



CORTLAND YOUTH BUREAU

35 Port Watson Street • Cortland, NY 13045 • (607) 753-3021 • Fax: (607) 753-3023

TO: Mayor Brian Tobin
Members of the City Council
Mack Cook, Director of Administration and Finance
Lori Crompton, Finance Department

FROM: John Mc Nerney, Youth Bureau Director

RE: Wickwire Pool Trust Fund Deposit

DATE: August 11th, 2014

As you are fully aware the Wickwire Pool fund-raising committee has been busy seeking donation for the renovation of Wickwire Pool. I would like to ask the common council to accept and recognize the following donations:

<i>Donation</i>	<i>Amount</i>
<i>King's Daughters</i>	<i>\$ 400.00</i>
<i>Florence & Mark Finney</i>	<i>\$ 30.00</i>
<i>Alan Mc Cormick</i>	<i>\$ 10.00</i>
<i>Total Donations =</i>	<i>\$440.00</i>

Funds should be deposited into the Wickwire Pool Trust Fund. Attached are copies of the checks. Feel free to contact me with any questions at 753-3021 ext.23.



APPLICATION
For Street Closings
PLEASE PRINT ALL INFORMATION

Today's Date: 8/11/14
Address of Street Closing: William Street from Church to Greenbush St
Describe Event: Neighborhood Block Party
Applicant Micholas Chenye A PH # 753-8920 758-5556
Last First MI (Home) (Work)
Address: 22 William St E-mail Address: tommichales@yahoo.com
Street
Coraland NY 13045
City State Zip Code
Date of Street Closing: 8/31/14 Alternate or Rain Date: None
Start Time: 12:00 AM or PM Finish Time: 6:00 AM or PM
* (No earlier than 9:00 AM) * (No later than 8:00 PM)

(*Unless altered by Common Council)

Estimated # of persons attending: 70

Will amplified music be provided?: No
(If yes, refer to requirement #8 for compliance)

City Ordinance Sct. 193-5 requires Common Council permission; SCT. 193-7 requires \$250 fee

Will alcohol be available? Yes
If so, which address(es) will have alcohol? 22 William St, Coraland

Alcohol is only allowed on private property. All State and City alcohol laws still apply during Street Closings.

A Street Closing permit does not allow the sale of alcohol or the consumption of alcohol on public property or by persons younger than 21 years of age.

SOUND DEVICE PERMIT

CTY CLK RCD AUG14'14 PM 3:32

DATE REQUESTED: NOV - OCT 19th ^(SATURDAYS ONLY) ISSUANCE DATE: 8/14/14
NAME: Stone House (Joseph Hage) EXPIRATION DATE: 10/19/14
ADDRESS: 128 main st TELEPHONE: 607-423-3731

TYPE OF SOUND DEVICE: amp music Times: 7-10 pm
NON-PROFIT: _____

(*Please check if you are a non-profit group therefore no licensing fee applies)

LICENSE FEE: Fixed Location-\$250 Mounting upon Motor Vehicle-\$500

Fixed Location: For the use or operation of any radio, phonograph, microphone or other device by which sounds are magnified and caused to be heard over any public street or public place from any one fixed location and not in, or mounted upon a motor vehicle, the sum of **\$250** for any day or part of a day for which the applicant desires permission hereunder. (Code of Ordinances 193-5 Noise Article II Sound Devices [adopted 8-5-1969 as Ch. 12, Art. VI, of the 1969 Code of Ordinances])

Mounting upon motor vehicle: For the use or operation of any radio, phonograph, microphone or other device by which sounds are magnified and caused to be heard over any public street or public place to be used in, or mounted upon, a motor vehicle, the sum of **\$500** for any day or part of a day for which the applicant desires permission hereunder. (Code of Ordinances 193-5 Noise Article II Sound Devices [adopted 8-5-1969 as Ch. 12, Art. VI, of the 1969 Code of Ordinances])

A one-time fee of \$100 can be purchased for multiple events for July 16, 2014 through October 19, 2014 if purchased before August 15, 2014. An application is still required for each event.

RESTRICTIONS, IF ANY:
Joseph F Hage



Signature of Applicant

8/14/14

Date

ALL PERMITS ARE SUBJECT TO:
1. COUNCIL APPROVAL; AND
2. PAYMENT OF ANY AND ALL FEES TO THE CITY CLERK'S OFFICE WITHIN 5 BUSINESS DAYS OF COUNCIL APPROVAL

APPLICATION MUST BE FILED AT LEAST TWO (2) WEEKS BEFORE FUNCTION TO ALLOW TIME FOR PROCESSING.

CITY CLK REC AUG 14 14 PM 3:32

SOUND DEVICE PERMIT

(Fri or Sat)

DATE REQUESTED: Now - Oct 19th

ISSUANCE DATE: 8/14/14

NAME: Harry Tony's

EXPIRATION DATE: 10/19/14

ADDRESS: 102 main St

TELEPHONE: 607-745-3836

TYPE OF SOUND DEVICE: Amp music Times: 7-10

NON-PROFIT:

(*Please check if you are a non-profit group therefore no licensing fee applies)

LICENSE FEE: Fixed Location-\$250 Mounting upon Motor Vehicle-\$500

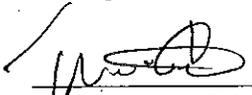
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RESTRICTIONS, IF ANY:

Tony Caruso


Signature of Applicant

8/14/14
Date

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CITY OF CORTLAND
OFFICE OF COMMUNITY DEVELOPMENT
THOMA DEVELOPMENT CONSULTANTS

25 Court Street, Cortland, New York 13045 Ph. 607.753.1433 Fx. 607.753.6818
www.cortland.org

MEMO

TO: City of Cortland Common Council

FROM: Rich Cunningham, Thoma Development Consultants

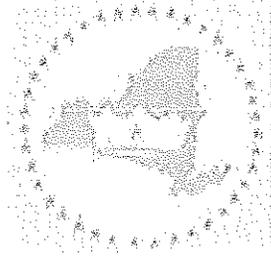
DATE: August 12, 2014

SUBJECT: 2012 New York Main Street Approval

In late 2012, the City of Cortland was awarded a \$250,000 New York Main Street (NYMS) Grant from the NYS Office of Community Renewal. The focus of the program is to provide 75% matching funding for the renovation of buildings in traditional downtown commercial areas. The owner must provide a minimum of 25% of the project cost as a match. The maximum grant amount is \$50,000 plus \$10,000 for each assisted residential unit up to a maximum of \$100,000. All funding is provided as a reimbursable grant to the property owner at the conclusion of the project, and all funds are subject to a 5-year recapture under certain circumstances. \$200,000 in NYMS funds has already been committed. Council approval is requested to award funding to the following project. Approval of all NYMS funds are contingent upon the property owner procuring any necessary zoning or building code approvals. The project is:

1) William Wood, 33 Main Street – Up to \$50,000 in NYMS funds to be used towards a minimum \$67,000 project to undertake building renovations.

