

## COMMON COUNCIL MEETING

May 15, 2012

6:30 P.M. Public Hearing – City of Cortland’s Comprehensive Plan

7:00 P.M. WORK SESSION

County/Municipal Sales Tax Agreement

**8:00 P.M.** Call Meeting to Order  
Salute to the Flag of the United States  
Public Comments  
Minutes of May 1, 2012  
Bills  
PINK SHEET Sign off

### AGENDA:

1. Consideration of a Resolution to adopt the City of Cortland’s Comprehensive Plan. (Thoma Development)
2. Consideration of a Resolution to award the tree and stump removal contract for June 1, 2012 – March 31, 2013 to Stub’s Tree Service, McGraw, NY and authorizing the Mayor to enter into and sign the contract subject to review by Corporation Counsel. (Tom Tobin)
3. Consideration of a Resolution to approve the Mayor’s appointment to fill a vacancy on the City Boards and Commissions for the term ending indicated. (Mayor Tobin)

Chris Ryan Planning Commission 01/31/14

4. Consideration of a Resolution to approve three (3) noise permit requests for Gators, LLC, 83 Owego Street for June 9, July 28 and August 11 at \$250 for each live band outdoor event held and restricted to the hours of 3:00 PM until 8:30 PM pending evaluation and recommendation (following the May 26, 2012 event) by Police Chief Catalano.
5. Consideration of a Resolution to authorize the City Code Office to demolish one (1) vacant building at 26 Fox Hollow Road and one (1) vacant garage building at 117 Pendleton Street and authorize the expenditure of about \$19,100 from Contingency. (Asst. Chief Knickerbocker)
6. Consideration of a Resolution to approve the request of the Wishing Wellness Center proposal to use Courthouse Park on Wednesday nights to show a series of outdoor family movies from June 6, 2012 to August 29, 2012 from 7:00 PM until 11:00 PM. (Jessica Hazel)



# City Council Minutes The City of Cortland May 1, 2012

Council Meeting #9  
May 1, 2012  
Regular Session  
City Hall  
7:00 PM

Present: Mayor Tobin, Aldermen Bird, Silliman, Bennett, Ferrer, Ferguson and Michales

Staff Present: Director of Administration and Finance Mack Cook and Corporation Counsel Kelly Colasurdo

Mayor Tobin called the ninth Common Council meeting of the year to order at 7:00 P.M.

## PLEDGE OF ALLEGIANCE

### Public Comment

Atty. Fran Casullo wanted to let the Council know that he was there to represent Gators, LLC which was on the agenda this evening.

Mike Dexter spoke about the back taxes owed on the Brown property on Pendleton Street and congratulated Mack Cook on his efforts to resolve that issue. He also spoke about a house on Fox Hollow Road and one on Pendleton Street which are designated to come down. He noted others that had been taken down in the past and stated that something had to be done before those types of houses deteriorated to the point where they had to be torn down.

Mr. Dexter spoke about Public Safety and complimented Tom Tobin for all the help he had given Mr. Dexter with tree issues over at the Water Works. He noted that Public Safety had been a City department for a long time and he would like to see it continue to be. He felt that having the work done by an outside contractor might not be a good option for the City. He stated that Tom Tobin has been a good employee, doing a great job keeping the City traffic light system running, among other things, and he felt that the department should be kept.

Mayor Tobin noted that 26 Fox Hollow is one of the topics of the work session at the end of tonight's meeting. He stated that he, too, felt that the City had to be more pro-active to keep City properties from deteriorating. He also noted that Public Safety is being looked at and all options will be reviewed before moving forward.

## **RESOLUTION #83 OF 2012 - Minutes of April 17, 2012.**

By: Alderman Bird  
Seconded: Alderman Bennett

Approved: Ayes – 6  
Nays - 0

Bills were reviewed.

### Ward Reports

#### Ward 4 – Alderman Bennett

Alderman Bennett noted that a resident on Water Street had reported a sewage back-up on a weekend. He couldn't reach anyone, so found out that 911 could be contacted and the DPW responded. He gave Mr. Dovi of the DPW a lot of credit for working with the resident and taking care of the situation. He noted that the problem occurs because a backflow device is required in all homes and he noted that in many old structures, including his own home, they do not have backflow devices installed. He noted that it was not an expensive item to have a plumber install. It prevents sewage from coming back into a home.

Mike Dexter spoke that a backflow system is for a water system and not for a sewage system. Alderman Bennett noted that his main concern was that the resident did not know who to call in this type of situation and he wanted to note that it is okay to call 911 and they will direct the call to the correct City department and that, in this case, the DPW responded within forty-five (45) minutes.

Alderman Bennett reported that a woman stopped at a neighbor's house at around 10:00 PM asking for money to buy gasoline so that they could get home. He noted that the resident declined, did not let the woman into their house and contacted the police. He noted that while this was not illegal, it was wise not to open your door and stated that this was also reported in the Village of McGraw. He asked that residents not open their doors to this woman, get a name or a description and then contact the authorities.

