

COMMON COUNCIL MEETING

September 4, 2012

6:40 P.M. Public Hearing

Local Law No 1 of 2012 – Rental Registry Permit Law Amendment

7:00 P.M. Call Meeting to Order
Salute to the Flag of the United States
Public Comments
Minutes of August 21, 2012
Bills
Ward Reports
Mayor's Report
Report of Boards & Commissions
PINK SHEET Sign off

AGENDA:

1. Presentation by ADT on a proposed video surveillance system for Main Street.
2. Presentation by Access to Independence, YWCA and Family Counseling Services regarding the Cortland Community Mentors Program.
3. Presentation by Garry VanGorder, Executive Director IDA/BDC, on the marketing and sales plan for Buckbee Mears.
4. Presentation of the State Comptroller's 2012 audit reports (Mack Cook)
5. Consideration of a Resolution to adopt Local Law No. 1 of 2012 - City of Cortland Rental Registry Permit Law Amendment. (Mayor Tobin)
6. Consideration of a Resolution to adopt a City of Cortland Computer Use Policy. (Mack Cook)
7. Consideration of a Resolution to lift the hiring freeze to fill the budgeted, but vacant position in the Police Department. (Chief Catalano)
8. Consideration of a Resolution to recognize fourteen (14) donations totaling \$2,420.00 submitted to the Youth Bureau for the Wickwire Pool Trust Fund. (John McNerney)
9. Consideration of a Resolution to close Court Street from the Alliance Bank parking lot driveway to Church Street on Saturday, October 6, 2012, from 9:00 AM to 8:00 PM for Pumpkin Fest activities and the Cortland Fire

Department's Annual Open House, Annual Inspection and Annual Memorial Service. (Chief Glover)

10. Consideration of a Resolution to adopt a single comprehensive fee schedule for the City Code Division. (Chief Glover)
11. Discussion regarding the adoption of a Common Council Code of Ethics concerning Common Council members' responsibility to office and to amend the City Charter. (Alderman Bennett and Alderman Michales)
12. Consideration of the confirmation of the Mayor's appointment of Joyce Nadge as the Local Registrar of Vital Statistics for the term September 5, 2012 to December 31, 2012.



City Council Minutes The City of Cortland August 21, 2012

Council Meeting #15
August 21, 2012
Public Hearings and Regular Session
City Hall
6:30 PM

Present: Mayor Tobin, Aldermen Bird, Silliman, Dye, Quail, Ferrer, Ferguson and Michales

Staff Present: Corporation Counsel Kelly Colasurdo, Director of Administration & Finance Mack Cook and City Clerk Judith Chamberlin

Public Hearing

Mayor Tobin opened the Public Hearing No. 1 at 6:30 PM on the City of Cortland's Local Law No. 1 of 2012 – Rental Registry Permit Law Amendment. Chris Bistocchi from the Department of Public Works is here to answer any questions. Mayor Tobin asked if there were any objections to beginning with the Rental Registry Permit Law Amendment, Local Law No. 1. We have a sign up sheet for anyone to speak to this, no one is signed in. The Public Hearing was formally opened for Local Law No. 1 of 2012, the Rental Registry Permit Law Amendment. There was no one signed up. The Mayor asked if there was anyone that would like the opportunity to speak on Local Law No. 1. There was no public comment. Copies of the updated document are on the table. We will close the Public Hearing on Local Law No. 1 of 2012, the Rental Registry Permit Law Amendment at 6:50.

Mayor Tobin opened the Public Hearing No. 2 at 6:30 PM to discuss the Water Detention Pond at the Water Works. He asked if anyone would like to sign up to speak so the Council can hear any issues and concerns. Mayor Tobin noted that the City is moving forward on this project and would like to answer any questions that the public may have. Chris Bistocchi will be able to answer most of them. The Mayor noted anything that we are not able to answer, we are able to go back and get more information and make sure that everyone is aware. Anytime that we are doing something of such importance, we want to make sure the public is informed and has a chance to give feed back.

Mayor Tobin asked if anyone wished to speak. Jo Schaffer asked for an update on the additional things happening on the land just to the South of the berm, which is an additional coverage of 104,000 (one hundred four thousand) square feet of impervious ground just to the West. Jo Schaffer asked if there will be any additional pressure on the berm which may not have been considered in the original design, and if it would be big enough to hold back the retention of the additional pressure from that new building, that's going to be just to the South of the Water Works.

Chris Bistocchi stated the standard retention pond that he and Pat Reeves have designed is capable of withstanding a fifteen year storm. He noted that every fifteen years you're going to receive a storm of a certain volume of water. The berm cannot be any higher than the neighborhoods that are already there. The Water Works can only hold back so much water, and with so much construction going on in Cortlandville, new businesses creating more and more impervious ground, there is no way we can possibly keep up with the water from Cortlandville. The berm will be able to take ¾ inches of water per hour for up to six hours.