Please contact me at 607-753-1433 or via email at rich@thomadevelopment.com if you have any questions.



CITY OF CORTLAND, NEW YORK

**MAYOR'S PROJECTED 2015 BUDGETS
AS SUBMITTED TO COMMON COUNCIL
AUGUST 19, 2014**

GENERAL FUND

CITY OF CORTLAND
 "MAYOR'S" PROJECTED BUDGET
 2015
 GENERAL FUND REVENUES

	2013 ACTUAL	PERCENT OF TOTAL REVENUE	2014 ADOPTED BUDGET	PERCENT OF TOTAL REVENUE	2014 CURRENT AMENDED BUDGET	PERCENT OF TOTAL REVENUE	2015 MAYOR'S PROJECTED BUDGET	PERCENT OF TOTAL REVENUE	NOTES
FIRST TIER REVENUES									
REAL PROPERTY TAXES	\$ 7,878,139	42.3%	\$ 7,997,276	42.5%	\$ 7,997,276	42.4%	\$ 8,106,906	42.9%	.35% LEVY INCREASE 99% COLLECTION
OTHER PROPERTY TAXES	\$ 611,295	3.3%	\$ 482,820	2.6%	\$ 482,820	2.6%	\$ 454,781	2.4%	
SALES TAX	\$ 4,854,972	26.1%	\$ 4,861,474	25.8%	\$ 4,861,474	25.8%	\$ 5,127,713	27.2%	2.47% 2014 TO ACTUAL 1.5% INCREASE
STATE AID	\$ 2,018,330	10.8%	\$ 2,018,830	10.7%	\$ 2,018,830	10.7%	\$ 2,018,830	10.7%	NO CHANGE IN 2015-2016 NYS BUDGET
SECOND TIER REVENUES									
UTILITY GROSS RCPTS TAX	\$ 193,700	1.0%	\$ 195,500	1.0%	\$ 195,500	1.0%	\$ 195,500	1.0%	
FRANCHISE TAX	\$ 224,440	1.2%	\$ 224,000	1.2%	\$ 224,000	1.2%	\$ 224,000	1.2%	
MORTGAGE TAX	\$ 160,645	0.9%	\$ 181,500	1.0%	\$ 181,500	1.0%	\$ 180,000	1.0%	
FEEES									
FINANCE DEPT.	\$ 251,372	1.3%	\$ 116,097	0.6%	\$ 125,551	0.7%	\$ 79,362	0.4%	
CITY CLERK	\$ 47,560	0.3%	\$ 45,893	0.2%	\$ 45,893	0.2%	\$ 46,300	0.2%	
BUILDINGS & GROUNDS	\$ 30,672	0.2%	\$ 30,592	0.2%	\$ 30,592	0.2%	\$ 45,600	0.2%	
POLICE DEPARTMENT	\$ 43,713	0.2%	\$ 35,598	0.2%	\$ 40,878	0.2%	\$ 37,275	0.2%	
BUILDING INSPECTION	\$ 176,699	0.9%	\$ 183,320	1.0%	\$ 183,320	1.0%	\$ 179,072	0.9%	
DPW	\$ 588,593	3.2%	\$ 978,729	5.2%	\$ 978,729	5.2%	\$ 601,706	3.2%	
RECREATION	\$ 196,852	1.1%	\$ 183,456	1.0%	\$ 184,456	1.0%	\$ 188,306	1.0%	
FINES									
FINES AND PENALTIES	\$ 280,395	1.5%	\$ 296,155	1.6%	\$ 296,155	1.6%	\$ 282,750	1.5%	
FEDERAL AND STATE AID									
FEDERAL GRANTS	\$ 146,245	0.8%	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%	
STATE GRANTS	\$ 1,200	0.0%	\$ 26,600	0.1%	\$ 26,600	0.1%	\$ 3,000	0.0%	
INTERFUND TRANSFERS									
TRANSFER FROM WATER	\$ 319,933	1.7%	\$ 327,931	1.7%	\$ 327,931	1.7%	\$ 461,948	2.4%	
TRANSFER FROM SEWER	\$ 598,341	3.2%	\$ 653,300	3.5%	\$ 653,300	3.5%	\$ 653,234	3.5%	
TOTAL REVENUES	\$ 18,623,096	100%	\$ 18,839,071	100%	\$ 18,854,805	100%	\$ 18,886,283	100%	

