

**COMMON COUNCIL AGENDA
October 7, 2014**

- 6:45 P.M. **Public Hearing:** to hear comments on the proposed additions to *Chapter 107-Buildings, Vacant* of the Code for the City of Cortland
- 6:50 P.M. **Public Hearing:** to hear comments on the proposed amendment to the Rental Permit Law and for discussion of a new nuisance ordinance for the City of Cortland
- 7:00 P.M. Call Meeting to Order
 Salute to the Flag of the United States
 Public Comments
 Ward Reports
 Mayor’s Report
 Minutes of September 16, 2014 Meeting
- Proclamation:** Domestic Violence Awareness Month

AGENDA:

Item #1 – Presentation by the SPCA on reorganization and a revised business and service model. (Bob Eckard, Executive Director, SPCA)

Item #2 – Discussion and possible Consideration of a Resolution to adopt as the City’s 2015 Budgets, the proposed budgets for the General Fund; the Waste Water Fund; and the Water Fund with the following alterations: (Mayor Tobin)

<u>Fund</u>	<u>Account Description</u>	<u>Account Number</u>	<u>Alteration</u>	<u>Amount</u>
GF	DPW, Admin, Uniforms	A5010-540800	Decrease	\$10,000
GF	DPW, Trash Collection	A8160-541500	Increase	\$10,000
Net Affect upon Total Appropriations				\$ 0

Item #3 – Consideration of a Resolution to authorize the Mayor to accept the NYS Education Department (NYSED) Local Government Records Management Improvement Fund State Archives Grant (LGRMIF) in the awarded amount of \$63,600 for the code office document conversion and access. (Chief Glover)

Item #4 – Consideration of a Resolution for the City to accept the Cortland Technical Rescue Grant FY2014 in the amount of \$99,990. (Chief Glover)

Item #5 – Consideration of a Resolution to enter into a lease agreement with Cortland County ARC for use of a portion of the Armory Building at Wheeler Avenue in the City of Cortland, NY. (Ric VanDonsel)

Item #6 – Consideration of a Resolution to designate Ashley Brown as a Deputy Registrar for the City Clerk’s Office. (Ray Parker)

Item #7 – Consideration of a Resolution to approve the following donations to the Cortland Youth Bureau: (John McNerney):

<u>Donation</u>	<u>Program</u>	<u>Amount</u>
<i>Laurie Crandell Hogan/ Benefit Softball Tournament</i>	<i>Jim Partigianoni Scholarship Fund</i>	<i>\$1,925.00</i>
<i>Donald Chu</i>	<i>Jim Partigianoni Scholarship Fund</i>	<i>\$100.00</i>
<i>SUNY Cortland Sports Management Club (19th Annual Wingate Open Golf Tournament)</i>	<i>Greg’s Field Trust Fund</i>	<i>\$2,000.00</i>
Total Donations:		<i>\$4,025.00</i>

Item #8 – Presentation by City Engineer Ken Teter regarding the Wickwire Pool renovation project and approval of RFP for hiring an engineering consultant for design services of the pool renovations. (John McNerney)

Item #9 – Consideration of a Resolution to for the City of Cortland to accept Cortland Downtown Partnership request for the Halloween Parade on October 30, 2014. (Jane Witty, Cortland Downtown Partnership)

1. The Cortland Downtown Partnership (CDP) requests that the City of Cortland close down Main Street between Groton Avenue and Tompkins Street from 5:00 pm Thursday, October 30, 2014, until 8:30 pm for the Halloween Parade.
2. The CDP requests to close a portion of the Groton Avenue parking lot entrance nearest the Cortland Elks Lodge on Thursday, October 30, 2014 from 5:00 pm to 8:30 pm for the Cortland Halloween Parade.
3. The CDP requests to approve the sound device permit for live music musicians participating in the Halloween Parade on Thursday, October 30, 2014 from 6:00 pm to 8:30 pm.
4. The CDP request the Showmobile fee be waived for the Halloween Parade event on Thursday, October 30, 2014.

Item #10 – Consideration of a Resolution to encumber \$20,000 of the remaining \$44,058 from the Contingency Account to pay expenses associated with the removal of fuel tanks discovered on City property adjacent to the main fire station. (Mack Cook)

Item #11 – Discussion and possible Consideration of a Resolution to authorize the City to accept payments of fines, civil penalties, rent rates, taxes, fees, charges, revenue, financial obligations or other amounts by credit or debit cards. (Mack Cook)

Item #12 – Discussion of engaging the Bonadio Group to perform the Health Consortium’s requested Dependent Eligibility Audit on the City’s 169 family contracts at a cost not to exceed \$7,000. (Mack Cook)

Item #13 – Consideration of a Resolution to lift the hiring freeze to permanently fill the vacant position in the Finance Office currently staffed on a temporary basis per previous resolution. (Mack Cook)

Item #14 – Consideration of a Resolution to fill the vacant position in the Finance Office under the title of Keyboard Specialist at an annual salary of \$19,973. (Mack Cook)

Item #15 – Consideration of a Resolution to abolish the title of Finance and Administrative Assistant. (Mack Cook)

Item #16 – Consideration of a Resolution to authorize the issuance of \$2,080,500 in Revenue Anticipation Notes (RAN’s) in the Capital Project Fund secured by the proceeds from the following awarded grants: (Mack Cook)

GRANT	GRANT PROGRAM	GRANT AWARD NET OF MATCH
NYS Dormitory Fund	Real Property Purchase --Ames Parcel	\$250,000
NYS Division of Homeland Security and Emergency Services	Swift Water Rescue Equipment and Training	\$125,000
NYSERDA	Cleaner Greener Communities Cortland Zoning in Support of SUNY Cortland “Live in Cortland” Initiative	\$112,000
NYS Department of State	Brownfield Opportunity Area Grant Step 2 Nomination Study in Support of the City’s Southeast Cortland Revitalization Strategy	\$399,500
NYS Office of Parks, Recreation and Historic Preservation-Environmental Protection Fund	Wickwire Park Reconstruction and Rehabilitation Project	\$500,000
NYS DOT-Transportation Enhancement Program (TEP)	Northeast Gateway and Clinton Avenue Corridor Enhancement Initiative	\$544,000
NYS Empire State Redevelopment	Cortland Downtown Parking- Port Watson/Ames Parking Lot Construction and Rehabilitation in Support of the Cortland Repertory Downtown Theater Construction Project	\$150,000
TOTAL FUNDING		\$ 2,080,500

Item #17 – Consideration of a Resolution to determine the proposed actions are Type II actions for the purpose of the New York State Environmental Quality Review Act. (Mack Cook)

Item #18 – Consideration of a Resolution to authorize the firm of In Site Architecture, LLP to prepare Downtown Design Guidelines at a cost of \$13,500 funded through the Community Development Special Revenue Fund. (Mack Cook)

Executive Session: to discuss the contractual terms of a proposed lease of City property.

Adjournment