Alderman Silliman asked if Chris had visited other cities with similar problems. Chris Bistocchi said he did speak with a gentleman in the Southern Tier, but they have a much higher volume of water than we do and have dams and reservoirs to serve their needs. The highest point of the berm will be 5 feet, nine inches. Chris Bistocchi stated that the berm will not prevent flooding, it will merely reduce the velocity of the flowing water from what is called "nuisance flooding" and slow the water that's getting to the creeks, preventing flooding of the streets in that area.

Alderman Silliman spoke on behalf of the Second Ward letting the Council know that the residents in her Ward are relieved to know that this project is getting started, that they appreciate the efforts on their behalf, and are looking forward to the completion of the project. She asked about replacing the culverts built in the 90's. Chris Bistocchi stated that they have a fifty year life. The culverts were built correctly, just not large enough.

Mayor Tobin noted that Director of Administration and Finance Mack Cook and Chris Bistocchi have found money that was already in the budget and money from bonding so there will be no increase in costs or expenditures.

Chris has been very diligent about this, so a big thanks to Chris and the Public Works Department on this project.

Mayor Tobin asked if anyone else would like to speak on the Detention Pond at the Water Works project. The public hearing on the Detention Pond at the Water Works closed.

Regular Session

Mayor Tobin called the fifteenth Common Council meeting of the year to order at 7:03 P.M.

PLEDGE OF ALLEGIANCE

Public Comment

Mayor Tobin asked if anyone wished to address the Council. No one was present to speak.

RESOLUTION # 152 OF 2012 – Minutes of August 7, 2012.

By: Alderman Bird

Seconded: Alderman Silliman

Approved: Ayes - 7
Nays – 0

Bills were reviewed.

PINK SHEET Sign Off

AGENDA:

Executive Session

Personnel matter

Motion to go into:

By: Alderman Ferguson
Seconded : Alderman Ferrer

Approved: Ayes - 7
Nays - 0

Motion to come out of :

By: Alderman Ferguson
Seconded: Alderman Ferrer

Approved: Ayes - 7
Nays - 0

AGENDA:

Item No. 1 – Presentation by Dave Law of CNY Equipment regarding his State contract with New Holland equipment trade-in program.

Mr. Law handed out information packets to the Council. Mr. Law discussed his proposal of consolidating the City's high-hour, aged equipment. He would like the City to consider replacing three pieces of equipment with one tractor. Ideally, he would like to replace two units a year, greatly reducing the maintenance cost on the equipment.

RESOLUTION # 152 OF 2012 – Resolution to approve the bid award for the Waste Water Treatment Plant Blower Replacement Project to Koester Associates out of Canastota, NY not exceed the amount of \$470,000.00 (four hundred seventy thousand dollars) and to authorize the Mayor to enter into and sign the contract, subject to review by Corporation Council.

Bruce Adams of the Waste Water Department was available to answer questions.

Alderman Bird asked if this was the piece of equipment recently delivered.

Alderman Silliman asked if this was the piece of equipment that needs to be replaced, and the longer it takes to replace it, the more it's costing us.

Mr. Adams stated that the current blowers do take a substantial amount of maintenance to keep them fully functional. It's an important part of the entire Chesapeake Bay Project moving forward. The new blowers will pay for themselves in energy savings and is a required element of the nitrogen removal project.

By: Alderman Ferrer
Seconded: Alderman Quail

Approved: Ayes – 7
Nays – 0

Resolution # 153 of 2012 - Resolution to approve a budget modification to appropriate auction proceeds from the sale of a 2006 Chevrolet Tahoe by the Cortland Police Department, for a total of \$7,000.00 (seven thousand dollars), toward the purchase of a new police vehicle in 2013 as follows: (Deputy Chief Sandy)

A3120.206.00	Operational equipment	\$7,000.00
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By: Alderman Ferrer
Seconded: Alderman Bird

Approved: Ayes – 7
Nays – 0

RESOLUTION # 154 OF 2012 – Resolution to authorize the following actions in support of the 17th Annual Great Cortland Pumpkinfest:

A. Permission to use the City's portion of the Courthouse Park from October 5 through October 8, 2012

B. Permission to place promotional signs at or near the City's entrance signs.

C. Permission to operate the Micro Brewery Tasting on October 6, 2012 from 1:00 – 5:00 PM in the Courthouse Park.

Mr. Dempsey was present to answer any questions.

Alderman Michales expressed concern over damage to the park.

By: Alderman Ferrer
Seconded: Alderman Silliman

Approved: Ayes – 7
Nays – 0

RESOLUTION # 155 of 2012 - Resolution to amend the amount of a transfer from \$17,000.00 (seventeen thousand dollars) to \$50,000.00 (fifty thousand dollars) from the Contingency line to the A1420.415.00 Contractual line for the Law Department to pay ongoing expenses. (Kelly Colasurdo)

An email was sent out and copies are available for the public to view what the Law Department expenditures are, based on what has been budgeted, additional expenditures and anticipated additional expenditures.