#### Ward 8 – Alderman Michales

Alderman Michales reported that he did a ride along with the City Police on Saturday night. He noted that it is always an eye-opener and encouraged other Council members to do it. He noted that one of the incidents reported in the paper, was one that he was witness to. He encouraged individuals who are out at night, especially girls, to not walk alone based on what he witnessed Saturday night. He asked that this be taken seriously and also encouraged the Council members to participate in a ride along.

#### Ward 1 – Alderman Bird

Alderman Bird reported that parking on the street for garage sales had been a concern. She's going to be going around Van Hoesen Street to do a survey regarding parking on

both sides of the street. She asked that those going to garage sales keep in mind that others have to drive through those streets and to not block traffic.

#### Ward 2 – Alderman Silliman

Alderman Silliman reported that the Housing Committee had met two (2) times since their last report and she noted that Alderman Michales is the chair of that committee. She noted a great presentation by Dr. Caroline Kaltefleiter Communication Class at SUNY. Dr. Kaltefleiter challenged her class to go out and see Cortland and to take pictures and to note the gap between student life and resident young people's lives. Dr. Kaltefleiter noted that fifty (50) percent of the local students are on the free or reduced price lunch program and the SUNY students were shocked by that. She explained that her class wants to help raise money to fix the Wickwire Pool. She noted that Alderman Michales also attended that presentation and that he also has been riding through neighborhoods in the City. She thanked Chief Catalano and the Police force for a relatively quiet weekend up on the hill. She noted that it was Spring Fling and also the weekend that is traditionally known as Monroe Fest. She stated that the Police Department blanketed that neighborhood with flyers letting the students know what the repercussions would be if things got out of control and it was a relatively peaceful weekend, but noted that there still were a typical average number of arrests made.

Alderman Silliman noted that she heard from a resident whose dog had escaped their house, was impounded at the SPCA and then found they had to come to the City to pay fines. The resident complained about the process and their treatment in the process and Alderman Silliman will be investigating.

#### Ward 7 – Alderman Ferguson

Alderman Ferguson reported that she had attended the Housing Committee meetings and two (2) of the Image Committee meetings and she felt they were very productive. She noted that they are going to be trying to recruit other interested individuals to be on those committees. Alderman Ferguson thanked Mack Cook, the Police Department and the Code Office for their diligent work on the Marietta truck issue as many residents in her Ward are upset about the trucks parking and running all night. She noted that the City has come up with an idea and she will be sharing that idea with the rest of the Council.

Alderman Ferguson stated that there will be a clean up on May 5. She will be unable to participate, but a constituent, Ed King, from her Ward will be leading the effort to clean up Ward 7 in her absence. She asked that anyone interested in participating, to show up at Dexter Park at about 8:15 am to get gloves and bags. She noted that Mack Cook has offered to bring supply items over to Dexter Park to outfit the clean up volunteers.

#### Ward 6 – Alderman Ferrer

Alderman Ferrer hosted a meeting for the Finance Advisory Committee and it went well and minutes will be out soon.

#### Mayor's Report

Mayor Tobin reported on last week's snow storm and complimented the City employees for their prompt snow and tree limb removal. He noted that things were cleaned up in a timely manner. He reported that he attended a Regional Economic Development Council meeting. He noted that this same Council met last year and successfully won for our region one of the largest grants through the Governor's Initiative. He explained that the revised criteria for this year's grants will be released shortly.

Mayor Tobin reported that EDR, a company that is working on the Student Life Complex, will be meeting with the public to hear our concerns. The next meeting is May 7 at the Barry School at 7:00 PM. He noted that the Barry School location was chosen for its convenience to Ward 4 residents. He noted that the Environmental Advisory Committee has been very active following up on the City's concerns with this project, but residents are encouraged to attend this meeting.

Mayor Tobin reported that four (4) candidates have been interviewed for the Gateway Proposal at Exit 11 and he was pleased by the proposals and more information will be forthcoming.

Mayor Tobin reported that he and Mack Cook met with the Hospital CEO about some of the mutual needs of the City and the Hospital and some of the concerns. He noted that there have been some communication issues in the past and everyone wants to have better lines of communication opened.

Mayor Tobin reported that he attended the CCTVS (County, City, Towns, Villages and Schools) meeting and one of the topics was the interoperable radio system. He was able to learn more about the main issue the County has been concerned about as the City is entering into sales tax negotiations.

Mayor Tobin reported that there has been one meeting on the sales tax negotiations and a second meeting is scheduled for Friday with representatives from the County. He noted that it's important to recognize that the City has pretty good coverage regarding our radio system, but the proposed interoperable system will enhance it not only in the City, but externally. He noted that the City supports the radio system and looks forward to continuing the discussions on how best to fund the radios without having a severe impact on any one municipality's budget.

Mayor Tobin announced that besides the Saturday, May 5, Clean Up in Ward 7 there is also a general City Clean Up being held the same day. That group is meeting at 8:30 am at 37 Church Street and clean up will be from 9:00 am to 11:00 am. He explained that gloves, garbage bags and coffee and donuts will be provided. He noted that this is a great event that makes the City look nice.