CITY OF CORTLAND
 "MAYOR'S" PROJECTED BUDGET
 GENERAL FUND EXPENDITURES
 2015

	2013 ACTUAL	PERCENT OF OPERATING EXPENDITURES	2014 ADOPTED BUDGET	PERCENT OF OPERATING EXPENDITURES	2014 CURRENT AMENDED BUDGET	PERCENT OF OPERATING EXPENDITURES	2015 MAYOR'S PROJECTED BUDGET	PERCENT OF OPERATING EXPENDITURES
GOVERNING								
COMMON COUNCIL	\$ 37,552	0.3%	\$ 39,629	0.3%	\$ 39,629	0.3%	\$ 41,734	0.3%
MAYOR'S OFFICE	\$ 61,976	0.4%	\$ 72,817	0.5%	\$ 72,817	0.5%	\$ 92,328	0.6%
TOTAL GOVERNING	\$ 99,528	0.7%	\$ 112,446	0.8%	\$ 112,446	0.8%	\$ 134,062	0.9%
SUPPORT								
FINANCE DEPT.	\$ 470,407	3.3%	\$ 495,474	3.4%	\$ 482,412	3.3%	\$ 497,474	3.4%
ASSESSMENT	\$ 90,104	0.6%	\$ 90,207	0.6%	\$ 90,207	0.6%	\$ 90,567	0.6%
PRINTNG AND ADVERTISING	\$ 1,398	0.0%	\$ 1,500	0.0%	\$ 1,500	0.0%	\$ 1,500	0.0%
CITY CLERK	\$ 68,350	0.5%	\$ 82,068	0.6%	\$ 82,068	0.6%	\$ 89,852	0.6%
LAW DEPARTMENT	\$ 101,222	0.7%	\$ 125,576	0.9%	\$ 125,576	0.9%	\$ 130,981	0.9%
BUILDINGS & GROUNDS	\$ 209,317	1.5%	\$ 209,250	1.4%	\$ 201,750	1.4%	\$ 233,350	1.6%
CENTRAL SERVICES - COPIER	\$ 23,546	0.2%	\$ 22,725	0.2%	\$ 22,725	0.2%	\$ 24,000	0.2%
CENTRAL DATA PROCESSING	\$ 116,744	0.8%	\$ 118,939	0.8%	\$ 118,939	0.8%	\$ 125,123	0.9%
UNALLOCATED INSURANCE	\$ 168,138	1.2%	\$ 126,500	0.9%	\$ 175,622	1.2%	\$ 180,000	1.2%
MUNICIPAL ASSOCIATION DUES	\$ 5,831	0.0%	\$ 5,903	0.0%	\$ 5,903	0.0%	\$ 5,900	0.0%
JUDGMENTS & CLAIMS	\$ 121	0.0%	\$ -	0.0%	\$ -	0.0%	\$ 475	0.0%
TAXES ON CITY PROPERTY	\$ 3,195	0.0%	\$ 5,500	0.0%	\$ 5,500	0.0%	\$ 4,000	0.0%
OTHER - CONTINGENCIES	\$ -	0.0%	\$ 103,789	0.7%	\$ 44,058	0.3%	\$ 100,000	0.7%
TOTAL SUPPORT	\$ 1,258,373	8.8%	\$ 1,387,431	9.4%	\$ 1,356,260	9.2%	\$ 1,483,222	10.1%
PUBLIC SAFETY								
TRAFFIC DEPARTMENT	\$ 69,261	0.5%	\$ 86,611	0.6%	\$ 124,111	0.8%	\$ 76,973	0.5%
POLICE DEPARTMENT	\$ 4,885,369	34.3%	\$ 5,234,646	35.5%	\$ 5,253,060	35.6%	\$ 5,291,822	36.0%
FIRE DEPARTMENT	\$ 3,827,778	26.9%	\$ 3,731,306	25.3%	\$ 3,731,306	25.3%	\$ 3,679,833	25.0%
VOLUNTEER FIREFIGHTERS AWARDS	\$ 480	0.0%	\$ 10,800	0.1%	\$ 10,800	0.1%	\$ 10,800	0.1%
ANIMAL CONTROL	\$ 75,500	0.5%	\$ 80,000	0.5%	\$ 80,000	0.5%	\$ 75,500	0.5%
BUILDING INSPECTION	\$ 457,330	3.2%	\$ 475,331	3.2%	\$ 475,331	3.2%	\$ 477,493	3.2%
TOTAL PUBIC SAFETY	\$ 9,315,717	65.4%	\$ 9,618,694	65.3%	\$ 9,674,608	65.5%	\$ 9,612,421	65.4%
PUBLIC WORKS								
DPW ADMINISTRATION	\$ 317,528	2.2%	\$ 324,596	2.2%	\$ 319,596	2.2%	\$ 265,962	1.8%
DPW MAINTENANCE	\$ 884,242	6.2%	\$ 925,515	6.3%	\$ 940,515	6.4%	\$ 842,831	5.7%
DPW GARAGE	\$ 129,949	0.9%	\$ 170,674	1.2%	\$ 163,174	1.1%	\$ 93,791	0.6%
DPW SNOW & ICE CONTROL	\$ 261,288	1.8%	\$ 200,887	1.4%	\$ 200,887	1.4%	\$ 220,110	1.5%
DPW STREET LIGHTING	\$ 389,713	2.7%	\$ 365,000	2.5%	\$ 365,000	2.5%	\$ 390,000	2.7%
STORM AND SANITARY SEWERS	\$ 11,775	0.1%	\$ 16,413	0.1%	\$ 16,413	0.1%	\$ 16,425	0.1%
TRASH COLLECTION	\$ 467,317	3.3%	\$ 455,325	3.1%	\$ 455,325	3.1%	\$ 455,335	3.1%
DPW STREET CLEANING	\$ 12,473	0.1%	\$ 15,241	0.1%	\$ 15,241	0.1%	\$ 15,260	0.1%
TOTAL PUBLIC WORKS	\$ 2,474,285	17.6%	\$ 2,473,651	16.8%	\$ 2,476,151	16.8%	\$ 2,299,713	15.6%
PARKS AND RECREATION								
RECREATION ADMINISTRATION	\$ 237,928	1.7%	\$ 253,775	1.7%	\$ 253,775	1.7%	\$ 230,203	1.6%
PARKS	\$ 300,052	2.1%	\$ 286,536	1.9%	\$ 294,036	2.0%	\$ 287,685	2.0%
PLAYGROUND & RECR. CENTER	\$ 348,367	2.4%	\$ 363,233	2.5%	\$ 363,233	2.5%	\$ 422,878	2.9%
BEACH & POOL	\$ 116,324	0.8%	\$ 140,285	1.0%	\$ 140,285	1.0%	\$ 139,305	0.9%
SKATE PARK	\$ 5,729	0.0%	\$ 8,572	0.1%	\$ 8,572	0.1%	\$ 8,476	0.1%
YOUTH PROGRAMS	\$ 70,494	0.5%	\$ 61,926	0.4%	\$ 62,491	0.4%	\$ 59,500	0.4%
YOUTH - TRIPS AND EVENTS	\$ 1,999	0.0%	\$ 2,000	0.0%	\$ 2,000	0.0%	\$ 2,000	0.0%
YOUTH CENTER ACTIVITIES	\$ 4,457	0.0%	\$ 3,500	0.0%	\$ 3,750	0.0%	\$ 4,500	0.0%
CELEBRATIONS	\$ 10,283	0.1%	\$ 12,700	0.1%	\$ 13,700	0.1%	\$ 13,700	0.1%
TOTAL PARKS AND RECREATION	\$ 1,095,633	7.7%	\$ 1,132,527	7.7%	\$ 1,141,842	7.7%	\$ 1,168,247	7.9%
TOTAL OPERATING EXPENDITURES	\$ 14,243,535	100%	\$ 14,724,749	100%	\$ 14,761,307	100%	\$ 14,697,664	100%
BENEFITS AND HEALTH INSURANCE	\$ 2,983,104		\$ 2,981,980		\$ 2,981,980		\$ 3,562,254	
DEBT SERVICE	\$ 941,644		\$ 1,132,342		\$ 1,132,342		\$ 526,365	
TRANSFER TO COMP. ABSENCES	\$ -		\$ -		\$ -		\$ 100,000	
TOTAL EXPENDITURES	\$ 18,168,284		\$ 18,839,071		\$ 18,875,629		\$ 18,886,283	
CHANGE IN FUND BALANCE	\$ 454,811		\$ -		\$ (20,824)		\$ -	

**CITY OF CORTLAND
2015 TAX CAP CALCULATION**

Prior Year Tax Levy	\$ 8,160,486	
Tax Base Growth Factor	1.0004	
PILOTS Receivable Prior Year	\$ 73,088	
Tort/Judgment Exclusion Prior Year	\$ -	
Capital Tax Levy for Prior Year	\$ -	
Allowable Levy Growth Factor	1.0056	
PILOTS Receivable Current Year	\$ 94,171	
2015 Tax Levy Limit before Allowable Carryover	\$ 8,188,793	
Percentage increase in Tax Levy	0.35%	\$ 28,307

CITY OF CORTLAND

TENTATIVE TAX RATE AND TAX REBATE

Tentative Taxable Value of City Property	\$ 525,555,081
Tentative 2014 Tax Levy	\$ 8,188,793
Tentative 2015 Tax Rate (2014 Tax Levy)	15.5812
Actual 2014 Tax Rate (2013 Tax Levy)	15.5817
Decease	<u>-0.0005</u>
Tentative STAR Value	\$ 429,352,674
2014 Tax Levy on STAR Property	\$ 6,690,064
Maximum Allowable Tax Levy Increase on STAR Taxpa	1.87%
Tax Rebate to STAR Eligible Taxpayers	<u>\$ 125,181</u>