Mayor Tobin's recommendation was to transfer more than the original seventeen thousand dollars to avoid transferring more funds in a couple weeks. The City has hired a paralegal to assist in the Law Department and hired an additional lawyer at a fixed cost. The City is well under the amount budgeted last year for the Law Department. Contractual negotiations are still under way, which is an ongoing expense.

By: Alderman Ferrer
Seconded: Alderman Silliman

Approved: Ayes – 7
Nays – 0

RESOLUTION # 156 of 2012 - Resolution to approve a budget transfer of \$1,000.00 (one thousand dollars) from G8120.415.00 to G8120.405.00 to cover a shortfall in that line for manhole covers. (Chris Bistocchi)

Chris Bistocchi explained that this is simply transferring money from one line where the department has the funds to another line to cover the cost of bricks, mortar and manhole covers. Public Works will be repairing two every few weeks until all the manholes are repaired.

By: Alderman Ferrer
Seconded: Alderman Quail

Approved: Ayes - 7
Nays – 0

RESOLUTION # 157 of 2012 - Resolution to approve a budget transfer of \$5,000.00 (five thousand dollars) from A5110.406.00 to A8140.405.00 to complete two (2) repair projects: the Youth Bureau parking lot storm drain and Perplexity Creek. (Chris Bistocchi)

Chris Bistocchi stated that right now all the Youth Bureau has is a dry – well system, and after years of use it has choked itself off, causing flooding in the parking lot. He plans on dropping a new structure in the parking lot and running pipe to Port Watson Street storm

sewer system. The cost will be about 3 to 4 thousand dollars. The Perplexity Creek (on Pendleton Street at the bottom of the hill by the High School) project is half completed. Some huge repairs were made there.

By: Alderman Quail
Seconded: Alderman Bird

Approved: Ayes - 7
Nays – 0

RESOLUTION # 158 OF 2012 – Resolution to approve two budget transfers: a transfer for \$1,000.00 (one thousand dollars) from A3010.402.00 to A3010.405.00 to cover a shortfall in that line for paint and a second transfer of \$500.00 (five hundred dollars) from A3010.404.00 to A3010.407.00 to cover a shortfall in that line for signs. (Tom Tobin)

The painting was the striping of yellow and white throughout the City, something that had not been done for a couple of years so a little bit more was used than anticipated. Some new signs are needed at the public schools before the new school year begins.

By: Alderman Ferrer
Seconded: Alderman Bird

No discussion ensued.

Approved: Ayes – 7
Nays – 0

RESOLUTION # 159 OF 2012 – Resolution to approve a budget transfer of \$1,000.00 dollars (one thousand dollars) from the Contingency line to A1210.403.00 for office supplies. (Mayor Tobin)

By: Alderman Bird
Seconded: Alderman Ferguson

Approved: Ayes – 7
Nays – 0

Item No. 10 – Discussion regarding the establishment of a Department of Public Works administration fee schedule for each appliance the City collects if the appliance contains a hazardous substance as defined by the Environmental Protection Agency of the United States Government, excess brush and/or bulky item pickup or out-of-cycle and/or contaminated bulky item pickup or items placed curbside prior to the scheduled collection day. (Chris Bistocchi)

Chris Bistocchi stated that when the City picks up large or bulky items, the property owner is billed and the items are disposed of either at the County landfill or a designated area. The \$50.00 fee does not go to the City, but to the hauler. His proposal is to add a fee to

cover the cost to the Department of Public Works for taking photos and contracting with the hauler. Often people put furniture out to the curb, and when students leave they often leave large items on the curb. Mayor Tobin asked Mack Cook to draft a fee schedule that would be appropriate.

RESOLUTION # 159 OF 2012 – Resolution authorizing Mayor Tobin to enter into and sign a Comprehensive Contract with Thoma Development from June 1, 2012 to May 31, 2014 subject to review by Corporation Counsel. (Thoma Development)

The Council reviewed the contract, the fee structure stays the same and the contract stays the same. The Comprehensive Contract covers the cost of Thoma Development writing grants and the tree lottery program.

Alderman Quail noted that the Contract cannot go past the Mayor's term in office so we need to change the date to December 31, 2013.

By: Alderman Ferrer
Seconded: Alderman Silliman

Approved: Ayes – 7
Nays – 0

RESOLUTION # 160 OF 2012 - Resolution to approve the request to close Main Street from West Court Street to Tompkins Street from noon until midnight on August 25, 2012 to hold a concert on Main Street. (Mayor Tobin)

Chris Merkley is a local musician and record company owner. Various musicians have offered to play and it is felt that this event will attract residents and students alike. Adam Megivern stated that he felt the Downtown businesses were in favor of the event. Upon Council approval he would discuss the event with all the downtown businesses.

Alderman Silliman stated that she did not think the timing was good, with students and parents coming into town and leaving. She would also like to see the event planned further ahead. Chief Catalano stated that he had concerns about drinking on the street, public urination, coolers. It could be difficult for the Police to watch such a large area. He is opposed to an open container waiver.

