

# POLICE COMMISSION

June 22, 2016 Minutes

**PRESENT:** Chairman James Sponaugle, Chief F. Michael Catalano, and Deputy Chief Paul Sandy.

**EXCUSED:** Commissioner Eric Prior, Commissioner Trish Hansen and Secretary Diane Ferri

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## ***CALL TO ORDER***

The regular meeting of the Police Commission was held on June 22, 2016 in the Police Department Lounge, City Hall, 25 Court Street, Cortland New York. Comm. James Sponaugle called the meeting to order at 3:15 p.m.

**A. MINUTES** – The Commission reviewed the minutes of the May meeting as written.

**B. BILLS** –The Commission reviewed the May bills totaling \$19,681.06 and placed on file.

**C. REPORTS** – **The following reports were highlighted:**

**1. Vehicle Maintenance -**

The Deputy Chief apprised the Commission on the status of vehicles.

**2. Overtime –**

Accumulated hours worked for the month of May totaled 994.75 hours, compared to 1155.75 hours for the same period in 2015, reflecting a 161.00-hour decrease for the month from 2015 and a 19.25-hour increase year-to-date. The Short Shift accounted for the majority of the overtime.

**3. Other Activities Report –**

The Commission reviewed the report while the Chief highlighted some of the statistical information. May calls for service increased by 665 as compared to the same time frame last year, year-to-date increase of 2734 calls.

**4. SPCA Animal Control Report –**

The new report was reviewed, which elucidates the different nuances in the calls the SPCA receives. After-hours calls total 17 year-to-date; all of which the patrols would be answering without the SPCA contract.

**5. Officers Activities Breakdown –**

Statistics highlighted by Chief Catalano were for high numbers of V&T arrests for Ptl. Nathan Moran, Ptl. Bradley Becker, and Ptl. Ryan Riley. DWI statistics are decreasing.

**6. Arrest Breakdown -**

The Chief reviewed this report with the Commission, and noted with the conversion to the Spillman Records Management System last year, the first few months' statistics were not captured.

## ***OLD BUSINESS***

There was no Old Business to discuss.

## ***NEW BUSINESS***

- A. TRAINING CONFERENCES IN JULY** - The Chief apprised the Commission of trainings scheduled for himself and the Deputy Chief for July, including the FBINA training in early July to be attended by the Deputy Chief and Uniform Lieutenant, then the NYSACOP Conference to be attended by the Chief in mid-July.
- B. CAMERAS** - A proposal is being developed for presentation to the City, which has been tabled until next month.
- C. PERSONNEL** - Ptl Kimberly Lawrence is on maternity leave. Ptl. Nathan Moran has expressed an interest in being a part of a K9 unit.

***OTHER BUSINESS***

**A. COMMENDATION, APPRECIATION, CORRESPONDENCE REPORT -**

1. Chief Catalano received a card from Ms. Athena Vunk-Moynahan thanking Ptl. Benjamin Locke, Ptl. Tyler Murray, and Sgt. Sean Byrnes for their assistance on 5/26.
2. Cortland Enlarged City School District Superintendent, Michael Hoose, sent a thank you letter to the Chief for the successful coordination and execution of a recent evacuation drill at Barry Elementary School.
3. Chairman James Sponaule sent a letter of congratulations to Ptl. Stephen White for being named the Cortland County Lawman of the Year.
4. NYS Department of Environmental Conservation sent a letter to Ptl. Chadd Hines thanking him for his contribution to the 20th Basic School for Uniformed Officers.
5. Ms. Martha Hubbard of Leadership Cortland sent a letter to Chief Catalano thanking him for speaking at the April 2016 Leadership Cortland program.

The next meeting is scheduled for Wednesday, **July 27, 2016** at 3:15 p.m. in the Mayor's Conference Room. With no further business to discuss, the meeting adjourned at 4:00 p.m.

Respectfully submitted,

Diane L. Ferri  
Confidential Secretary