

COMMON COUNCIL AGENDA

November 5, 2013

7:00 PM Call meeting to Order
Salute to the Flag of the United States
Public Comments
Minutes of October 15, 2013
Pink Sheets

1. Consideration of the Common Council's Audit Committee recommendation to retain the services of an Independent Auditor to examine the City's Financial Reports for the years ending December 2014, 2015, and 2016. (Alderman Ferrer, Chairperson)
2. Consideration of a Resolution to sublease the Central Avenue Train Station to the Cortland Community Group. (Alderman Ferguson)
3. Consideration of a Resolution to approve the "Tentative Budgets" submitted by the Mayor which hereafter shall be referred to as the "Proposed Budgets" (Mayor Tobin)
4. Establish date(s) to receive public comment regarding the City's 2014 Budgets (Mayor Tobin)
5. Establish date(s) to receive public comment regarding amending the City Charter's WASTEWATER DISCHARGE section to change the method of calculating industrial user charges, change the section on fines for violations and update definitions. (Bruce Adams)
6. Consideration of a Resolution to recognize the receipt of \$11,889 from a FAST grant and appropriate such monies to the following accounts:

A3410.540501.00	(Tools and Equipment)	\$3,758.57
A3410.542002.00	(Special Ops Equipment)	<u>\$8,130.43</u>
Total		<u>\$11,899.00</u>

7. Consideration of Resolution to approve the hiring of Ms. Shellie Blaisdell for the position of Assistant to the Mayor at an annual salary of \$28,500.00.

Adjournment



City Council Minutes
The City of Cortland
October 15, 2013

Council Meeting #19
October 15, 2013
Regular Session
City Hall
7:00 PM

Present: Mayor Brian Tobin, Alderman Bennett, Michales, Silliman, Dye, Bird, Ferguson, Quail and Ferrer

Staff Present: Director of Finance and Administration Mack Cook, Corporation Counsel Richard Van Donsel, Fire Chief Charles Glover, Deputy Fire Chief William Knickerbocker, City Clerk Judith Chamberlin

Mayor Brian Tobin called the Nineteenth Common Council meeting of the year to order at 7:00 PM.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Joanne Wickman

- Discussed social host issue
- In support of ordinance

Mike Dexter

- Read a past editorial regarding trees

Minutes of the October 1, 2013 meeting:

RESOLUTION #234 of 2013 – Resolution to approve the October 1, 2013 Common Council Minutes as amended

Motion By: Alderman Ferrer
Seconded By: Alderman Bennett

Approved: Ayes – 8
Nays – 0

MAYOR'S REPORT

- Read a Conflict of Interest disclosure for Paul Fregoe

- Pre-qualified and approved for assistance under the Flooding Relief Program the Council funded at the September 17, 2013 Common Council Meeting with Community Development Block Grant program funds
- Disclosure of the participation of Paul Fregoe in this program is needed as his mother, Judith Chamberlin, is employed by the city
- Corporation Counsel Richard Van Donsel stated that he believes there is no conflict of interest with Mr. Fregoe

PRESENTATION regarding Cortland County’s potential landfill ash deal with Onondaga County

Legislatures Mike Park and John Troy presented to and answered questions from the council regarding the potential landfill ash deal with Onondaga County and Cortland County.

RESOLUTION #235 of 2013 – Resolution to approve the following donations to the Wickwire Pool Trust Fund:

<i>Donation</i>	<i>Amount</i>
Mary L. Congdon	\$100.00
Rescue Wickwire Softball Fundraiser (First Responders)	\$605.00
CPD Bike Sale (31 bikes x \$25)	\$775.00
<i>Total Donations</i>	<i>\$1,480.00</i>

Motion By: Alderman Bird
 Seconded By: Alderman Ferrer

Approved: Ayes – 8
 Nays – 0

RESOLUTION #236 of 2013 – Resolution to allow Aid to Victims of Violence to put purple ribbons around trees in the City of Cortland on October 16, 2013

Motion By: Alderman Quail
 Seconded By: Alderman Silliman

Approved: Ayes – 8
 Nays – 0

RESOLUTION #237 of 2013 – Resolution to accept funds upon successful application for FY2013 Technical Rescue and USAR Grant Program

Motion By: Alderman Bird
 Seconded By: Alderman Ferguson

Approved: Ayes – 8
 Nays – 0

RESOLUTION #238 of 2013 – Resolution to comply with GML §103 (5) to standardize the purchase of Self-Contained Breathing Apparatus parts and supplies with Scott Fire Apparatus, Inc.

Motion By: Alderman Silliman
Seconded By: Alderman Bird

Approved: Ayes – 8
Nays – 0

RESOLUTION #239 of 2013 – Resolution to lift the hiring freeze for the Fire Department

Motion By: Alderman Bird
Seconded By: Alderman Ferrer

Approved:

Roll Call: Alderman Bennett - Nay
Alderman Michales – Aye
Alderman Silliman – Nay
Alderman Dye – Aye
Alderman Bird – Aye
Alderman Ferguson – Aye
Alderman Ferrer – Aye
Alderman Quail – Nay

Captain Ten Kate discussed the process of filing the SAFER Grant to help pay for the firefighter. Explained that due to the fact that the funds will be used for a current hire and not for a new higher, they may score lower than other fire departments and therefore it may take to hear back from the government regarding the approval of the grant.