Alderman Michales noted that there would be considerable trash from the event and that trash would be there until pick up on Monday morning. He didn't think the street filled with litter is how we would want the City portrayed. Also the amount of traffic that could be jammed up and bad timing is a factor.

Mayor Tobin stated he had been discussing an event like this for several months with Chris Merkley and several of the local musicians, and thought trying something new like this event could have a lot of potential for the downtown area and bring residents and the college population together for a rewarding experience.

By: Alderman Silliman

Seconded: Alderman Quail

Approved: Ayes – 6
Nays – 1 (Alderman Silliman)

Item # 13 – Resolution to waive the open container regulation from 4:00 to 8:00 PM on August 25, 2012 in the contained Main Street to Tompkins Street area during the concert on Main Street. (Mayor Tobin)

By: Alderman Silliman
Seconded: Alderman Ferrer

Mayor Tobin indicated that the area on Main Street would be confined within a snow fence and controls would be in place as far as where alcohol could be consumed. He approached George Seibel, owner of the Dark Horse Tavern about assisting in selling the alcohol and checking ID's.

After some discussion, it was decided to remove this item from the agenda and Alderman Ferrer pulled his second. Item was not voted on by Common Council.

Item # 14 - Resolution to lift the hiring freeze to fill the budgeted, but vacant position in the Police Department. (Chief Catalano)

Chief Catalano was there to speak. Chief stated that his department has had one open position for four years. With increased drug problems, one detective cannot keep up. Filling an entry level position would provide an officer to do training and cover shifts when someone is pulled to cover another shift. In light of the recent drug busts, the Council was very much in favor of lifting the hiring freeze.

Mayor Tobin asked if any Aldermen had anything to share since they didn't have Ward Reports, before they go into executive session to discuss two personnel matters and one litigation.

Alderman Quail reported the Fifth Ward held a meeting "Take Back the Streets", with 75 - 80 people attending. Residents are interested in a Neighborhood Watch.

Alderman Silliman also held a meeting with Wards 1, 2 and 3. Thirty to thirty-five people were in attendance. Neighbors do not feel comfortable in Suggett Park, and it was suggested to have a City Garden in the park.

The hiring freeze will be put on the September 4th agenda.

Executive Session

Personnel Matters (2)
Litigation

Motion to go into:

By: Alderman Ferrer
Seconded: Alderman Silliman

Approved: Ayes – 7
Nays – 0

Motion to come out of:

By: Alderman Ferrer
Seconded: Alderman Silliman

Approved: Ayes – 7
Nays – 0

Alderman Quail was excused at this time.

RESOLUTION #161 OF 2012 – Resolution to allow the Mayor to enter into and sign a negotiated retirement agreement.

By: Alderman Silliman
Seconded: Alderman Bird

Approved: Ayes – 6
Nays – 0
Excused – (Alderman Quail)

Adjournment

By: Alderman Ferrer
Seconded: Alderman Silliman

Approved: Ayes – 7
Nays – 0

I, JUDITH CHAMBERLIN, CITY CLERK OF THE CITY OF CORTLAND, NEW YORK DO HEREBY CERTIFY THAT SAID RESOLUTIONS WERE ADOPTED BY THE COMMON COUNCIL AT A REGULAR MEETING OF THE COMMON COUNCIL OF THE CITY OF CORTLAND, HELD ON THE 21st DAY OF AUGUST 2012. I FURTHER CERTIFY THE FOREGOING RESOLUTIONS WERE PRESENTED TO THE MAYOR IN THE TIME REQUIRED FOR HIS CONCURRENCE IN ADOPTION OR REJECTION BY VETO POWER.

JUDITH CHAMBERLIN, CITY CLERK

MAYOR TOBIN

ABSTRACT OF AUDITED VOUCHERS, TO BE PAID SEPTEMBER 15, 2012

CLAIMANT	DESCRIPTION	CODE NUMBER	VENDOR #	AMOUNT	TOTAL
CITY CLERK					
RICOH	COPIER LEASE - CITY CLERK	A-1410-415-00	30406	\$26.77	
RICOH	COPIER LEASE - CITY CLERK	A-1410-403-00	30406	\$26.77	
NYSACVC	MEMBERSHIP	A-1410-416-00	45227	\$50.00	\$103.54
BUILDING AND GROUNDS					
NORTHERN SAFETY & INDUSTRIAL DEWALD ROOFING CO INC. SELICO	WELDLITE PRO SERIES JKT 2 XL. ROOF LEAK OVER POLICE RECORDS BANNER	A-1620-405-02 A-1620-415-00 A-1620-415-00	45120 17395 56220	\$37.67 \$1,160.00 \$168.00	
FRADON LOCK CO.	REPAIRED ARMORY DOOR	A-1620-415-01	22299	\$181.50	\$1,547.17
CENTRAL SERVICE / COPIERS					
COMDOC INC.	COPIER LEASE - MAYOR	A-1670-415-00	11452	\$90.00	\$90.00
DATA PROCESSING					
STAPLES AND SUBSIDIARIES CITRIX STAPLES AND SUBSIDIARIES	MAGNIFIER GOTOASSIST SUPPORT NETGEAR 24 PORT SWITCH	A-1680-405-00 A-1680-415-00 A-1680-415-00	58475 10780 58475	\$35.04 \$69.00 \$178.59	\$282.63
DPW					
AMERICAN ARBITRATION ASSOC.	ADMIN. FEES	A-5110-415-00	2000	\$225.00	\$225.00
TOTAL					\$2,248.34

