



City Council Minutes
The City of Cortland
May 6, 2014

Council Meeting #9
May 6, 2014
Regular Session
City Hall
7:00 PM

Present: Mayor Brian Tobin, Alderman Dye, Bennett, Michales, Bird, Dutcher and Ferguson,
Ferrer, Silliman

Absent: City Clerk, Ray Parker

Staff Present: Corporation Counsel Richard Van Donsel, Director of Administration and Finance
Mack Cook, Chief Bill Knickerbocker, Superintendent of DPW Chris Bistocchi, Bruce
Adams, Chief Catalano, Chief Glover, Confidential Secretary to the Mayor Shellie
Blaisdell

Public Hearing #1 – 6:30pm – 2012 and 2013 CDBG Programs / Administrative Phase
This hearing was held in the MCR and was conducted by Thoma Development

Public Hearing #2 – 6:40pm – To hear comments on the Climate Action Plan to be adopted by the
City of Cortland
Public Hearing opened at 6:40pm
No one was present to speak at this Public Hearing.
Public Hearing closed at 6:41pm

Public Comments:

No one was present to speak during Public Comments

REGULAR SESSION:

Mayor Brian Tobin called the ninth Common Council meeting of the year to order at 7:00 PM.

PLEDGE OF ALLEGIANCE

Ward Reports:

John Bennett – Reminder of the SUNY Graduation ceremonies on May 17, 2014 – Tompkins Street may
become congested from 9 am to 1pm.

Broadway recently milled, proceed with caution

Cortica committee final report be presented to Mayor and President Bitterbaum

Tom Michales – Woodchucks, feral cats and opossum – working on issues with these.

Watching for unlicensed vehicles and Code will be enforcing tickets and towing.

Katy Silliman – pleasantly surprised by Spring Fling. Thank the police dept and SUNY Cortland Police Dept and county Sherriff and fire dept. anyone else who assisted. It was well maintained.

City cleanup to meet at 37 Church – hope ward people will show up

Youth Bureau catalog is out and is encouraged to utilize the city program.

Key Dye – Quiet – compiling street light list and will get to DPW

Carlos Ferrer – Quiet in the ward

Linda Ferguson – Dog waste issue and hope to get this addressed in the next month.
Pot holes being filled and people are pleased

Clif Dutcher – streets are torn up; DPW is doing resurfacing
Flood task force inquiries

Julie Bird – Route 281 expansion – closing streets and residents are concerned about that and has been working with DPW and State on it

Light at Homer and Madison Street complaints – look for red lights and stops. Talked with DPW

Mayors Report:

- Rental Permit Case – expect progress in the near future
- CCTS Meeting on Workers Compensation to discuss later
- Spoke at Civic Engagement College number of students, community and faculty recognized for service they provide in the community
- Attended NYCOM meeting for shared services and received some very good information
- DBP – Cortland stages – for potential of a couple of concerts
- National Day of Prayer – met with a couple of pastors from community to talk about faith and prayer a great session and would like to promote
- Paint the Town Purple and Corn Ducky Derby well attended and pulled two fund raisers that benefited each other and donate funds to very worthwhile causes as well
- Mack Cook, Ric VanDonsel had conference call regarding the Buckbee Mears property and will potentially have in front of the Common Council to sell the property
- Attended the NYCOM Conference with Carlos Ferrer, Mack Cook -
- Clean up day – organized and looking for people from community to come out and help

Minutes of the April 15, 2014 meeting:

RESOLUTION #88 of 2014 – Resolution to approve the April 15, 2014 Common Council Minutes as amended.

Motion By: Alderman Bennett

Seconded By: Alderman Ferrer

Approved: Ayes – 8

Nays – 0

Mayor Tobin read a Proclamation for the 50th Anniversary of Community Action and 40th Anniversary of Cortland County Community Action Program, Inc. (CAPCO) (May)

Mayor Tobin read a Proclamation for National Kids to Parks Day May 17, 2014.

Mayor Tobin read a Proclamation for Mental Health Month (May) On May 28th There will be a second annual walk to raise awareness of Mental Health at the County Office Building – first 100 people sign up will receive umbrella’s. Anyone interested in joining, please contact the Mayor’s Office.

Mayor Tobin read a Proclamation for 2014 National Arson Awareness Week (May 4-10, 2014)

Mayor Tobin read a proclamation for Building Safety Month (May)

Mayor Tobin read a proclamation for Peace Officer Memorial Day (May 15, 2014) and National Police Week (May 11-17, 2014)

Mayor Tobin read a proclamation for MDA/IAFF Local 2737 Boot Drive Day (May 17, 2014) and stated is an excellent event Two firefighters spoke on the event May 17th; please come out to support this important event or stop by City headquarters, money stays local; raises \$5,000-6,000 two families, good will ambassador and due to this event he attends free every year.

Mayor Tobin read a Conflict of Interest for the Sidewalk Program application of James Reeners, a member of the City’s Planning Board and Housing Committee.

Resolution # 89 of 2014 – Resolution to adopt the City’s Climate Action Plan Document dated April 24, 2014.

A brief presentation was given by Frank Kelly and provided recognition to several involved working on this plan.