Mayor Tobin invited interested persons to meet at City Hall at 9:00 am, every Sunday, to participate in the "Cortland Walks" program. He explained that these walks were opportunities for people to get together to walk throughout the City neighborhoods. This will be a free community event for anyone who would like to participate with a possibility of spreading this out into the Wards in the future. He noted that May 14 through May 18 was

Bike or Walk to Work Week. He noted that a City team has been organized to promote fitness and this program is designed to get people outside and being active. Please contact the Mayor's Office for more information or to join a team.

Mayor Tobin also announced that on May 14 at 5:00 pm in the Mayor's Conference Room he will be hosting a meeting to work on a youth development initiative. He has invited some representatives from several City not-for-profits to sit down to discuss current programs for community youth and to try to tie them together. He noted that it was an open meeting and he invited anyone who was interested to attend.

Proclamations

Mayor Tobin read the National Day of Prayer Proclamation for May 3, 2012.  
Mayor Tobin read the Kent State Remembrance Day Proclamation for May 4, 2012.  
Mayor Tobin read the Mental Health Awareness Month Proclamation for May 2012.  
Mayor Tobin read the Muscular Dystrophy "Fill the Boot Drive" Day for May 12, 2012. The proclamation was presented.

PINK SHEET Sign Off

**AGENDA:**

Item No. 1 – Receive the City of Cortland's Comprehensive Plan document from the Planning Commission and schedule a Public Hearing for 6:30 PM on May 15, 2012.

Mayor Tobin explained that this Plan has been approved by the City Planning Commission and a Public Hearing will be scheduled for 6:30 pm on May 15, 2012.

Item No. 2 – Consideration of a Resolution to approve the attached item of the Mayor's appointments to fill vacancies on the City Boards and Commissions for the terms indicated. (Mayor Tobin)

Mayor Tobin reported that there were no appointments for consideration at this time.

**RESOLUTION #84 OF 2012** – Resolution to approve a budget modification to appropriate proceeds from the sale of four (4) vehicles from the City of Cortland Police Impound Lot, for a total of \$919.50, toward the purchase of new police vehicles in 2013 as follows:  
(Deputy Chief Sandy)

A3120.206.00	Operational Equipment	\$919.50
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By:	Alderman Ferrer
Seconded:	Alderman Silliman
Approved:	Ayes – 6 Nays – 0

**RESOLUTION #85** OF 2012 – Resolution to approve the following budget modifications to recognize three (3) Youth Bureau donations and appropriate as follows: (John McNerney)

A7550.405	Marietta Corp.	\$250.00
A7550.405	SUNY Inter-Greek Council	\$ 55.00
A7310.405	Elaine Norris	\$ 30.00

By: Alderman Ferrer  
Seconded: Alderman Silliman

Approved: Ayes – 6  
Nays – 0

**RESOLUTION #86** OF 2012 – Resolution to close Main Street from North Main Street and Arthur Avenue to Huntington Street from 5:00 PM to 9:00 PM on June 5, 2012 for the Dairy Parade. (Chief Catalano)

By: Alderman Silliman  
Seconded: Alderman Ferrer

Approved: Ayes – 6  
Nays – 0

**RESOLUTION #87** OF 2012 – Resolution to create the position of part time Paralegal in the Law Department with no benefits. (Corporation Counsel Colasurdo)

Mayor Tobin noted that the Council has discussed this. Alderman Silliman noted it was good to have continuity from administration to administration. Corporation Counsel Colasurdo reported that the comparable pay scale for the position with the County would be from \$17.41/Hr. up to \$21.18/Hr. Mayor Tobin felt that the position was thoroughly researched by City Clerk Chamberlin and Corporation Counsel Colasurdo and reflected legal requirements and a competitive current pay rate.

Alderman Silliman asked for more information on what was part time. Corporation Counsel Colasurdo noted that it was part time, but part time would be anything less than forty (40) hours and we can structure that to meet the City's needs. Alderman Silliman asked what benefits would be included with that. Corporation Counsel Colasurdo noted that was up to the City, but she would recommend doing it as part time with no benefits for now. Mayor Tobin amended the resolution to reflect that.

By: Alderman Ferrer  
Seconded: Alderman Ferguson

Approved: Ayes – 6  
Nays – 0

**RESOLUTION #88** OF 2012 – Resolution to approve the Main Street Music Series Committee to:

- a. Close the Market Place Mall parking lot at Noon until 10:30 P.M. on Fridays from July 13, 2012 through August 3, 2012 for the 2012 concert series. (Amy Bertini)
- b. Waive the open container alcohol regulation for a contained area with appropriate permits for the event. (Amy Bertini)

Alderman Ferrer asked if they filed for all of the necessary permits. Chief Catalano noted that the Committee usually took care of everything that is required. Alderman Ferguson stated that she has attended their events and noted that they appear to be orderly and enjoyed by the residents.

