF CORTLAND YOUTH BUREAU

35 PORT WATSON ST., CORTLAND, NY 13045, (607) 756-2252

ORGANIZATION REQUESTING UNIT: Cortland Downtown Partnership

DATE(S) TO BE USED: October 29 (Thursday)

SHOULD BE SET UP FOR USE BY: 5:00pm October 29

SIZE OF UNIT: 32' X 8' \_\_\_\_\_ 32' X 16' \_\_\_\_\_

SOUND SYSTEM: YES  NO \_\_\_\_\_

DESCRIPTION OF WHERE UNIT WILL BE LOCATED:

Court Street at corne of Main; NBT Bank side

**\*\*ORGANIZATION REQUESTING USE OF SHOWMOBILE MUST PRESENT VALID CERTIFICATE OF INSURANCE NAMING THE CITY OF CORTLAND AS ADDITIONAL INSURED FOR \$1,000,000.00.**

**\*\*PLEASE HAVE A 110 VOLT POWER SOURCE WITHIN 80 FEET OF SETUP IF ELECTRICAL EQUIPMENT IS REQUESTED.**

**YOU ARE EXCLUSIVELY PERMITTED USE OF ABOVE SHOWMOBILE ON THE DATE(S) SHOWN ABOVE.**

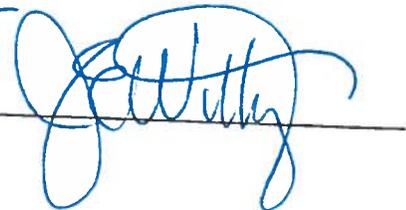
**\*\*AT LEAST SEVEN (7) DAYS IN ADVANCE ARE NECESSARY TO RESERVE THIS UNIT.**

**\*\*THE USE OF THE SHOWMOBILE WILL BE LIMITED TO THE BOUNDARIES OF CORTLAND COUNTY.**

PERSON IN CHARGE FROM REQUESTING ORGANIZATION:

NAME: Jane Wilthy PHONE: 591.7903

DATE OF REQUEST: September 8, 2015

SIGNATURE OF PERSON RESPONSIBLE FOR UNIT: 



Department of  
Transportation

ANDREW M. CUOMO  
Governor

MATTHEW J. DRISCOLL  
Commissioner

CARL F. FORD, P.E.  
Regional Director

August 26, 2015

Mr. Christopher Bistocchi, Superintendent  
Department of Public Works  
City of Cortland  
19 South Franklin Street  
Cortland, NY 13045

Dear Mr. Bistocchi:

RE: LOCALLY ADMINISTERED FEDERAL AID PROJECT  
PIN 375533, D033780  
MISCELLANEOUS BRIDGE REPAIRS  
CITY OF CORTLAND, CORTLAND COUNTY

Enclosed are seven copies of the Supplemental Agreement # 2 for the above mentioned project.

Due to the extensive processing time, **please return six entire copies of the supplemental agreement and resolution, each with original signatures**, as soon as possible.

If you have any questions or concerns about the enclosed agreement, please contact Rich Sawczak at (315) 428-3241.

Very truly yours,

MARK FRECHETTE, P.E.  
Director, Planning & Program Management Group

By

Janet Hutton for Richard Sawczak, P.E.  
Regional Local Project Liaison

Enclosures

**A. Summary of allocated MARCHISELLI Program Costs FOR ALL PHASES** For each PIN Fiscal Share below, show current costs on the rows indicated as "Current." Show the old costs from the previous Schedule A on the row indicated as "Old." To compute Total Current Costs in the last row, right click in each field and select "Update Field."

PIN Fiscal Share	"Current" or "Old" entry indicator	Federal Funding Program	Total Costs	FEDERAL Participating Share and Percentage	STATE MARCHISELLI Match	LOCAL Matching Share	LOCAL DEPOSIT AMOUNT (Required only if State Administered)
3755.33.121	Current	HBRRP (80%)	\$173,100.00	\$138,480.00	\$25,050.00	\$9,570.00	\$0.00
	Old	HBRRP (80%)	\$173,100.00	\$138,480.00	\$25,050.00	\$9,570.00	\$0.00
3755.33.321	Current	STP (80%)	\$138,000.00	\$110,400.00	\$20,700.00	\$6,900.00	\$0.00
	Old		\$	\$	\$	\$	\$
3755.33.322	Current	STP (80%)	\$313,000.00	\$250,400.00	\$41,550.00	\$21,050.00	\$0.00
	Old		\$	\$	\$	\$	\$
	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
<b>TOTAL CURRENT COSTS:</b>			\$624,100.00	\$499,280.00	\$87,300.00	\$37,520.00	\$ 0.00



CITY OF CORTLAND  
OFFICE OF COMMUNITY DEVELOPMENT  
THOMA DEVELOPMENT CONSULTANTS

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25 Court Street, Cortland, New York 13045 Ph. 607.753.1433 Fx. 607.753.6818  
[www.cortland.org](http://www.cortland.org)

**MEMORANDUM**

TO: Mayor Brian Tobin and Common Council Members

FROM: Thoma Development Consultants

DATE: September 8, 2015

SUBJECT: 2015 Community Development Block Grant (CDBG) Application -  
Housing

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Attached you will find a resolution that we are asking you to adopt at your September 15, 2015 Common Council meeting. This resolution authorizes the Mayor to sign A Community Development Block Grant (CDBG) application we are preparing on behalf of the City and for him to enter into an agreement with the State should the grant be awarded. Applications are due September 25<sup>th</sup>.

