

**COMMON COUNCIL AGENDA
November 18, 2014**

7:00 P.M. Call Meeting to Order
 Salute to the Flag of the United States
 Public Comments
 Minutes of November 4, 2014

Proclamation: Employee Learning Week December 1-5, 2014

Proclamation: Small Business Saturday, November 29, 2014

AGENDA:

Item #1 – Discussion on the Flooding Task Force Restructuring/recommendations about the FEMA Community Rating System and implementation. (Alderman Dutcher and Alderman Silliman)

Item #2 – Discussion and possible Consideration of a Resolution for approval and authorization for the Mayor to enter into Right of Way Agreements with the State of New York regarding City owned property near to the south of Glenn Street and which is adjacent to the Cortland Water Works property. (Chris Bistocchi, Superintendent of Public Works)

Item #3 – Consideration of a Resolution to lift the hiring freeze to fill a vacant police officer position. A police academy will begin in March 2015, we can begin the lengthy interview and background investigation process by lifting the freeze now. (Chief Catalano)

Item #4 – Consideration of a Resolution to appropriate \$32,000 of the proceeds from the sale of properties at the October 2014 tax sale towards the funding required for construction of an expanded impound lot. (Deputy Police Chief Paul Sandy)

Item #5 – Consideration of a Resolution to fill the vacant position in the Youth Bureau Office due to retirement under the title of Account Clerk at an annual salary of \$22,594.00. (John McNerney)

Item #6 – Consideration of a Resolution to approve the following donations to the Cortland Youth Bureau: (John McNerney):

<u>Donation</u>	<u>Program</u>	<u>Amount</u>
<i>CNY Mustangs & All Ford Club</i>	<i>Wickwire Pool Fund</i>	<i>\$500.00</i>
<i>Total Donations:</i>		<i>\$500.00</i>

Item #7 – Consideration of a Resolution to award Bid for the General Construction portion of the SBR upgrade as part of the reconstruction and expansion of the Waste Water Treatment Plant to M. A. Bongiovanni Inc. of Syracuse, NY for a sum not to exceed \$237,000. (Bruce Adams)

Item #8 – Consideration of a Resolution to award Bid for the Electrical portion of the SBR upgrade as part of the reconstruction and expansion of the Waste Water Treatment Plant to Diekow Electric, Inc. of Marathon, NY for a sum not to exceed \$119,850. (Bruce Adams)

Item #9 – Consideration of a Resolution to adopt the following three-tier fund structure in the Water Fund:
(Mack Cook)

Tier 1: **ASSIGNED BUDGETED OPERATING RESERVE** funded so that it is continuously equal to seventeen percent (17%) of the Water Fund’s budgeted operating expenditures and transfers for the succeeding year for the purpose to providing the Water Fund with a source of last resort for working capital in the face of epic natural catastrophes or unprecedented economic upheaval. This reserve is established by Council Resolution and its use, modification, or dissolution is governed by Resolution.

Tier 2: **ASSIGNED RESERVE FOR NATURAL DISASTERS AND EMERGENCIES** funded so that it is continuously equal to three percent (3 %) of the Water Fund’s budgeted total revenues for the succeeding year for the purpose of maintaining a prudent level of financial resources readily available to counter the effects of natural disasters and emergencies. This reserve is established by Council Resolution and its use, modification, or dissolution is governed by Resolution.

Tier 3: **ASSIGNED RESERVE FOR CAPITAL EXPENDITURES** funded annually from the Water Fund’s Net Change in Fund Balance after any required transfer to the:

- Assigned Budgeted Operating Reserve
- Assigned Reserve for Natural Disasters and Emergencies

For the purpose of replacing and/or acquiring equipment, infrastructure and vehicles directly use in the rendering water services. This reserve is established by Council Resolution and its use, modification, or dissolution is governed by Resolution.

Item #10 Consideration of a Resolution to adopt the following: (this is a set and should be considered as a group):
(Mack Cook)

- A. Consideration of a Resolution authorizing the encumbrance within the Capital Fund 100 percent of the Federal and State eligible costs for a transportation federal aid bridge project in the amount of \$173,100 to fund final design work.
- B. Consideration of a Resolution to appropriate \$1,383.68 in the Capital Fund previously appropriated by Resolution for the Administrative Costs of issuing the City’s 2009 Bond towards the City’s twelve and one-half percent (12.5%) match obligation for the \$173,100 in final design work of the above transportation federal aid bridge project.
- C. Consideration of a Resolution to appropriate \$45.96 in the Capital Fund previously appropriated by Resolution for the cost of the Morningside Street Water Main towards the City’s twelve and one-half percent (12.5%) match obligation for the \$173,100 in final design work of the above transportation federal aid bridge project.

- D. Consideration of a Resolution to appropriate \$13,369.95 in the Capital Fund previously appropriated by Resolution for Buildings and Grounds towards the City's twelve and one-half percent (12.5%) match obligation for the \$173,100 in final design work of the above transportation federal aid bridge project.
- E. Consideration of a Resolution to appropriate \$6,837.91 of the \$36,125.18 previously appropriated in the Capital Fund by Resolution for the Law Department towards the City's twelve and one-half percent (12.5%) match obligation for the \$173,100 in final design work of the above transportation federal aid bridge project.

Item #11 – Discussion and possible Consideration of a Resolution to establish a time, date, and place to hear public comment on a proposed local law authorizing the City to apply for membership in the 'Energize NY Finance' program administered and funded by the NYS Energy Improvement Corporation. (Mack Cook)

Adjournment