City of Cortland
Allocation of General Fund Cost to the Water and Sewer Funds
2015

Distribution of Cost of Services to the Water and Waste Water Fund				
Public Works	100%	59%	23%	18%
	BUDGETED EXPENDITURES	General Fund	Waste Water	Water
Administration-Total Depart	\$ 265,962	\$ 156,241	\$ 61,626	\$ 48,094
Street Maint. Total Dept	\$ 842,831	\$ 495,127	\$ 195,294	\$ 152,411
Garage	\$ 93,791	\$ 55,098	\$ 21,732	\$ 16,960
	<u>\$ 1,202,583</u>	<u>\$ 706,465</u>	<u>\$ 278,652</u>	<u>\$ 217,465</u>
Administration	100%	80%	15%	5%
Administration	\$ 497,474	\$ 397,979	\$ 74,621	\$ 24,874
Cental Data Proessing	\$ 125,123	\$ 100,098	\$ 18,768	\$ 6,256
Law	\$ 130,981	\$ 104,785	\$ 19,647	\$ 6,549
Common Council	\$ 41,734	\$ 33,387	\$ 6,260	\$ 2,087
Mayor	\$ 92,328	\$ 73,862	\$ 13,849	\$ 4,616
Special Items	\$ 180,000	\$ 144,000	\$ 27,000	\$ 9,000
Building	\$ 233,350	\$ 186,680	\$ 35,003	\$ 11,668
	<u>\$ 1,300,990</u>	<u>\$ 1,040,792</u>	<u>\$ 195,148</u>	<u>\$ 65,049</u>
Public Safety	100%	96%	2%	2%
Police	\$ 5,291,822	\$ 5,080,149	\$ 105,836	\$ 105,836
Fire	\$ 3,679,833	\$ 3,532,640	\$ 73,597	\$ 73,597
	<u>\$ 8,971,655</u>	<u>\$ 8,612,789</u>	<u>\$ 179,433</u>	<u>\$ 179,433</u>
Total	<u>\$ 11,475,228</u>	<u>\$ 10,360,046</u>	<u>\$ 653,234</u>	<u>\$ 461,948</u>

WASTE WATER FUND

CITY OF CORTLAND
WASTE WATER FUND
MAYOR'S PROJECTED BUDGETS
2015
REVENUES

	2013 ACTUAL	PERCENT OF TOTAL REVENUE	2014 ADOPTED BUDGET	PERCENT OF TOTAL REVENUE	2014 CURRENT AMENDED BUDGET	PERCENT OF TOTAL REVENUE	2015 MAYOR'S PROJECTED BUDGET	PERCENT OF TOTAL REVENUE
SPECIAL ASSESSMENT	\$ 1,172,470	30.5%	\$ 1,156,090	31.0%	\$ 1,156,090	31.0%	\$ 1,156,090	30.7%
SEWER RENTS DOMESTIC	\$ 2,061,564	53.6%	\$ 1,955,401	52.4%	\$ 1,955,401	52.4%	\$ 1,955,401	51.9%
SEWER RENTS HOMER	\$ 187,324	4.9%	\$ 160,000	4.3%	\$ 160,000	4.3%	\$ 160,000	4.2%
SEWER RENTS MCGRAW	\$ 48,979	1.3%	\$ 55,000	1.5%	\$ 55,000	1.5%	\$ 55,000	1.5%
SEWER RENTS CORTLANDVILLE	\$ 222,847	5.8%	\$ 175,000	4.7%	\$ 175,000	4.7%	\$ 175,000	4.6%
SEWER RENTS PALL TRINITY	\$ 59,845	1.6%	\$ 75,000	2.0%	\$ 75,000	2.0%	\$ 75,000	2.0%
SEWER RENTS NATRUM	\$ 4,210	0.1%	\$ 4,500	0.1%	\$ 4,500	0.1%	\$ 3,500	0.1%
SEWER RENTS MARIETTA	\$ -	0.0%	\$ 40,000	1.1%	\$ 40,000	1.1%	\$ 40,000	1.1%
SEWER RENTS COOPER	\$ 966	0.0%	\$ 500	0.0%	\$ 500	0.0%	\$ 150	0.0%
SEWER RENTS YMCA	\$ 3,340	0.1%	\$ 5,000	0.1%	\$ 5,000	0.1%	\$ 4,000	0.1%
SEWER RENTS CRMC	\$ 38,656	1.0%	\$ 35,000	0.9%	\$ 35,000	0.9%	\$ 35,000	0.9%
SEWER RENTS CVILLE YOGRT	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%	\$ 40,000	1.1%
OTHER INCOME	\$ 3,518	0.1%	\$ 40,500	1.1%	\$ 40,500	1.1%	\$ 40,500	1.1%
SEWER SERVICES - OTHER GOVT	\$ -	0.0%	\$ 30,000	0.8%	\$ 30,000	0.8%	\$ 30,000	0.8%
INTEREST EARNINGS	\$ 693	0.0%	\$ 225	0.0%	\$ 225	0.0%	\$ 225	0.0%
INTEREST EARNINGS RESERVE	\$ 690	0.0%	\$ 200	0.0%	\$ 200	0.0%	\$ 530	0.0%
INTEREST DEBT RESERVE	\$ 303	0.0%	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%
SALES MINOR	\$ 5,177	0.1%	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%
REFUND PRIOR YEAR EXPENDITURES	\$ 225	0.0%	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%
STATE-AID OTHER	\$ 33,476	0.9%	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%
TOTAL REVENUES	\$ 3,844,282	100%	\$ 3,732,416	100%	\$ 3,732,416	100%	\$ 3,770,396	100%

CITY OF CORTLAND
"MAYOR'S" PROJECTED BUDGET
WASTE WATER EXPENDITURES
2015

	2013 ACTUAL	PERCENT OF OPERATING EXPENDITURES	2014 ADOPTED BUDGET	PERCENT OF OPERATING EXPENDITURES	2014 CURRENT AMENDED BUDGET	PERCENT OF OPERATING EXPENDITURES	2015 MAYOR'S PROJECTED BUDGET	PERCENT OF OPERATING EXPENDITURES
ADMINISTRATION	\$ 326,693	21.9%	\$ 357,667	21.7%	\$ 357,667	21.7%	\$ 323,654	17.2%
SANITARY SEWERS	\$ 54,128	3.6%	\$ 72,870	4.4%	\$ 72,870	4.4%	\$ 68,920	3.7%
TREATMENT AND DISPOSAL	\$ 1,110,487	74.5%	\$ 1,185,945	71.8%	\$ 1,185,945	71.8%	\$ 1,393,148	74.1%
CONTINGENCIES	\$ -	0.0%	\$ 35,000	2.1%	\$ 35,000	2.1%	\$ 93,568	5.0%
TOTAL OPERATING EXPENDITURES	\$ 1,491,308	100%	\$ 1,651,482	100%	\$ 1,651,482	100%	\$ 1,879,290	100%
BENEFITS AND HEALTH INSURANCE	\$ 327,938		\$ 271,544		\$ 271,544		\$ 195,338	
DEBT SERVICE	\$ 1,152,734		\$ 1,156,090		\$ 1,156,090		\$ 1,049,285	
TRANSFER TO WATER FUND	\$ 598,341		\$ 653,300		\$ 653,300		\$ 646,484	
TOTAL EXPENDITURES	\$ 3,570,322		\$ 3,732,416		\$ 3,732,416		\$ 3,770,396	
CHANGE IN FUND BALANCE	\$ 273,960		\$ -		\$ -		\$ (0)	