The focus of this application is a city-wide income property rehabilitation program pursuant to my August 31<sup>st</sup> email and attachments thereto. The amount being requested is the new, increased maximum of \$500,000.

If anyone has any additional questions prior to your meeting, please do not hesitate to contact Linda Armstrong at 753-1433 or [linda@thomadevelopment.com](mailto:linda@thomadevelopment.com).

Attachment - Draft Resolution

## **PROPOSED CERTIFIED RESOLUTION**

### **RESOLVED:**

That the City of Cortland is hereby authorized and directed to file an application for housing funds from the New York State Office For Community Renewal under the U.S. Department of Housing and Urban Development's Small Cities Community Development Block Grant Program for Fiscal Year 2015, in an amount not to exceed \$500,000; to authorize the Mayor of the City of Cortland to sign said application on behalf of the City; and upon approval of said request, to enter into and execute a grant agreement with the State for such financial assistance to the City of Cortland;

Signed: City Clerk

Dated:

Municipal Seal

APPLICATION  
For Street Closings  
PLEASE PRINT ALL INFORMATION

Today's Date: AUGUST 31, 2015

Address of Street Closing: COURT ST. (CHURCH ST TO NBT PARKING ENT.)

Describe Event: ANNUAL F.D. OPEN HOUSE

Applicant GLOVE CHARLES S. PH # 607-756-5212  
Last First MI (Home) (Work)

Address: 21 COURT ST. E-mail Address: \_\_\_\_\_  
Street

CORTLAND NY 13045  
City State Zip Code

Date of Street Closing: OCTOBER 3<sup>rd</sup> 2015 Alternate or Rain Date: \_\_\_\_\_

Start Time: 0900 AM or PM Finish Time: 4:00 AM or PM  
\* (No earlier than 9:00 AM) \* (No later than 8:00 PM)

(\*Unless altered by Common Council)

Estimated # of persons attending: VARIABLE

Will amplified music be provided?: NO

(If yes, refer to requirement #8 for compliance)

City Ordinance Sect. 193-5 requires Common Council permission; SCT. 193-7 requires \$250 fee

Will alcohol be available? NO

If so, which address(es) will have alcohol? \_\_\_\_\_

---

Alcohol is only allowed on private property. All State and City alcohol laws still apply during Street Closings.

A Street Closing permit does not allow the sale of alcohol or the consumption of alcohol on public property or by persons younger than 21 years of age.



# **CORTLAND POLICE DEPARTMENT**

## **2015 REQUEST FOR SALE PROCEEDS**

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September 3, 2015

**TO: Mack Cook, Director of Administration & Finance**  
**FROM: Deputy Chief Paul A. Sandy**  
**RE: Request for Proceeds from Shed Sale**

**FIREARMS TRAINING:(A3120.54106.03)**

I am requesting the Common Council to appropriate proceeds from the sale of an 10'x18' Range Shed, which is located at the McGraw Sportsman Club and had been utilized for firearms training for several years. The City Police Department is changing training facilities and sold the shed to the Cortland County Sheriff Department for their firearms training. Proceeds from this sale, if appropriated, will be used towards the purchase of a new 12'x20' Range Shed at the new training facility, the Blodgett Mills Sportsman Club.

**\$2,000.00**

# CITY OF CORTLAND

Finance Office  
25 Court Street  
CORTLAND, NY 13045  
607-756-7312  
RECEIPT

NAME		Police	
ADDRESS			
SOLD BY	DATE	PH. NO.	
MMO	9/2/15		
ACCT. FORWARD			
A 2655			
Sale of shed		2000.00	
belonging			
to Police			
No. 042096	TOTAL	2000.00	

ALL CLAIMS & RETURNED GOODS MUST BE ACCOMPANIED BY THIS BILL.

GP-152-2

PRINTED IN USA

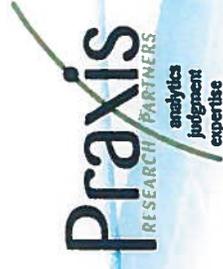
Thank You!

**Creating a Cohesive Marketing and Branding Plan for  
The Ski Cortland Initiative-**

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**-Quantitative Research Findings-**

**Prepared BY:**



August 2015

## Research Methodology

- A total of 884, online interviews, conducted across their core feeder markets and expanded reach markets.