Cheryl Michales spoke and asked for an additional request item. The Music Series Committee asked to be allowed to leave up the snow fencing along the back of the parking lot as well as along the side of the lot up to the VFW back lot for the four (4) weeks. She noted that the fencing would be rolled back when not in use for the Music Series to allow access, but would save the Committee a lot of time and manpower each Friday night.

Alderman Ferguson noted that if the Police Department didn't have a problem, then she was comfortable with the proposal. Chief Catalano stated that it was not a problem. Alderman Michales stated that the Committee is also looking for more volunteers.

Mayor Tobin noted that the fencing request seemed to be reasonable for the time being and he allowed the request.

By: Alderman Silliman  
 Seconded: Alderman Bennett

Approved: Ayes – 5  
 Nays – 0  
 Abstain – 1 (Michales)

Item No. 8 – Discussion to provide updates on the May 12, 2012 Stone Lounge Concert to be held in the Market Place Mall parking lot.

Mayor Tobin reported that it appeared that this event has been cancelled due to some logistical issues and he hopes it will be revisited next year.

**RESOLUTION #89** OF 2012 – Resolution to approve a noise permit request for the Cortland County Relay for Life activities to be held on June 1, 2012 from 6:00 PM to 8:00 AM, June 2, 2012 at Davis Field. (American Cancer Society)

Alderman Ferrer thought the event started at 6:00 PM and asked that the permit time begin at 6:00 PM.

By: Alderman Ferrer  
 Seconded: Alderman Bird

Approved:

Ayes – 6

Nays – 0

Item No. 10 – Consideration of a Resolution to approve an Exotic Pet Permit for Lauren Lawrence, 17 Scammel Street to keep chickens (no roosters) not to exceed five (5).  
Alderman Michales

Mayor Tobin noted that this is being taken off of the agenda for tonight and would possibly be on for the next meeting.

Item No. 11 – Consideration of a Resolution to close Otter Creek Place from Broadway/Townley to Groton Avenue on May 5, 2012 for the Cornducky Derby, if needed, due to low water levels in Dry Creek. (Mayor Tobin)

Mayor Tobin reported there had been some concern that Dry Creek might not be wet enough to handle all of the ducks in the derby. He noted that as of now the organizers are comfortable with the Dry Creek option and therefore, this resolution is not needed.

**RESOLUTION #90** OF 2012 – Resolution to approve a noise permit request for Gators, LLC, 83 Owego Street for Saturday, May 26, 2012 for a live band outside from 3:00 PM to 8:30 PM.

Atty. Casullo explained that he represented the Gators, LLC owner, Fred Cutia. He provided background on the May 26 event. He explained that this would be the first of four (4) outside events that Mr. Cutia would like to hold at this location this year. He explained that three (3) of them would have live music in July and August. He noted that he has met with Zoning and Code who explained that a sound device permit was necessary as well as a site plan review from the Planning Commission.

Atty. Casullo explained that Mr. Cutia also had to receive proper permission from the State Liquor Authority to serve beer in the parking lot area. He also explained that another issue was that the City doesn't like to have parking on the left side of the lot that Mr. Cutia owns with another business owner. He has assured the City Zoning and Code Offices that until the proper permits are obtained, that there will be no parking on that side area starting this week. He explained that he is also on the City Planning Commission agenda for site plan review for this month. He has also assured the City that if the State Liquor Authority does not approve this, the event will not happen. He explained that they would have to apply for each event and that is understood. He noted that this will be a well monitored event and that Mr. Cutia will also go to the neighbors to alert them to the event on May 26 and address any comments or concerns they may have. He explained that the May 26 event will begin at 3:00 PM and the band will play from 4:00 PM until 8:00 PM and certainly no longer than 8:30 PM as the band is booked for that time, but this extra covers if they don't start on time. He noted that Mr. Cutia plans to serve hamburgers, hot dogs and beer outside.

Atty. Casullo stated that they would be returning very soon for permission to hold a benefit event on June 9 for AAU Basketball. He explained that they wanted to get the approvals from the City and follow the correct process and keep the City informed.

Alderman Ferrer asked if there would be an enclosure or barricade to keep attendees in the parking lot. Atty. Casullo stated that to satisfy the Liquor Authority, some barriers would have to be in place. Alderman Ferrer asked if they had spoken with the Chief. Atty. Casullo stated that he had spoken with Capt. Knickerbocker, but had not spoken with Chief Catalano, but would be more than happy to speak with him.

Chief Catalano noted that three (3) of his questions had been answered already. Alderman Silliman noted that no complaints had been heard from the neighbors, but she wanted to know if the neighbors knew what was being planned. Atty. Casullo stated that his understanding was that some of the neighbors already knew, but Mr. Cutia will be going to each neighbor to be sure they know what's going on. Atty. Casullo explained that last year he held some events on the deck and Mr. Cutia went to the neighbors each time and he will do this again and will be sure to take some things into consideration. He explained that was why Mr. Cutia was not planning to do this for a whole day or too late at night. Alderman Silliman stated that she appreciated that as there were many young kids in that neighborhood.