WATER FUND

CITY OF CORTLAND
 "MAYOR'S" PROJECTED BUDGET
 2015
 WATER FUND REVENUES

	2013 ACTUAL	PERCENT OF TOTAL REVENUE	2014 ADOPTED BUDGET	PERCENT OF TOTAL REVENUE	2014 CURRENT AMENDED BUDGET	PERCENT OF TOTAL REVENUE	2015 MAYOR'S PROJECTED BUDGET	PERCENT OF TOTAL REVENUE
METERED WATER SALES	\$ 1,758,760	91.1%	\$ 2,065,815	93.8%	\$ 2,065,815	93.8%	\$ 2,065,815	93.8%
UNMETERED WATERSALES	\$ 5,786	0.3%	\$ 5,000	0.2%	\$ 5,000	0.2%	\$ 5,000	0.2%
WATER SERVICE CHARGES	\$ 5,575	0.3%	\$ 7,500	0.3%	\$ 7,500	0.3%	\$ 7,500	0.3%
SPRINKLER FEE	\$ 97,900	5.1%	\$ 90,000	4.1%	\$ 90,000	4.1%	\$ 90,000	4.1%
WATER SERVICES OTH GOVTS	\$ 13,948	0.7%	\$ 4,000	0.2%	\$ 4,000	0.2%	\$ 4,000	0.2%
INTEREST EARNINGS	\$ 458	0.0%	\$ 2,500	0.1%	\$ 2,500	0.1%	\$ 2,500	0.1%
INTEREST-RESERVE	\$ 97	0.0%	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%
RENTAL OF REAL PROPERTY	\$ 20,631	1.1%	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%
RENTAL OF EQUIPMENT	\$ 5,749	0.3%	\$ 8,000	0.4%	\$ 8,000	0.4%	\$ 8,000	0.4%
APPLICATION FEE	\$ 60	0.0%	\$ 100	0.0%	\$ 100	0.0%	\$ 100	0.0%
SALE OF SCRAP	\$ 711	0.0%	\$ 3,000	0.1%	\$ 3,000	0.1%	\$ 3,000	0.1%
SALES MINOR	\$ 300	0.0%	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%
SALE OF EQUIPMENT	\$ 200	0.0%	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%
INSURANCE RECOVERIES	\$ 414	0.0%	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%
OTHER UNCLASSIFIED REVENUE	\$ 7,550	0.4%	\$ 10,000	0.5%	\$ 10,000	0.5%	\$ 10,000	0.5%
PROPERTY SEARCH	\$ 5,625	0.3%	\$ 5,500	0.2%	\$ 5,500	0.2%	\$ 5,500	0.2%
HYDRANT INSPECTION FEE	\$ 6,700	0.3%	\$ 1,000	0.0%	\$ 1,000	0.0%	\$ 1,000	0.0%
TOTAL REVENUES	\$ 1,930,464	100%	\$ 2,202,415	100%	\$ 2,202,415	100%	\$ 2,202,415	100%

CITY OF CORTLAND
 "MAYOR'S" PROJECTED BUDGET
 WATER FUND EXPENDITURES
 2015

	2013 ACTUAL	PERCENT OF OPERATING EXPENDITURES	2014 ADOPTED BUDGET	PERCENT OF OPERATING EXPENDITURES	2014 CURRENT AMENDED BUDGET	PERCENT OF OPERATING EXPENDITURES	2015 MAYOR'S PROJECTED BUDGET	PERCENT OF OPERATING EXPENDITURES
WATER ADMINISTRATION	\$ 205,065	28.1%	\$ 189,921	14.2%	\$ 189,921	14.2%	\$ 246,399	19.6%
SUPPLY AND PUMPING	\$ 187,548	25.7%	\$ 339,229	25.4%	\$ 334,229	25.0%	\$ 262,204	20.9%
TRANSMISSION AND DISTRIBUTION	\$ 337,002	46.2%	\$ 779,371	58.3%	\$ 783,371	58.6%	\$ 718,886	57.2%
CONTINGENCIES	\$ -		\$ 28,596	2.1%	\$ 28,596	2.1%	\$ 28,596	2.3%
TOTAL OPERATING EXPENDITURES	\$ 729,615	100%	\$ 1,337,117	100%	\$ 1,336,117	100%	\$ 1,256,086	100%
BENEFITS AND HEALTH INSURANCE	\$ 336,366		\$ 213,350		\$ 213,350		\$ 204,228	
DEBT SERVICE	\$ 329,404		\$ 324,117		\$ 324,117		\$ 255,153	
TRANSFER TO GENERAL FUND	\$ 319,933		\$ 327,831		\$ 327,831		\$ 461,948	
TRANSFER TO COMP. ABSENCES	\$ -		\$ -		\$ -		\$ 25,000	
TOTAL EXPENDITURES	\$ 1,715,317		\$ 2,202,415		\$ 2,201,415		\$ 2,202,415	
CHANGE IN FUND BALANCE	\$ 215,146		\$ -		\$ 1,000		\$ 0	



NFWF

**CBSF Technical Assistance 2013, Cycle 1:
Full-proposal Project Narrative for
Tioughnioga River Urban Headwaters Green Infrastructure Plan**

A. Client:

Mack Cook
Director of Administration and Finance
City of Cortland, New York
(607) 756-7312
mcook@cortland.org

B. Objectives:

Cortland, New York is located in the Tioughnioga River Watershed, part of the headwaters of the Susquehanna River Basin and the Chesapeake Bay Watershed. The City of Cortland recognizes an opportunity to advance watershed restoration goals, improve community quality of life and reconnect the City to the former working waterfront of the Tioughnioga River through the development of an urban headwaters green infrastructure action plan.

Specific objectives include:

- Identifying specific opportunities and considerations for implementing best management practices (BMPs) for stormwater capture, infiltration and treatment.
- Enhancing Tioughnioga River access and visibility.
- Fostering greater watershed awareness among Cortland residents and visitors.
- Developing a connected network of open space areas and rail and river corridors that integrate urban green infrastructure solutions to reduce stormwater impacts and improve neighborhood quality of life.