	Greek Peak Customer Sample	Representative Sample	Total Sample
New Jersey	11	175	186
Philadelphia	12	175	187
Core	273	150	423
Ottawa	0	50	50
Other	38	0	38
Total	334	550	884

- All participants were 21+, skiers, and at least jointly responsible where they or their families choose to ski.

# Hierarchy of Needs for Overnight and Day Trips

- Overnight trippers have a higher set of needs than do day trippers – who are primarily driven by proximity and value.
  - The overnight tripper seeks reliable snow, an après ski scene, lots of lodging and restaurant choices.

	Have Taken 2+ Overnight Trips in the P12M
1	Has reliable natural snow
2	Has a great après-ski scene
3	Offers lodging at the mountain
4	Has a spacious and comfortable lodge
5	Offers lots of lodging choices nearby, from a range of price points
6	Offers high-speed lifts
7	Is near a city that offers a wide variety of restaurants to choose from
8	Is near a city that has a vibrant nightlife
9	Is near a city that offers cultural events and activities
10	Never feels crowded
11	Has great food on the mountain itself
12	Never have to wait in a lift line longer than a few minutes
13	Is close to wineries and craft breweries that you can visit
14	Offers child care for kids too young to ski
15	Has nearly 100% snow-making capabilities
16	Has a friendly and welcoming staff
17	Is a great value
18	Offers programs specifically designed for teens
19	Slopes are always well-groomed
20	Offers a variety of terrain for beginners, intermediates and experts
21	Has a terrain park
22	Within a 2-3 hours drive
23	Offers night skiing
24	Offers programs designed for kids under 12

	Have Taken 6+ Day Trips in the P12M
1	Within a 2-3 hours drive
2	Is a great value
3	Offers night skiing
4	Never have to wait in a lift line longer than a few minutes
5	Is close to wineries and craft breweries that you can visit
6	Is near a city that offers cultural events and activities
7	Never feels crowded
8	Offers child care for kids too young to ski
9	Has a great après-ski scene
10	Is near a city that offers a wide variety of restaurants to choose from
11	Has nearly 100% snow-making capabilities
12	Slopes are always well-groomed
13	Has a terrain park
14	Has a friendly and welcoming staff
15	Offers programs specifically designed for teens
16	Offers high-speed lifts
17	Offers programs designed for kids under 12
18	Is near a city that has a vibrant nightlife
19	Has great food on the mountain itself
20	Has reliable natural snow
21	Offers lodging at the mountain
22	Offers lots of lodging choices nearby, from a range of price points
23	Has a spacious and comfortable lodge
24	Offers a variety of terrain for beginners, intermediates and experts

Red = Key drivers  
 Normal = Secondary drivers  
 Blue = Tertiary drivers

## Accommodations Used on Overnight Ski Trips: By Region

- Across the board, a lodge/hotel located at the mountain itself is the most common type of accommodation for an overnight trip.

	Total	New Jersey	Philadelphia	Core	Ottawa
<b>Base: Took an Overnight Trip in the Past Yr..</b>	599	160	142	227	35*
	%	%	%	%	%
A lodge/hotel located at the mountain itself	44	43	45	37	39
A mid-tier hotel	29	31	26	31	24
A bed & breakfast	21	25	21	14	12
A rental condo or timeshare	21	19	20	12	<b>36</b>
A full-service hotel	20	19	21	20	22
An economy hotel/motel	15	13	21	22	<b>3</b>
Stay with friends	11	10	14	15	3
Air bnb	5	6	6	3	4
Your own vacation home	5	5	7	2	0

\* Caution: small base size

Praxis Q25) When on an *overnight skip trip*, what types of accommodations do you or anyone in your household typically use?

# Most Important Features In an Overnight Ski Destination: By Region

- Having a range of restaurants to choose from is key.
  - Having an indoor water park if far down the list.

	Total	New Jersey	Philadelphia	Core	Ottawa
Base: Took an Overnight Trip in Past Yr..	599	160	142	227	35*
	%	%	%	%	%
A range of restaurants, from casual to fine dining	58	56	54	58	72
A range of restaurants offering different cuisines	43	46	42	37	37
An indoor pool	41	40	36	39	51
A grocery store	34	33	32	34	42
Has live music events/festivals	23	23	23	25	15
A heated outdoor pool	23	19	26	19	31
Availability of snowmobiling	23	28	20	17	12
Near shopping malls/cultural districts	22	20	26	21	36
Activities for children	21	17	27	24	15
Availability of cross-country skiing	20	17	22	22	28
A full gym	18	20	16	15	24
Availability of ice skating	14	18	14	9	13
An indoor water park	13	11	11	18	1
Availability of snowshoeing	10	9	15	14	6
Availability of winter mountain biking	7	7	10	6	4
Availability of ice fishing	5	4	12	5	1
Available babysitting	4	3	6	5	1

\*Caution: small base size

Red = significantly higher than total at the 90% level of confidence

Blue = significantly lower than total at the 90% level of confidence

Q31) From the list of possible features shown below, please select up to 5 that would be most important to you when choosing an overnight ski destination.