Atty. Casullo stated that once the music was finished at 8:30 PM everything was going to go inside. He noted that there would be no milling about outside after that. Alderman Bird wanted to be sure that they were going to be inside by 8:30 PM. Atty. Casullo stated that he would talk with Mr. Cutia and tell him that once the band stops that every effort should be made to get everyone inside in short order. Alderman Bird asked what kind of band would be playing. Atty. Casullo noted that it would be a more blues oriented band because his clientele was a local, older crowd and not college students. Atty. Casullo stated that he would inform Mr. Cutia of the Council's 8:30 PM ending time and that everyone had to be inside shortly thereafter.

Alderman Ferrer asked if Mr. Cutia would provide his own security and monitoring. Atty. Casullo stated that Mr. Cutia would have to have people out there monitoring the event because of the State Liquor Authority. Atty. Casullo noted that the cost of the noise permit was two hundred fifty (\$250) dollars and would be back for the next permit at the next Council meeting. Chief Catalano noted that he would like to give permission for a few dates, but he also wanted to see how the first event went. The Council agreed.

By: Alderman Ferrer  
Seconded: Alderman Bird

Approved: Ayes – 6  
Nays – 0

### EXECUTIVE SESSION

Settlement Offer  
City Loan Committee recommendation for Loan  
Community Development Economic Development Loan repayment revision

Motion to go into:

By: Alderman Ferrer  
Seconded: Alderman Silliman

Approved: Ayes – 6  
Nays – 0

Motion to come out of:

By: Alderman Ferrer  
Seconded: Alderman Ferguson

Approved: Ayes – 6  
Nays – 0

**RESOLUTION #91 OF 2012** – Resolution to approve a loan of four thousand one hundred dollars (\$4,100) to a local not-for-profit per a recommendation by the City's Loan Committee. (Thoma Development)

By: Alderman Ferrer  
Seconded: Alderman Silliman

Approved: Ayes – 6  
Nays – 0

**RESOLUTION #92 OF 2012** – Resolution to approve a request from a Community Development Economic Development Loan recipient to revise repayment terms per a recommendation by the City's Loan Committee. (Thoma Development)

By: Alderman Bird  
Seconded: Alderman Ferrer

Approved: Ayes – 6  
Nays – 0

Adjournment

By: Alderman Ferrer  
Seconded: Alderman Bennett

Approved: Ayes – 6  
Nays – 0

**I, JUDITH CHAMBERLIN, CITY CLERK OF THE CITY OF CORTLAND, NEW YORK DO HEREBY CERTIFY THAT SAID RESOLUTIONS WERE ADOPTED BY THE COMMON COUNCIL AT A REGULAR MEETING OF THE COMMON COUNCIL OF THE CITY OF CORTLAND, HELD ON THE 1st DAY OF MAY 2012. I FURTHER CERTIFY THE FOREGOING RESOLUTIONS WERE PRESENTED TO THE MAYOR IN THE TIME**

REQUIRED FOR HIS CONCURRENCE IN ADOPTION OR REJECTION BY VETO  
POWER.

  
\_\_\_\_\_  
JUDITH CHAMBERLIN, CITY CLERK

\_\_\_\_\_  
MAYOR TOBIN

Meeting followed by a Work Session

**ABSTRACT OF AUDITED VOUCHERS, TO BE PAID JUNE 01, 2012**

CLAIMANT	DESCRIPTION	CODE NUMBER	VENDOR #	AMOUNT	TOTAL
<b>FINANCE</b>					
STAPLES INC. AND SUB.	BINDERS, POST ITS,SUPPLIES	A-1325-403-00	58475	\$50.78	\$50.78
<b>ASSESSMENT</b>					
DAVID BRIGGS	CONTRACT - JUNE	A-1355-415-00	6830	\$1,600.00	\$1,600.00
<b>CITY CLERK</b>					
MAX GRAPHICS	WINDOW ENVELOPES	A-1410-403-00	39645	\$142.00	
CORTLAND STANDARD	LEGAL ADS	A-1410-405-00	15400	\$84.91	\$226.91
<b>BUILDING AND GROUNDS</b>					
CORTLAND CO. HIGHWAY	FUEL - APRIL	A-1620-402-00	13300	\$260.00	
BUILDERS BEST DO IT CENTER	18" FLOUR LIGHT	A-1620-405-00	5300	\$10.49	
AMES LINEN	LAUNDRY SERVICE	A-1620-405-02	2500	\$158.00	
NORTHERN SAFETY	INSIDE PLATE HELMETS	A-1620-405-02	45120	\$0.75	
NORTHERN SAFETY	EYEWER SAFETY LENS	A-1620-405-02	45120	\$90.17	
AMES LINEN	MAT SERVICE	A-1620-415-00	2500	\$161.24	
KEN ROMER & SONS	REPAIRED TOILET	A-1620-415-00	6220	\$92.91	\$773.56
<b>CENTRAL SERVICE</b>					
EASTERN COPY PRODUCTS	COPIES - MAYORS	A-1670-415-00	19375	\$24.50	
EASTERN COPY PRODUCTS	COPIES - FINANCE	A-1670-415-00	19375	\$78.52	\$103.02
<b>DATA PROCESSING</b>					
IV4 INC.	HP COMMON SLOT POWER SUPPLY	A-1680-405-00	31600	\$285.69	
THE CORTLAND CONNECTION	STUDENT LIFE,FINANCIAL, YOUTH	A-1680-415-00	60055	\$150.00	
THE CORTLAND CONNECTION	MONTHLY SERVICE	A-1680-415-00	60055	\$600.00	\$1,035.69
<b>UNALLOCATED INSURANCE</b>					
N.Y.MUNICIPAL INSURANCE RECIPROCAL	CLAIM PAID	A-1910-400-00	42434	\$832.62	\$832.62
<b>ANIMAL CONTROL</b>					
CORTLAND COUNTY SPCA	CONTRACT - JUNE	A-3510-415-00	13400	\$6,708.33	\$6,708.33
<b>DPW</b>					
CASELLA WASTE SYSTEMS	CONTRACT 04/01/12 - 04/30/12	A-8160-415-00	52201	\$21,078.75	\$21,078.75
<b>TOTAL</b>					<b>\$32,409.66</b>