The technical assistance project will result in the following outputs and outcomes:

- An Action Plan to guide local government implementation of BMPs for stormwater runoff.
- An Implementation Framework for municipal capital improvements related to stormwater, streetscapes, sidewalks, parks and riparian areas.
- A model approach for developing green infrastructure solutions in former industrial headwater communities.
- Focused stakeholder engagement and outreach to foster watershed stewardship and promote conservation on private lands.
- Increased local government capacity to implement green infrastructure solutions citywide.

C. Priority and Overall Context:

The Tioughnioga River Watershed, a subwatershed of the Susquehanna River Basin, is one of 17 watersheds targeted by NFWF's Chesapeake Bay Stewardship Fund. The City of Cortland (population 19,211) encompasses 3.9 square miles located entirely within the Tioughnioga River watershed. This portion of the watershed has a population density of approximately 4,925 people per square mile. Cortland's neighborhoods, central business district and industrial areas drain to the Upper Tioughnioga River. Local land use patterns and transportation infrastructure, shaped by the community's industrial past, have created many physical barriers that limit visibility

and access to the river and its tributaries (the West Branch of the Tioughnioga River, Dry Creek and Otter Creek).

The Phase II Watershed Implementation Plan (Phase II WIP) for New York's Susquehanna and Chemung River Basins outlines strategies to achieve compliance with water quality standards associated with phosphorus, nitrogen and sediment loadings to the Chesapeake Bay under the Clean Water Act.¹ According to the Phase II WIP, urban areas account for six percent of the watershed area but delivered 12 percent, 13 percent and 30 percent of nitrogen, phosphorus and sediment loads, respectively, in 2009.² To comply with water quality standards for urban stormwater runoff, the New York Department of Environmental Conservation (DEC) implemented two permitting programs as part of its State Pollutant Discharge Elimination System (SPDES): Municipal Separate Storm Sewer Systems (MS4) and stormwater requirements for construction activities.

Cortland, like many smaller former industrial communities in New York, falls outside of DEC's MS4 permitting program. Despite limited financial resources, the City of Cortland is currently investing in wastewater facility improvements and has a strong track record in reducing nitrogen from wastewater discharges. Simultaneously, the local government is pursuing streetscape improvements along major corridors that parallel and intersect with the West Branch of the Tioughnioga River. Building on its ongoing infrastructure initiatives, the City of Cortland is seeking technical assistance in developing a strategic framework to guide:

- 1) Identification of potential green infrastructure technologies to store, treat and infiltrate stormwater runoff.
- 2) Restoration of eroding streambanks to reduce pollution and restore in-stream habitat.
- 3) Adoption of zoning regulations and land use policies to reduce stormwater runoff from commercial and residential properties.
- 4) Transformation of vacant and underused land into public assets to reconnect the community and watershed.
- 5) Preservation and future acquisition of riparian corridors to protect water quality.

D. Work Plan:

Specific activities proposed to support an Urban Headwaters Green Infrastructure Action Plan to improve the Tioughnioga River watershed in Cortland include:

- 1) **Needs Assessment** – The technical assistance provider will conduct a community visit and watershed tour and facilitate a meeting with the Clinton Avenue and Homer Avenue Corridor Workgroup (workgroup) to gather technical information and identify watershed opportunities and constraints and community goals. Additional Stakeholder interviews will include discussions with the Cortland Department of Public Works and Parks and Recreation staff, community members, business owners, conservation organizations and individuals serving on the. The resulting Needs Assessment Memorandum will identify target neighborhoods and subwatershed areas for development of the Urban Headwaters Green Infrastructure Action Plan.

Party Responsible: Skeo Solutions.

Schedule: October - December 2013

- 2) **Existing Conditions Analysis** – The technical assistance provider will analyze existing conditions in the focus area. The analysis will include review of stormwater infrastructure data (e.g., maintenance reports, ongoing issues and impairments, streetscape improvement plans, capital improvement plans), development of a map set evaluating land uses, infrastructure, and walkability and community mobility considerations, and drafting of an Existing Conditions Analysis Summary to inform the identification of priority areas and watershed opportunities and constraints.

Party Responsible: Skeo Solutions.

Schedule: December 2013 - February 2014

- 3) **Preliminary Green Infrastructure Strategy Recommendations** – Based on the Needs Assessment and Existing Conditions Analysis, the technical assistance provider will develop a set of Preliminary Green

¹ New York State Department of Environmental Conservation. 2012. Final Phase II Watershed Implementation Plan for New York Susquehanna and Chemung River Basins.

² New York State Department of Environmental Conservation. 2012. Phase II WIP. p. 128.

Infrastructure Strategy Recommendations for review during two workgroup teleconference meetings. The preliminary strategies and recommendations will help to inform community engagement forums for additional input.

Party Responsible: Skeo Solutions.
Schedule: February - March 2014

- 4) **Community Engagement Forums** – The technical assistance provider will coordinate and facilitate two Community Engagement Forums – a community working session, and a public open house – to share findings from the project’s Existing Conditions Analysis and the Preliminary Green Infrastructure Recommendations and ask for community feedback. The three forums will promote neighborhood stewardship of the watershed, helping community members to consider the river as a recreational and environmental asset, and build cross-sector relationships among businesses, landowners, conservation organizations and youth groups. Using a tailored charrette approach, small group focus sessions during the forums will explore stormwater runoff controls, walkability, river front accessibility, riparian conservation and equity. Input from the forums will help to guide the Urban Headwaters Green Infrastructure Action Plan.