City of Cortland

Policy for the Acceptable Use of City Computing Resources

Introduction

City computing resources are provided to employees for the efficient exchange of information and the completion of assigned responsibilities consistent with the city's statutory purposes. The use of city owned computers, computer network, e-mail, and internet access exist solely to facilitate the official work of the City of Cortland.

The use of city computing resources by any city employee must be consistent with this Acceptable Use Policy.

Security

City computer systems contain data vital to the operation of the city and the privacy of employees, retirees and elected officials. For this reason and other security concerns, Cortland City employees are expected to safeguard their accounts and passwords.

- Any user changes of password must follow guidelines for good passwords.
- Accounts and passwords are normally assigned to single users and are not to be shared with any other person without authorization.
- Users should log off the network and any modems turned off at the end of their shift.
- Users are expected to report any observations of attempted security violations to their department head.

Access to Computing Resources

Access to city provided computing resources for an employee will only be provided upon the written request of the Department Head to the Director of Information Services Office. The request should provide:

- Name of the employee
- Resources required (network access, e-mail, internet access)
- The reason for needing such access, i.e., research, filing reports, etc.

Principles of Acceptable Use

- Moving or reassigning computer equipment without contacting Information Services
- Downloading and/or Installing software that has not been approved by Information Services including backgrounds and screen savers
- Modifying the configuration or system settings of the computer equipment

City Rights

Pursuant to the Electronic Communications Privacy Act of 1986 (18 USC 2510 et seq), notice is hereby given that there are NO facilities provided by this system for sending or receiving private or confidential electronic communications. Messages relating to or in support of illegal activities will be reported to the appropriate authorities.

The City of Cortland reserves the right to log network use and monitor file server space utilization by users and assumes no responsibility or liability for files deleted due to violation of file server space allotments.

The City of Cortland reserves the right to change its policies and rules at any time consistent with this policy and/or law.

Enforcement and Violations

Access to the information technology environment in general and electronic mail in particular, at Cortland City is a privilege and must be treated as such by all users of these systems. Like any other city facility, abuse of these privileges can be a matter of legal action or official city progressive disciplinary procedures. Depending on the seriousness of an offense, violation of the policy can result in penalties ranging from reprimand, to loss of network access, to referral to city authorities for disciplinary action. In a case where unacceptable use severely impacts performance or security, in order to sustain reasonable performance and secure services for the rest of the user community, Information Services (IS) will immediately suspend an individual's access privileges.

This policy is intended to be illustrative of the range of acceptable and unacceptable uses of the city computer resources and is not necessarily exhaustive. Questions about specific uses related to security issues not enumerated in this policy statement and reports of specific unacceptable uses should be directed to the Director of Information Services. Other questions about appropriate use should be directed to your supervisor.

City of Cortland

Acknowledgement of Acceptable Use of Computing Resources Policy

ACKNOWLEDGEMENT:

I acknowledge that I have received a written copy of the Acceptable Use of City Computing Resources Policy, and I understand the terms of the policy and agree to abide by them. I realize that the city's security software may record and store for management use the electronic e-mail messages I send and receive, the internet address of any site that I visit, and any network activity in which I transmit or receive any kind of file. I understand that software not owned by Cortland City may not be loaded on any city computer. I recognize that any violation of this policy could lead to progressive disciplinary action or criminal prosecution, or both.

Date: _____

Signature: _____

Name (printed) _____

Department _____



CORTLAND YOUTH BUREAU

35 Port Watson Street • Cortland, NY 13045 • (607) 753-3021 • Fax: (607) 753-3023 • www.cortland.org

TO: Mayor Brian Tobin
Members of the City Council
Mack Cook, Director of Administration and Finance
Lori Crompton, Finance Department

FROM: John McNerney, Youth Bureau Director

RE: Wickwire Pool Trust Fund Deposit

DATE: August 27, 2012

As you are fully aware the Wickwire Pool Fundraising committee has been busy seeking donation for the renovation of Wickwire Pool. I would like to ask the common council to accept and recognize the following donations from local business and individuals:

<i>Donation</i>	<i>Amount</i>
<i>Lubricants & Fuel Solutions</i>	<i>\$100.00</i>
<i>Rick & Rich Towing, LLC</i>	<i>\$300.00</i>
<i>1st National Bank of Dryden</i>	<i>\$200.00</i>
<i>Homer Men & Boys, Inc.</i>	<i>\$100.00</i>
<i>Shannon Terwilliger</i>	<i>\$250.00</i>
<i>Kennedy Hardwood</i>	<i>\$100.00</i>
<i>Darl Zehr Photography</i>	<i>\$100.00</i>
<i>Victoria and John Myers</i>	<i>\$500.00</i>
<i>CNY Power Sports</i>	<i>\$200.00</i>
<i>Fadden & Associates P. T. , PLLC</i>	<i>\$100.00</i>
<i>Goldwyn and Boyland PT</i>	<i>\$100.00</i>
<i>John Bardsley Attorney at law</i>	<i>\$50.00</i>
<i>CNY Office Products</i>	<i>\$100.00</i>
<i>Cash Donations</i>	<i>\$220.00</i>
<i>Total Donations =</i>	<i>\$2,420.00</i>

Funds should be deposited into the Wickwire Pool Trust Fund. Attached are copies of the checks for your records. Feel free to contact me with any questions at 753-3021 ext.23.



LUBRICANTS & FUEL SOLUTIONS
93 OGDEN RD.
GROTON, NY 13073

50-8154/2213

4599

DATE 7/27/12

PAY TO ORDER OF Wickwire Pool Trust Fund \$ 100-
one hundred ⁰⁰/₁₀₀

CFCU
Community
Credit Union
1030 CRAFT ROAD
ITHACA, NEW YORK 14850-1016
WWW.MYCFCU.COM

MEMO [Redacted] NP

RICK & RICH TOWING, LLC
30 COPELAND AVE
HOMER, NY 13077
(807) 749-2470

14807

PAY TO THE ORDER OF Wickwire Pool Trust Fund DATE 8/8/12 \$ 300.00
THE SUM OF 300 DOLLARS 00 CENTS

50-351-213

Alliance Bank

FOR [Redacted]

Thonde Smith



VOID OVER \$200.00

DRYDEN, NEW YORK 13053

203278

REMITTER

DATE 8/13/12

50-716/213
2001030

PAY TO THE ORDER OF Wickwire Pool Trust Fund \$ 200.00****

FIRST NATIONAL BANK OF DRYDEN 200 dols 00 cts

DOLLARS

THIS DOCUMENT HAS A MICRO-PRINT SIGNATURE LINE, WATERMARK AND A THERMOCHROMIC ICON; ABSENCE OF THESE FEATURES WILL INDICATE A COPY

CASHIER'S CHECK

[Signature]

[Redacted]

SHANNON B TERWILLIGER DBA
THE LOCAL BOOKSTORE
33 MAIN ST
CORTLAND, NY 13045-2616

1322
10-2/220

DATE August 10, 2012

PAY TO THE ORDER OF Nickwire Pool Trust Fund

\$ 250^{no}/₁₀₀

Two-hundred and fifty

DOLLARS



Cortland, NY 13045

FOR We ♥ Wickwire Pool!

[Handwritten signature]

ORIGINAL DOCUMENT PRINTED ON CHEMICAL REACTIVE PAPER WITH MICROPRINTED BORDER. SEE REVERSE SIDE FOR COMPLETE SECURITY FEATURES.

Homer Men & Boy's Store Inc.

9-11 SOUTH MAIN STREET
P.O. BOX 288
HOMER, NEW YORK 13077

REMITTANCE ADVICE

50-38/213

52073

PAY

THE SUN 100 DOLLARS 00 CENTS

DOLLARS

CHECK NO.	TO THE ORDER OF	DATE	DESCRIPTION	CHECK AMOUNT
52073	Wickwire Pool Trust Fund	8/13/12	donation	100.00

35 Port Watson St.
Cortland, N.Y. 13045

ROLAND FRAGNOLI
e-mail: sales@homermensandboys.com
website: homermensandboys.com

Margaret Fragnoli



KEY BANK OF CENTRAL NEW YORK



THIS DOCUMENT CONTAINS HEAT SENSITIVE INK. TOUCH OR PRESS HERE. RED INK WILL DISAPPEAR WITH HEAT.

KENNEDY HARDWOOD
CUSTOM UTILITY BUILDINGS
P.O. BOX 242 PH. 607-749-7890
PREBLE, NY 13141

832
50-7044-2223
701

8-12-12 Date

Pay to the Order of WICKLIFF POOL TRUST FUND \$ 100⁰⁰/₁₀₀

ONE HUNDRED 00/100 Dollars  Security Printing Company



For 


DARL ZEHR PHOTOGRAPHY
383 E. HOLL RD. PH. 607-736-2159
CORTLAND, NY 13045

50-8154/2213

3193

DATE 8-13-12

PAY TO
THE ORDER OF

Wickwire Pool Trust Fund \$ 100.00

one hundred and 00/100

DOLLARS



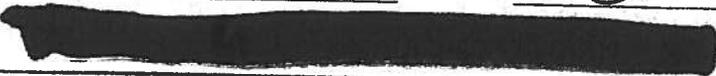
Security Features
Check for them



CFCU
Community
Credit Union
1030 GRANT ROAD
ITHACA, NEW YORK 14850-1016
WWW.NYCFCU.COM