CITY OF CORTLAND  
COMMON COUNCIL  
RESOLUTION TO ADOPT COMPREHENSIVE PLAN

Resolution #\_\_\_ of 2012

WHEREAS, the City of Cortland created and authorized a Comprehensive Plan Steering Committee to prepare a new City of Cortland Comprehensive Plan; and,

WHEREAS, a Comprehensive Plan document was prepared by the City of Cortland Comprehensive Plan Steering Committee, and presented to City of Cortland Common Council; and,

WHEREAS, The City Common Council passed a resolution forwarding such plan to the City of Cortland Planning Commission for review and approval; and

WHEREAS, the Cortland Planning Commission has undertaken an environmental review on the adoption of said Plan, has considered the environmental impacts associated with the Plan adoption, and has determined that said Plan will have no adverse environmental impact and constitutes an acceptable and logical strategy to serve as a basis for land use regulation, infrastructure development, public and private investment, and any subsequent plans which may detail one or more topics included in the Plan; and

WHEREAS, the City Planning Commission, after careful study, consultation with the Cortland County Planning Board as required under GML §239, and after public input, including a public hearing held on April 23, 2012, adopted the document entitled City of Cortland Comprehensive Plan: A New Direction for the 21<sup>st</sup> Century at their April 23, 2012 regular meeting; and,

WHEREAS, the Common Council acknowledges that the adoption of said Comprehensive Plan is an ongoing planning program for guiding growth and development within the City of Cortland, New York, and as such, will require periodic review to keep the document current and viable; and,

NOW THEREFORE BE IT RESOLVED that the document consisting of text, maps, and charts entitled City of Cortland Comprehensive Plan: A New Direction for the 21<sup>st</sup> Century, dated May 15, 2012, is hereby approved and adopted by the City of Cortland Common Council as the Comprehensive Plan for the City of Cortland.

**PUBLIC SAFETY COMMISSION**

17 South Franklin Street Cortland, New York 13045

(607) 753-1957

**TO:** Mayor Tobin, Director of Administration and Finance Cook  
Common Council

**FROM:** Public Safety Commission

**Re:** 2012 Tree Removal Program

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The bids for the City tree removal program were opened on May 9<sup>th</sup>. Only two tree service companies submitted bids. Stub's Tree Service of McGraw, NY and TreeLanders Tree Service of Syracuse, NY.

The bid summary is enclosed.

The request for proposal was sent out in April. The bidders are required to submit their bids for removal of trees and stumps in various size ranges, plus topsoil and grass seed, as well as an hourly trimming rate. They also must submit with their bid a certificate of liability insurance and supply a list of the last three (3) Municipal tree removal contracts they have completed. The City currently has tree removal forms on over 26 trees and additional 7 stumps from trees removed by National Grid. I recommend that the Council award the 2012 Tree Removal Contract to Stub's Tree Service based on the lower overall price per tree and stump removal and that the City will be able to remove more trees and stumps with the quote they submitted.

## QUOTATION SUMMARY

Tree Removal / Stump Removal / Trimming

Date: 5/9/2012

The authorized firm will provide all necessary labor, equipment and materials to complete all work as identified herein for the following unit prices.