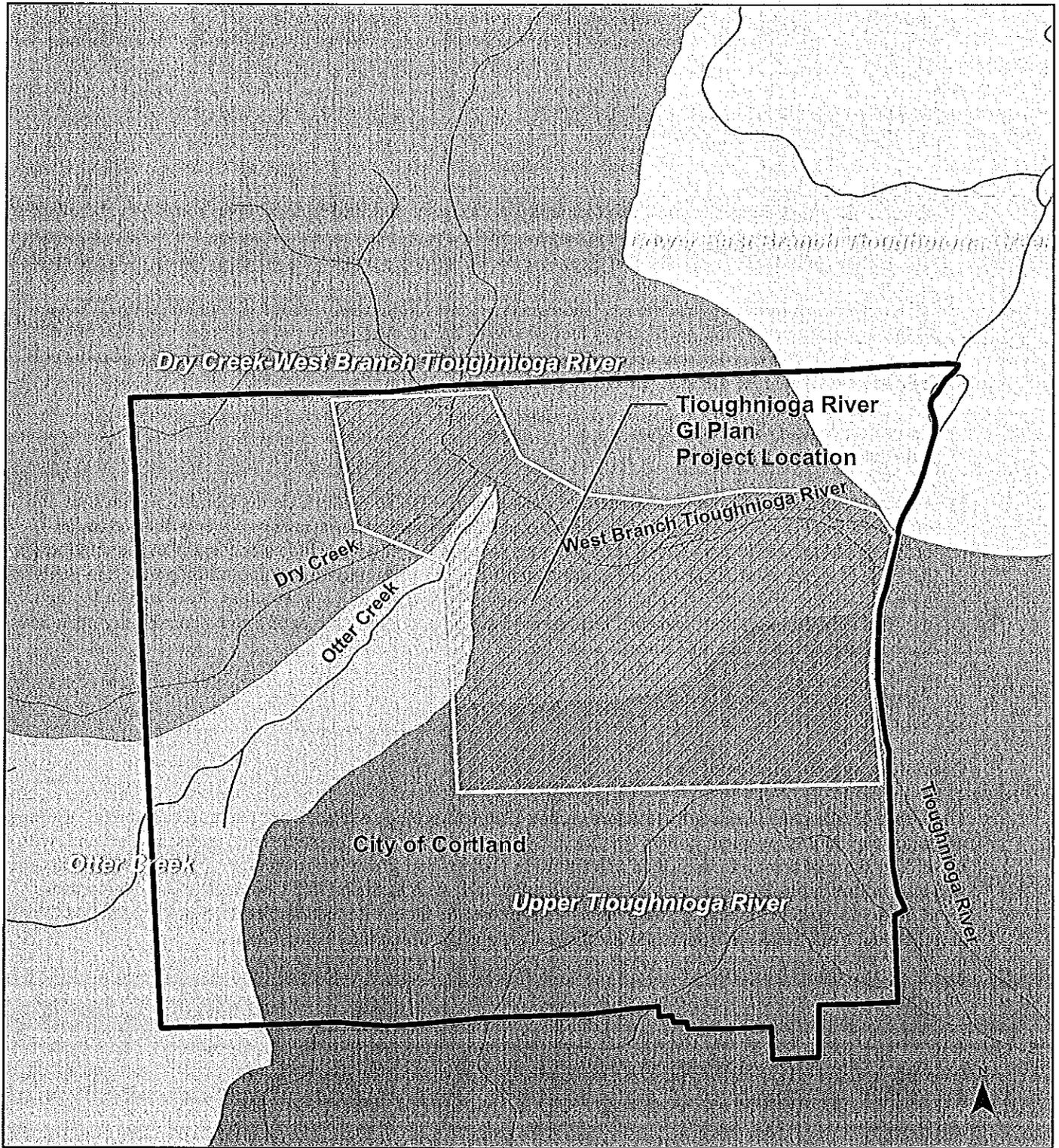
Party Responsible: Skeo Solutions.
Schedule: March - April 2014

- 5) **Urban Headwaters Green Infrastructure Action Plan** – Based on the Existing Conditions Analysis and outcomes from the Community Engagement Forums, the technical assistance provider will develop the project’s Urban Headwaters Green Infrastructure Action Plan. It will include a concept plan showing how a network of stormwater infrastructure improvements can work together to meet pollution prevention goals and a prioritized list of BMPs with phasing recommendations and funding opportunities. Prior to development of the final deliverable, a draft plan will be presented during a workgroup meeting and a community open house for community input and refinement.

Party Responsible: Skeo Solutions.
Schedule: April - June 2014

E. Commitment to Implementation:

The Urban Headwaters Green Infrastructure Action Plan will provide a framework that guides future allocations of annual capital improvement dollars (traditionally set aside for sidewalks, streets and parks) in Cortland, with an expanding share of resources dedicated to infiltration projects and green infrastructure retrofits. Project outcomes will also inform future implementation funding applications such as the NFWF Chesapeake Bay Stewardship Fund Implementation Grants (e.g., Innovative Nutrient and Sediment Reduction Grants, Small Watershed Grants), and the New York State Environmental Facilities Corporation Green Innovation Grants.



Project Location Map

Toughnioga River Urban Headwaters Green Infrastructure Plan
Cortland, NY

Legend

-  Toughnioga GI Plan Project Area
-  City of Cortland
-  24k Streams (National Hydrology Dataset)
- Watershed Boundaries (HUC 12 digit)**
-  Dry Creek-West Branch Toughnioga River
-  Lower East Branch Toughnioga Creek
-  Otter Creek
-  Upper Toughnioga River



Mr. Matt Robbie
Skeo Solutions
921 Second Street SE
Charlottesville, VA 22902

Re: National Fish and Wildlife Foundation Technical Assistance Grant

June 27, 2013

Dear Mr. Robbie,

The City of Cortland, being located at the headwaters of the Tioughnioga River, enthusiastically supports each of the Chesapeake Bay Stewardship Fund objectives. City's efforts, such as the recently commenced \$13.5 million reconstruction of its Wastewater Treatment plant to incorporate the most modern technology available to reduce nutrient discharge into the Tioughnioga River illustrates the high importance the City places on its fiduciary duty to the Chesapeake Watershed. The City welcomes the financial support of the National Fish and Wildlife Foundation in the City's continuing efforts to develop an urban headwaters green infrastructure concept plan that can guide its revitalization and conservation efforts at the headwater of the Tioughnioga River watershed.

The City of Cortland has expended \$30,000 to date to develop conceptual plans for the enhancement and multi-modal redevelopment of its major vehicular passageway within the City with the objective of reconnecting the citizenry with its historical but now forgotten waterfront on the Tioughnioga River. The City does not have in-house engineering resources and land use expertise and is therefore seeking technical assistance in developing plans to:

- Restore eroding landbanks to reduce pollution and improve the in-river fish habitat.
- Employ modern and "green oriented" technology and land management practices to store, treat and infiltrate storm water runoff into the river.
- Establish zoning regulations and land use policies that reduce nutrient and sediment runoff from residential and commercial properties.
- Acquire new and preserve existing riparian corridors that are vital for protecting water quality and wildlife habitat.

On behalf of the City of Cortland, its elected officials, residents and visitors I sincerely appreciate the consideration given to our request for technical assistance. The City looks forward to the opportunity to partner with the National Fish and Wildlife Association and the Chesapeake Bay Stewardship Fund to put in place riparian management practices and infrastructure in the headwaters of the Tioughnioga River that benefits the entire Chesapeake Bay watershed.

Sincerely

A handwritten signature in cursive script that reads "Mack Cook".

Mack Cook
Director of Administration and Finance
City of Cortland, New York



City of Cortland
City Hall – Mayor’s Office
Brian Tobin
Mayor
25 Court Street, Cortland, New York 13045
Website: www.cortland.org

Phone: 607-758-8374

Fax: 607-756-4644

REAPPOINTMENTS / NEW APPOINTMENTS for 2014 (August 19, 2014)

Board of Assessment Review

Sylvia Cook	New Member
Virginia Jones	New Member

mayorofc

From: Virginia A. Jones <ginnyjones2@verizon.net>
Sent: Tuesday, August 12, 2014 4:52 PM
To: sue@cortlandny.com
Cc: mayor
Subject: CITY Application for Commission (Virginia A. Jones)

Name: Virginia A. Jones

Email Address: ginnyjones2@verizon.net

Street Address: 90 church st

City/State/Zip: Cortland,NY

Phone: 607 753 7795

Commission or Board you would like to be considered for: Board of Assessment Review

Why are you interested in this position? I have recently retired and now have the time to give to my community

What qualifications do you have for this position? I have lived in Cortland since moving here in 1969. I have been a homeowner and understand the necessity for fair property assessments.