RESOLUTION #240 of 2013 – Resolution to hire one firefighter to fulfill a vacant position on February 1, 2014

Motion By: Alderman Bird
Seconded By: Alderman Michales

Approved: Ayes – 6
Nays – 2 Alderman Bird – wanted hire date to be sooner
Alderman Quail

RESOLUTION #241 of 2013 – Resolution to promote a firefighter to Captain

Motion By: Alderman Bird
Seconded By: Alderman Quail

Approved: Ayes – 2

Nays – 6

Alderman Bennett, Michales, Silliman, Ferguson,
Ferrer, Quail

DISCUSSION of setting a date for a public hearing on amending the City’s charter to eliminate the Public Safety Commission and to amend the Public Works Commission duties to include the Public Safety Commission and Water Commission responsibilities and to increase the membership of the Department of PWC to 7 members.

PUBLIC HEARING SET FOR NOVEMBER 19, 2013 AT 6:30 P.M.

RESOLUTION #242 of 2013 – Resolution to accept the resignation of Alex Goldstein, the Assistant to the Mayor, effective October 24, 2013

Motion By: Alderman Silliman
Seconded By: Alderman Ferrer

Approved: Ayes – 8
Nays – 0

RESOLUTION #243 of 2013 – Resolution to lift the hiring freeze for the Mayor’s office, to search for an Assistant to the Mayor

Motion By: Alderman Ferrer
Seconded By: Alderman Dye

Approved: Ayes – 8
Nays – 0

RESOLUTION #244 of 2013 – Resolution to lift the hiring freeze for the Law Department

Motion By: Alderman Silliman
Seconded By: Alderman Bennett

Approved: Ayes – 8
Nays – 0

RESOLUTION #245 of 2013 – Resolution to hire a part-time secretary in the Law Department at the rate of \$16 per hour at 10 hours per week

Motion By: Alderman Ferrer
Seconded By: Alderman Bennett

Approved: Ayes – 8
Nays – 0

RESOLUTION #246 of 2013 – Resolution for a local law to increase fines for various code violations within the Code of the City of Cortland sections: 1-22, 74-13, 74-19a, 74-22a, 181-3, 193-2, 193-3, 208-2a, 208-2b, 208-3, 220-1 and 300-172

Motion By: Alderman Silliman
Seconded By: Alderman Bennett

Approved: Ayes – 6
Nays – 2 Alderman Dye
Alderman Bird – too much confusion, not really clear

RESOLUTION #247 of 2013 – Resolution to adopt a Workplace Violence Prevention Policy

Motion By: Alderman Ferrer
Seconded By: Alderman Silliman

Approved: Ayes – 8
Nays – 0

SUBMISSION of Mayor’s 2014 Budgets for General Fund, Wastewater Fund and Water Fund

Budget workshops will be held on October 22nd and 29th of 2013 at 6:30 P.M.

DISCUSSION to set a date for a public hearing for a social host ordinance

PUBLIC HEARING SET FOR DECEMBER 3, 2013 AT 6:30 P.M.

ADJOURNMENT

Motion By: Alderman Ferrer
Seconded By: Alderman Bennett

Approved: Ayes – 8
Nays – 0

I, JUDITH CHAMBERLIN, CITY CLERK OF THE CITY OF CORTLAND, NEW YORK, DO HEREBY CERTIFY THAT SAID RESOLUTIONS WERE ADOPTED BY THE COMMON COUNCIL AT A REGULAR MEETING OF THE COMMON COUNCIL OF THE CITY OF CORTLAND, HELD ON 15th DAY OF OCTOBER 2013. I FURTHER CERTIFY THE FOREGOING RESOLUTIONS WERE PRESENTED TO THE MAYOR IN THE TIME REQUIRED FOR HIS CONCURRENCE IN ADOPTION OR REJECTION BY VETO POWER.

JUDITH CHAMBERLIN, CITY CLERK

MAYOR BRIAN TOBIN

**City of Cortland
Fire Department**



Charles S. Glover
Fire Chief

21 Court Street
Cortland, New York 13045

Phone: 607.756.5613
Fax: 607.758.8385
Email: cglover@cortland.org

To: Mayor Tobin
Common Council

Cc: Director of Administration and Finance Mack Cook

From: Chief Glover 

Date: October 18, 2013

RE: Grant Reimbursement Appropriation

The Fire Department is in receipt of a deposit from the Assistance to Firefighters Grant in the amount of \$11,889.00 in association with the FAST grant. The amount specifically covers the cost of special FAST tools and equipment purchased (i.e. W tool, WTC quick change tool, saw blades, specialty ropes and pulleys...).

I am requesting that the money be deposited in the following budget lines:

A3410.540501.00 (Tools & Equipment)	\$ 3,758.57
A3410.542002.00 (Special Ops Equipment)	<u>\$ 8,130.43</u>
Total:	\$11,889.00

Thank you.