**STS- Stub's Tree Service**

**TLTS- TreeLanders Tree Service**

<b>SIZE</b>	<b>TREE REMOVAL</b>	<b>STUMP REMOVAL</b>
6 inch to 12-inch	STS \$140 TLTS- \$150	STS \$ 65 TLTS - \$ 50
13 inch to 18-inch	STS- \$ 275 TLTS \$ 350	STS - \$ 80 TLTS - \$ 50
19 inch to 24-inch	STS- \$ 380 TLTS - \$ 725	STS- \$ 165 TLTS - \$ 75
25 inch to 30-inch	STS- \$ 500 TLTS - \$ 975	STS - \$ 220 TLTS - \$ 125
31 inch to 36-inch	STS- \$ 650 TLTS - \$ 1250	STS- \$ 300 TLTS - \$ 150
37 inch and over	STS- \$ 750 TLTS - \$ 1650	STS- \$ 375 TLTS - \$ 175

Hourly Rate for Tree Trimming: STS \$175.00  
TLTS \$265.00



## City of Cortland

25 Court Street  
Cortland, New York 13045  
(607) 756-6521

### SOUND DEVICE PERMIT

DATE REQUESTED: June 9, 2012

ISSUANCE DATE: \_\_\_\_\_

NAME: Gators, LLC

EXPIRATION DATE: \_\_\_\_\_

ADDRESS: 83 Owego Street  
Cortland, NY 13045

TELEPHONE: 756-6416

TYPE OF SOUND DEVICE: live band Times: 3:00 PM - 8:30 PM

NON-PROFIT: \_\_\_\_\_

(\*Please check if you are a non-profit group therefore no licensing fee applies)

LICENSE FEE: Fixed Location-\$250 Mounting upon Motor Vehicle-\$500

**Fixed Location:** For the use or operation of any radio, phonograph, microphone or other device by which sounds are magnified and caused to be heard over any public street or public place from any one fixed location and not in, or mounted upon a motor vehicle, the sum of **\$250** for any day or part of a day for which the applicant desires permission hereunder. (Code of Ordinances 193-5 Noise Article II Sound Devices [adopted 8-5-1969 as Ch. 12, Art. VI, of the 1969 Code of Ordinances])

**Mounting upon motor vehicle:** For the use or operation of any radio, phonograph, microphone or other device by which sounds are magnified and caused to be heard over any public street or public place to be used in, or mounted upon, a motor vehicle, the sum of \$500 for any day or part of a day for which the applicant desires permission hereunder. (Code of Ordinances 193-5 Noise Article II Sound Devices [adopted 8-5-1969 as Ch. 12, Art. VI, of the 1969 Code of Ordinances])

RESTRICTIONS, IF ANY:

[Signature]  
Signature of Applicant

5/7/12  
Date

**APPLICATION MUST BE FILED AT LEAST TWO (2) WEEKS BEFORE FUNCTION TO ALLOW TIME FOR PROCESSING.**



## City of Cortland

25 Court Street  
Cortland, New York 13045  
(607) 756-6521

### SOUND DEVICE PERMIT

DATE REQUESTED: July 28, 2012

ISSUANCE DATE: \_\_\_\_\_

NAME: GATORS, LLC

EXPIRATION DATE: \_\_\_\_\_

ADDRESS: 83 Owego Street  
Cortland, NY 13045

TELEPHONE: 756-6416

TYPE OF SOUND DEVICE: live band Times: 3:00 PM - 8:30 PM

NON-PROFIT: \_\_\_\_\_

(\*Please check if you are a non-profit group therefore no licensing fee applies)

LICENSE FEE: Fixed Location-\$250 Mounting upon Motor Vehicle-\$500

**Fixed Location:** For the use or operation of any radio, phonograph, microphone or other device by which sounds are magnified and caused to be heard over any public street or public place from any one fixed location and not in, or mounted upon a motor vehicle, the sum of **\$250** for any day or part of a day for which the applicant desires permission hereunder. (Code of Ordinances 193-5 Noise Article II Sound Devices [adopted 8-5-1969 as Ch. 12, Art. VI, of the 1969 Code of Ordinances])

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RESTRICTIONS, IF ANY:

[Signature]  
Signature of Applicant

5/7/12  
Date

**APPLICATION MUST BE FILED AT LEAST TWO (2) WEEKS BEFORE FUNCTION TO ALLOW TIME FOR PROCESSING.**



## City of Cortland

25 Court Street  
Cortland, New York 13045  
(607) 756-6521

### SOUND DEVICE PERMIT

DATE REQUESTED: August 11, 2012 ISSUANCE DATE: \_\_\_\_\_  
NAME: Gators, LLC EXPIRATION DATE: \_\_\_\_\_  
ADDRESS: 83 Oswego Street TELEPHONE: 756-6416  
Cortland, N.Y. 13045  
TYPE OF SOUND DEVICE: live band Times: 3:00 PM - 8:30 PM  
NON-PROFIT: \_\_\_\_\_

(\*Please check if you are a non-profit group therefore no licensing fee applies)

LICENSE FEE: Fixed Location-\$250 Mounting upon Motor Vehicle-\$500

**Fixed Location:** For the use or operation of any radio, phonograph, microphone or other device by which sounds are magnified and caused to be heard over any public street or public place from any one fixed location and not in, or mounted upon a motor vehicle, the sum of \$250 for any day or part of a day for which the applicant desires permission hereunder. (Code of Ordinances 193-5 Noise Article II Sound Devices [adopted 8-5-1969 as Ch. 12, Art. VI, of the 1969 Code of Ordinances])

