

POLICE COMMISSION

May 25, 2016 Minutes

PRESENT: Chairman James Sponaugle, Commissioner Eric Prior, Commissioner Trish Hansen, Chief F. Michael Catalano, and Deputy Chief Paul Sandy.

EXCUSED: Secretary Diane Ferri

CALL TO ORDER

The regular meeting of the Police Commission was held on May 25, 2016 in the Police Department Lounge, City Hall, 25 Court Street, Cortland New York. Comm. James Sponaugle called the meeting to order at 3:15 p.m.

A. MINUTES – On the motion of Comm. Hansen, second by Comm. Prior, the Commission approved the minutes of the January meeting as written and reviewed.

B. BILLS –The Commission reviewed the April bills totaling \$16,514.67 and on the motion of Comm. Hansen, second by Comm. Prior, were approved and placed on file.

C. REPORTS – The following reports were highlighted:

1. Vehicle Maintenance -

The Deputy Chief apprised the Commission on the status of vehicles.

2. Overtime –

Accumulated hours worked for the month of May totaled 1150.50 hours, compared to 1221.00 hours for the same period in 2015, reflecting a 70.50-hour decrease for the month from 2015 and a 180.25-hour increase year-to-date. The Short Shift accounted for the majority of the overtime. It was noted that the Main Street detail is still ongoing however as it is a new detail, there is nothing compare the figures to.

3. Other Activities Report –

The Commission reviewed the report while the Chief highlighted some of the statistical information. May calls for service were up 261 as compared to the same time frame last year, year-to-date increase of 2069 calls. It was noted although most call numbers were down, the number of Mental Health calls was on the rise.

4. SPCA Animal Control Report –

The new report was reviewed, which elucidates the different nuances in the calls the SPCA receives. After-hours calls total 12 year-to-date; all of which the patrols would be answering without the SPCA contract.

5. Officers Activities Breakdown –

Statistics highlighted by Chief Catalano were for high numbers of V&T arrests for Ptl. Derrick Edick, Ptl. Ben Locke, Ptl. Chad Knapp and Ptl. Nate Moran. It was further noted that Ptl. DerrickEdick, Ptl. Nate Moran and Ptl. Ryan Riley each had several parking tickets issued.

6. Arrest Breakdown -

The Chief reviewed this report with the Commission, noting felony arrests had increased greatly from the same period in 2015 whereas misdemeanors, violations and DWI arrests were all down slightly.

On the motion of Comm. Prior, second by Comm. Hansen and carried, the reports were accepted for filing.

OLD BUSINESS

SPRING FLING AND SUNY CORTLAND GRADUATION - It was noted that there were no issues for either of these events.

NEW BUSINESS

- A. DOL SETTLEMENT WITH THE PBA** - Upon the settlement the checks were given to Chief Catalano to distribute
- B. NYSUPA** - No new contract.
- C. LAWMAN OF THE YEAR** - Ptl. Stephen White was the winner.
- D. DIANE FERRI** - She is still recovering from her surgery and slowly improving.

OTHER BUSINESS

- A. COMMENDATION, APPRECIATION, CORRESPONDENCE REPORT** -
 1. Chief Catalano received a letter from Ms. Marie Monastra commending School Crossing Guard Dolores Ottenschot's attention to her duties.
 2. Laurie Gosse, Deputy Personnel Officer, sent a letter to PEO Cindy Hurlbert advising her that she has successfully completed her probationary period as of April 11, 2016.
 3. Ptl. Chadd Hines received a Certificate of Completion from Force Science Institute upon his completion of "Understanding and Applying the Principles of Force Science" course.
 4. Ptl. Jeffrey Fitts received a certificate upon his completion of "ASP Tactical Weapon Instructor" course.
 5. Chief Catalano sent a letter to Mr. Jack Gosse, Cortland County Lawman of the Year Committee Chairman, nominating Ptl. Stephen White as Cortland Police Department's candidate for the 2016 Lawman of the Year Award. The letter also presented for recognition Ptl. Melissa Eccleston and Sgt. Daniel Edwards for outstanding achievement relative to the same cases for which Ptl. White was nominated.

The next meeting is scheduled for Wednesday, **June 22, 2016** at 3:15 p.m. in the Mayor's Conference Room. With no further business to discuss, the meeting adjourned at 4:00 p.m.

Respectfully submitted,

Diane L. Ferri
Confidential Secretary