Darl E Zehr

MEMO



SECURITY MARK

LDS ENTERPRISES, LLC
 dba CNY OFFICE PRODUCTS
 839 NYS ROUTE 13
 CORTLAND, NY 13045
 607-753-1500

DATE	INVOICE	AMOUNT

6519

50-8154
2213

CHECK
AMOUNT

PAY ONE HUNDRED AND NO/100^s

DATE	TO THE ORDER OF	DESCRIPTION	CHECK NO.	DOLLARS
8-14-12	WICKWIRE POOL TRUST FUND	DONATION	6519	\$ 100.00
	35 PORT WATSON STREET	GROSS		
	CORTLAND NY 13045	DISCOUNT		

CORNELL FINGERLAKES CREDIT UNION
 1030 CRAFT RD. - ITHACA, NY 14850

Paul [Signature]



FADDEN & ASSOCIATES P.T., PLLC
 242 PORT WATSON STREET
 CORTLAND, NY 13045
 PHONE 607-758-7212

CFCU Community Credit Union
 1030 CRAFT ROAD
 ITHACA, NY 14850
 50-8154-2213

8/9/2012

PAY TO THE ORDER OF Wickwire Pool Trust Fund

One Hundred and 00/100

Wickwire Pool Trust Fund
 35 Port Watson St
 Cortland, NY 13045

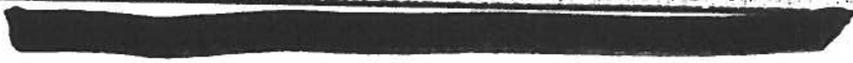
MEMO: donation

\$ 100.00

DOLLARS

[Signature]
 AUTHORIZED SIGNATURE

8185



VICTORIA S. MYERS 02-03
 JOHN E. MYERS
 1513 VANDONSEL RD. 607-835-6768
 CORTLAND, NY 13045

3185

DATE 8/23/12

PAY TO THE ORDER OF Wickwire Pool Trust Fund \$100.00

Five hundred and 00/100

ST NIAGARA BANK
 .FNB.COM

Victoria S. Myers



CNY POWER SPORTS

3871 US RT 11
CORTLAND, NY 13045
PHONE: (607) 756-6578

ALLIANCE BANK, N.A.
CORTLAND, NEW YORK

50-351/213

CHECK NO.

21005

DATE 8/16/12

*****200 DOLLARS AND 00 CENTS

AMOUNT

\$200.00*

PAY TO THE ORDER OF

WICKWIRE POOL TRUST FUND
35 PORT WATSON ST
CORTLAND, NY 13045

Bridlow



9281

GOLDWYN & BOYLAND PHYSICAL THERAPY, P.C.

JOAN GOLDWYN, PT
DAVE BOYLAND, PT, DPT, SCS, ATC
274 TOMPKINS ST.
CORTLAND, NY 13045
(607) 756-9886

1st of DRYDEN
NATIONAL BANK
DRYDEN, NEW YORK 13053
50-716-213



8/16/2012

PAY TO THE ORDER OF Cortland Youth Bureau

\$ **100.00

One Hundred and 00/100*****

DOLLARS

Cortland Youth Bureau
35 Port Watson Street
Cortland NY 13045



John L. Bardsley

AUTHORIZED SIGNATURE

MEMO Wickwire Trust Fund Pool



Security Features. Details on back.

JOHN L. BARDSLEY

ATTORNEY-AT-LAW
PH. 607-758-9116
36 MAIN STREET, P.O. BOX 166
CORTLAND, NY 13045

9153

DATE 8/23/12 50-351-213

PAY TO THE ORDER OF Cortland Youth Bureau

\$ 50.00

Fifty and 00/100

DOLLARS

Alliance Bank

Wickwire Pool Trust Fund

John L. Bardsley



APPLICATION
For Street Closings
PLEASE PRINT ALL INFORMATION

Today's Date: August 21, 2012

Address of Street Closing: 21 Court St.

Describe Event: Pumpkin Fest; CFD ^{Annual} Open House, ^{Annual} Inspection + Memorial Service

Applicant Glover Charles S. PH # 607-756-5612
Last FIRE CHIEF First MI (Home) (Work)

Address: 21 Court St. Street E-mail Address: cglover@Cortland.org

Cortland, City NY State 13045 Zip Code

Date of Street Closing: October 6, 2012 Alternate or Rain Date: ∅

Start Time: 9:00 AM or PM Finish Time: 8:00 AM or PM
* (No earlier than 9:00 AM) * (No later than 8:00 PM)

(*Unless altered by Common Council)

Estimated # of persons attending: Vary throughout day
Inspection/Memorial Service = 25

Will amplified music be provided?: NO
(If yes, refer to requirement #8 for compliance)

City Ordinance Sect. 193-5 requires Common Council permission; SCT. 193-7 requires \$250 fee

Will alcohol be available? NO
If so, which address(es) will have alcohol? _____

Alcohol is only allowed on private property. All State and City alcohol laws still apply during Street Closings.