--

Date/Time: 2014-08-12 13:51:39 PDT

Sender IP: 71.255.37.63 [United States] | qjvbu9w0374imlpf

Referrer: <http://www.cortland.org/city/commissions/application.htm>

16 East Ave
Cortland, NY 13045
August 11, 2014
Mayor Brian Tobin
City Hall
25 Court St
Cortland, NY 13045

Re: Board of Assessment Review [BAR]

Dear Mayor Tobin,

I recommend Ms. Virginia Jones as a member of the BAR. Virginia has recently retired from a very successful career in nursing; she is willing and available for appointment to serve at the September 2 and subsequent meetings. She is aware that she must be scheduled and receive training to qualify for this appointment.

Ms Jones has had prior experience having appeared before the BAR to challenge an assessment on her residence. She is not currently serving on any other city board and is interested in participating in community service in this or any other capacity.

I have known Ms Jones for over 25 years and attest that she is a person of highest integrity, an excellent communicator and a person who gets along with others. She would be an ideal addition to the BAR.

Contact information:

Virginia Jones
90 South Church St
Cortland, NY 13045
607-753-7795

Sincerely,



Gerald O'Rourke

Cc: Virginia Jones, Linda Ferguson

Application for Position on City Commissions or Boards (city residents only)

Name: Selvia Cook

Street Address: 9 Main Street

City/State/Zip: Cortland NY 13045

Phone: 848-441-3184

Commission or Board you would like to be considered for:

- Board of Assessment Review
- Cable Commission
- Cortland Housing Authority
- Environmental Advisory Committee
- Ethics Board
- Fire Commission
- Landscape and Design
- Planning Commission
- Police Commission
- Public Safety
- Public Works
- Wastewater Treatment Board
- Water Advisory Board
- Youth Bureau
- Zoning Board of Appeals

Why are you interested in this position?

opportunity to contribute to the city and its residents

What qualifications do you have for this position?

Six years on City of Beaufort, SC Tax Commission
SAME FUNCTION as Board of Assessment Review!

You may include your bio or resume with this application if you wish.

Mail completed application to:

Mayor, City of Cortland
City Hall
25 Court St.
Cortland NY 13045

WHEREAS, the Common Council desires to establish a schedule of fees pursuant to Section 100-16 of the Code of the City of Cortland.

NOW, THEREFORE, be it
RESOLVED, that the fee schedule be as follows:

For Inspection of Residential Dwelling Units

Dwelling Unit is defined as: A single unit providing complete, independent living facilities for one or more persons, including permanent provisions for living, sleeping, eating, cooking and sanitation.

1 Dwelling Unit	\$35.00
2 Dwelling Units	\$70.00
3 Dwelling Units	\$105.00
4 Dwelling Units	\$140.00
5 Dwelling Units	\$175.00
6 Dwelling Units	\$210.00
7 Dwelling Units	\$245.00
8 Dwelling Units	\$280.00
More than 8 Dwelling Units	\$280.00 + \$50.00 per hour
Sororities/Fraternities that are recognized by SUNY Cortland	\$100.00
Motel/Hotel	\$50.00 + \$25.00 per hour
Rooming House/Boarding House and Similar Residential Occupancies:	
1 Dwelling Unit	\$35.00
2 Dwelling Units	\$70.00
8 or More Bedrooms	\$50.00 + \$25.00 per hour

For Rental Permit

Early Registration	\$60.00 REMOVE
Regular Registration	\$80.00
Appeal Fee (Variance)	\$100.00 ADD
Complaint inspection violation fee	\$50.00 ADD

For Non Residential Fire Inspections (Commercial and Public Assembly Occupancies)

Structures up to 999 Square Feet	\$20.00
Structures between 1,000 to 1,999 Square Feet	\$40.00
Structures between 2,000 to 9,999 Square Feet	\$50.00
Structures 10,000 or more Square Feet	Greater of \$100 or \$25 per hour
Occupancies Requiring Operating Permit	\$50.00 in addition to applicable inspection fees.

Miscellaneous Inspection Fees

Missed Inspection Fee	\$50.00
Second and Subsequent reinspection	\$25.00

For Plumbing and Heating Licenses and Permits

Licenses:

Master Plumbers Exam	\$100.00
Type B Exam	\$170.00
Issuance of Master	\$300.00
Annual Master Renewal	\$100.00
Annual Master Inactive	\$20.00
Annual Type B Renewal	\$80.00
Annual Journeyman Renewal	\$40.00
Annual Apprentice Renewal	\$20.00

Temporary Master License Fee is based on the cost of the job

*Jobs under \$10,000	\$300.00
*Jobs over \$10,000	\$550.00

Heating License	\$450.00
Annual Heating Renewal	\$100.00

Magnetic Signs	\$10.00
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Plumbing Permits:

Single Family Home: New Building or Extending Existing-	\$105.00 + Fixture Fee
All other Occupancies: New or Extending Existing-	\$150.00 + Fixture Fee
All Structures-Replacement of Existing Fixture-	\$45.00 + Fixture Fee
Fixture Fee	\$4.00

Heating Permits:

Units Under 150,000 BTU's	\$40.00
Units 150,000 - 1,000,000 BTU's	\$100.00
Units Over 1,000,000	\$500.00

For Building Permits... Fees Based on Value of Construction

Value of construction

Up to \$500	\$10.00
\$501 to \$2000	\$40.00
\$2001 to \$5000	\$50.00
\$5001 to \$25000	\$50 plus \$7 for each additional \$1000 over \$5000
\$25001 to \$50000	\$200 plus \$5 for each additional \$1000 over \$25000
Over \$50000	\$500 plus \$4 for each additional \$1000 over \$50000

For Miscellaneous Construction Fees

Inspections outside of normal business hours	\$30 per hour*
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*Minimum charge two hours in addition to permit fee

Plan Review where no permit requested	50% of permit cost*
*Additional plan required by changes, additions, or revisions to approved plans	
	\$30 per hour
Refund of Building Permit	50% of fee paid*
*This is only applicable if the permit is not approved and no work has commenced.	
Renewal of Building Permit for 6 months	\$20 or 10% of permit fee, whichever larger
Certificate of Occupancy or Compliance	\$25 if building permit is in effect
Otherwise:	
	\$50 for one-two or three family dwellings
	\$100 for all others
Temporary CO	Fee
1st-valid for 6 months	\$25.00
2nd-valid for 6 months	\$100.00
3rd-valid for 6 months	\$200.00

For Zoning Applications:

Subdivision Application \$30.00

For Complaint Response Billing

3 rd separate complaint response in 12 months	\$50.00
4 th separate complaint response in 12 months	\$100.00
5 th separate complaint and subsequent visit in 12 months	\$250.00

and it is further

RESOLVED, that this resolution shall take effect immediately.