**Mounting upon motor vehicle:** For the use or operation of any radio, phonograph, microphone or other device by which sounds are magnified and caused to be heard over any public street or public place to be used in, or mounted upon, a motor vehicle, the sum of \$500 for any day or part of a day for which the applicant desires permission hereunder. (Code of Ordinances 193-5 Noise Article II Sound Devices [adopted 8-5-1969 as Ch. 12, Art. VI, of the 1969 Code of Ordinances])

RESTRICTIONS, IF ANY:

  
\_\_\_\_\_  
Signature of Applicant

5/17/12  
\_\_\_\_\_  
Date

**APPLICATION MUST BE FILED AT LEAST TWO (2) WEEKS BEFORE FUNCTION TO ALLOW TIME FOR PROCESSING.**

**City Clerk**

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**From:** "John McNerney" <mcnerney@cortland.org>  
**To:** "mayorofc" <mayorofc@cortland.org>; "Mack Cook" <mcook@cortland.org>; "Sherrie Massmann" <cityclerk@cortland.org>  
**Cc:** "Andrea Piedigrossi" <andrea@cortland.org>; "Louanne Barrington" <louanne@cortland.org>  
**Sent:** Thursday, May 03, 2012 1:42 PM  
**Attach:** fun flicks proposal.doc  
**Subject:** Fw: fun flick proposal  
 Mayor & Mack-

I was approached by the Wishing Wellness Center to use Courthouse Park for a series of outdoor movies. I told the group to put the details in a proposal letter and I would need to get feedback from administration and possible council approval because of the noise factor. I also informed them about the insurance cert. requirement for use of the park.

I would support the program idea but want to make clear its not a CYB program. Should we seek council approval on May 15th and invite them to the council meeting?  
 Feel free to call me with any questions.

Thanks,

John McNerney  
 Youth Bureau Director  
 753-3021

----- Original Message -----

**From:** Cortland Recovery Center  
**To:** John McNerney  
**Sent:** Thursday, May 03, 2012 1:32 PM  
**Subject:** Re: fun flick proposal

This is the updated proposal you have requested with the changes. Let me know if I have to do any more corrections or add-ons. Thank you.

Jessica Hazel

On Mon, Apr 30, 2012 at 2:31 PM, John McNerney <mcnerney@cortland.org> wrote:  
 Hi Jessica-

Thanks for the update. The name of the park is Courthouse Park and you will want to change that before i send it to the Mayor and City Council.  
 You should also include the names of the movies you wish to show as well as say you will provide a certificate of insurance naming the City of Cortland as an additional insured.

Feel free to call me with any questions at 753-3021 ext. 23.

Thanks,

John McNerney

----- Original Message -----

**From:** Cortland Recovery Center  
**To:** John McNerney

5/3/2012

The Wishing Wellness Center  
37 Central Avenue  
Cortland, NY 13045  
607-423-7472  
[cortlandrecoverycenter@gmail.com](mailto:cortlandrecoverycenter@gmail.com)  
April 28, 2012

Mayor Brian Tobin  
Cortland City Council,

The Wishing Wellness Center would like to propose the use of the Cortland City's Courthouse Park for non-theatrical films. The films will be family oriented and rated PG-13 or less. We would like to reserve the Courthouse Park every Wednesday starting June 6<sup>th</sup> until August 29<sup>th</sup> from 7pm to 11pm. In case of rain or bad weather, we have made arrangements with John McNerney from the Cortland Youth Bureau to use the gymnasium at the Cortland County Office Building.

We will be working with Swank Motion Pictures, Inc, an international non-theatrical motion picture distributor and licensor. They provide public performance licensing rights and licensed movies. We are also working with Andrew Pierce, a co-owner of the franchise Fun Flicks. He is providing us an inflatable movie screen and projector rental to view movies for indoor and outdoor cinema. We will provide the Certificate of Liability Insurance naming the City of Cortland as an additional insured.

Our goal is to get the community involved into something different and unique. The event is open to the public for anyone to enjoy a night out in a safe and sober environment. Some of the ideas for movies to watch are: The Wizard of Oz (G, 102min), Cloudy with the Chance of Meatballs (PG, 90min), Wall-E (G, 97min), Despicable Me (PG, 95min), Ghostbusters (PG, 105min), and Hook (PG, 141min).

The Wishing Wellness Center is a non-profit organization funded by The Office of Mental Health. Our fiduciary is Catholic Charities of Cortland County. Our vision is to unify our community in prioritizing wellness and wholeness for all. The center is a Peer Run Wellness and Recovery program for those who struggle with substance addictions and/or mental health issues. We are a resource to encourage and support people in pursuing their passions

If you have any questions or concerns, above is our contact information. Our director is Mike Johnson.

Recovery Support Specialist  
Activities Coordinator,  
Jessica Hazel