Motion By: Alderman Bennett
Seconded By: Alderman Silliman

Approved: Ayes – 8
Nays – 0

Resolution # 90 of 2014 – Resolution to provide a recommendation to ZBA supporting the Use Variance Application from Natrium Products of a warehouse. (On agenda as Item #4, moved to first item)

Motion By: Alderman Bennett
Seconded By: Alderman Ferrer

Approved: Ayes – 6
Nays – 2 (Alderman Dutcher, Bird)

Item # 3 – Consideration of a Resolution to authorize approval of the City of Cortland Fire Department to participate in the Cortland County Mutual Aid Plan.

Mayor Tobin raised awareness and concerns regarding the Mutual Aid Plan and how it relates to our paid staff. Three things of concern; 1-Authority, who is in charge of different things; 2-The cost – personnel cost 3-Liability – conversation CCTS Meeting about Workers Comp

Concern is the first conversations of 2015 budget and making changes to this plan at the same time; the time frame is difficult. Most importantly the missing component of resources and paid staff is of concern.

Chief Glover wants to remind everyone the Mutual Aid Plan is a plan decades old to apply resources and safety to the citizens of the entire community and is vital to have.

It was determined further discussion is needed prior to the adoption of the Mutual Aid Plan and there will be continued business as usual.

A motion was made to table the adoption of the Mutual Aid Plan until there is further discussion.

Roll Call Vote: (Ayes – 4 and 4 Nays) – Mayor Tobin carries the vote to table the resolution.

Bennett	Aye
Michales	Aye
Silliman	Aye
Dye	Nay
Ferrer	Nay
Ferguson	Nay
Dutcher	Aye
Bird	Nay

Item #1 – Discussion on the proposal to establish a six (6) month Moratorium on Boarding Houses.

There is no interest in establishing a six (6) month moratorium at this time.

Resolution #91 of 2014 – Resolution to award the 3.0 MG Concrete Tank Clean and Coat Contract to Adhan Piping in the amount of \$49,999.00.

Chris Bistocchi clarified it is the tank on Saunders Road. The City has been cited by the County Health Department two years in a row-estimated \$125,000. Local company, comfortable in working with them and they gave a great bid.

Motion By: Alderman Ferrer
 Seconded By: Alderman Ferguson

Approved: Ayes – 8
 Nays – 0

Resolution #92 of 2014 – Resolution to award the Garbage, Trash and Recycling Contract to Casella Waste Haulers for the period of January 1, 2014 through December 31, 2015 in the amount as follows:

Amount /Ton 2014	Amount / Ton 2015	Amount / Ton 2016	Amount
\$146.75	\$150.40	\$154.20	Dumpster \$750.00/mo

Do not have the actual contract however the contract previously submitted in December will remain the same and the amounts will change to the new RFP bid per the recommendation of Ric VanDonsel.

Motion By: Alderman Ferrer
Seconded By: Alderman Michales

Approved: Ayes – 6
Nays – 2 (Alderman Ferguson, Bird)

Resolution #93 of 2014 – Resolution to designate the City as lead agency and conduct a SEQRA Process for proposed Noss Park Road to be constructed with Multi Modal I Grant Funds.

Ric VanDonsel went through the SEQRA application.

Motion By: Alderman Michales
Seconded By: Alderman Dutcher

Approved: Ayes – 8
Nays – 0

Item #8 – Consideration of a Resolution to instruct the Director of Administration to draft the following three Request for Proposals (RFP’s) for Council’s review:

- RFP 1: For Professional Zoning Services to administer and enforce the provisions of Chapter 300, Zoning, of the City Code and advise the Code enforce officer and the Zoning Board of Appeals
- RFP 2: For Professional services to administer and enforce Chapter 220, Property Maintenance, of the City Code.
- RFP 3: For Professional Services to jointly administer and enforce Chapters 220, Property Maintenance, and Chapter 300, Zoning, of the City Code and advise and confer with the Code Enforcement Officer and the Zoning Board of Appeals

Alderman Katy Silliman provided information in support of the resolution.

This item is tabled to a future date.

Resolution #94 of 2014 – Resolution to adopt the City of Cortland Records Management Policies and Procedures.

Ric VanDonsel explained Shelley Knickerbocker as City Records Management Officer and worked with Jeremy Boylan, Records Officer for Cortland County on drafting the policy. This policy will allow for how the records are maintained, retained and stored. This will allow for a formal procedure on the process that has been in place.

Motion By: Alderman Silliman
Seconded By: Alderman Ferrer

Approved: Ayes – 7
Nays – 1 (Alderman Ferguson)

Mayor asked for two Alderman to volunteer to be involved in the discussion on the Mutual Aid Plan.

A public hearing will be set for May 20, 2014 at 6:45pm regarding a Local Law regarding the Buckbee Mears property.

ADJOURNMENT

Motion By: Alderman Ferrer
Seconded By: Alderman Bennett

Approved: Ayes – 8
Nays – 0

I, RAY PARKER, CITY CLERK FOR THE CITY OF CORTLAND, NEW YORK, DO HEREBY CERTIFY THAT SAID RESOLUTIONS WERE ADOPTED BY THE COMMON COUNCIL AT A REGULAR MEETING OF THE COMMON COUNCIL OF THE CITY OF CORTLAND, HELD ON THE 6th DAY OF MAY, 2014. I FURTHER CERTIFY THE FOREGOING RESOLUTIONS WERE PRESENTED TO THE MAYOR IN THE TIME REQUIRED FOR HIS CONCURRENCE IN ADOPTION OR REJECTION BY VETO POWER.

RAY PARKER, CITY CLERK

MAYOR BRIAN TOBIN