A Street Closing permit does not allow the sale of alcohol or the consumption of alcohol on public property or by persons younger than 21 years of age.

APPROVAL OF THE POLICE DEPT.
Fell Co Lt. 8/27/12

WHEREAS, the Common Council desires to establish a schedule of fees pursuant to section 100-16 of the Code of the City of Cortland.

NOW, THEREFORE, be it

RESOLVED, that the fee schedule be as follows:

For inspection of residential rental units

1 Dwelling	\$35.00	
2 Dwellings	\$70.00	
3 Dwellings	\$105.00	
4 Dwellings	\$140.00	
5 Dwellings	\$175.00	
6 Dwellings	\$210.00	
7 Dwellings	\$245.00	
8 Dwellings	\$280.00	
More than 8 Dwellings	\$280 + \$50 per hour	
Sororities/Fraternities that are recognized by SUNY Cortland		\$100.00
Motel/Hotel	\$50 + 25 per hr	
Student Housing 1 or 2 Unit	\$30.00	
Student Housing 8+ Beds	\$40.00	

For inspection of non residential fire inspections

Structures up to 999 Square Feet	\$20.00
1000 to 1999 Square Feet	\$40.00
2000 to 9999 Square Feet	\$50.00
10,000 or more Square Feet	Greater of \$100 or \$25 per hr

Fee for occupancies that require operating permit \$50.00 in addition to applicable inspection fees.

For Sign Permits

Per Sign Up to 32 Square Feet	\$10.00
Per Sign Over 32 Square Feet	\$20.00
Additional For High Rise Sign	\$150.00

For Complaint Response

3rd in 12 months	\$50.00
4th in 12 months	\$100.00
5th in 12 months	\$250.00

For Plumbing and Heating Licenses and Permits

Master Plumbers Exam	\$100.00
Type B Exam	\$170.00
Issuance of Master	\$300.00
Annual Master Renewal	\$100.00
Annual Master Inactive	\$20.00
Annual Type B Renewal	\$80.00
Annual Journeyman Renewal	\$40.00
Annual Apprentice Renewal	\$20.00

Temporary Master License Fee is based on cost of job

*Jobs under \$10,000	\$300.00
*Jobs over \$10,000	\$550.00

Heating License	\$450.00
Annual Heating Renewal	\$100.00

Plumbing Permits:

Single Family Home: New Building or Extending Existing-	\$105.00 +	Fixture
All other Occupancies: New or Extending Existing-	\$150.00 +	Fixture
All Structures-Replacement of Existing Fixture-	\$45.00 +	Fixture
Fixture Fee	\$4.00	

Heating Permits:

Units Under 150,000 BTU's	\$40.00
Units 150,000 - 1,000,000 BTU's	\$100.00
Units Over 1,000,000	\$500.00

Magnetic Signs	\$10.00
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For Rental Permit

Regular Registration	\$60.00
Late Registration	\$80.00

For Miscellaneous Fees

Missed Inspection Fee	\$50.00
Second and Subsequent reinspection	\$25.00
Copies per page	\$00.25

Inspections outside of normal business hours

\$30 per hour*

* minimum charge two hours in addition to permit fee

Plan Review where no permit requested

50% of permit cost

Additional plan required by changes, additions, or revisions to approved plans

\$30 per hour

Refund of Building Permit

50% of fee paid

*This is only applicable if the permit is not approved and no work has commenced.

Renewal of Building Permit for 6 months

\$20 or 10% of permit fee, whichever larger

Certificate of Occupancy or Compliance

\$25 if building permit is in effect

Otherwise:

\$50 for one-two or three family dwellings

\$100 for all others

Temporary CO Fee

1st-valid for 6 months	\$25.00
2nd-valid for 6 months	\$100.00
3rd-valid for 6 months	\$200.00

Certificate of Zoning Compliance

One Family Dwelling	\$25.00
Two Family Dwelling	\$50.00
Three Family Dwelling	\$75.00
Four or more units	\$100.00
All Other Uses	\$100.00
State Agency	\$25.00

For Building Permit Fees based on value of construction

Up to 500	\$10.00
501 to 2000	\$40.00
2001-5000	\$50.00
5001-25000	\$50 plus \$7 for each additional \$1000 over \$5000
25001-50000	\$200 plus \$5 for each additional \$1000 over \$25000
Over 50000	\$500 plus \$4 for each additional \$1000 over \$50000

For Zoning Applications:

Site Plan Review Applications	\$150.00
Special Use Permits	\$150.00

Area Variance Residential	\$50.00
Area Variance Commercial	\$75.00
Use Variance	\$250.00
Subdivision Application	\$30.00
Zoning Interpretation	\$50.00

and it is further

RESOLVED, that this resolution shall take effect immediately.