

POLICE COMMISSION

January 27, 2016 Minutes

PRESENT: Commissioner James Sponaugle, Commissioner Eric Prior, Deputy Chief Paul Sandy.

EXCUSED: Chairman Thomas O'Mara, Chief F. Michael Catalano, and Secretary Diane Ferri.

CALL TO ORDER

The regular meeting of the Police Commission was held on January 27, 2016 in the Police Department Lounge, City Hall, 25 Court Street, Cortland New York. Comm. James Sponaugle called the meeting to order at 3:15 p.m.

A. MINUTES – On the motion of Comm. Sponaugle, second by Comm. Prior, the Commission approved the minutes of the December meeting as written and reviewed.

B. BILLS –The Commission reviewed the December bills totaling \$32,280.03 and on the motion of Comm. Prior, second by Comm. Sponaugle, were approved and placed on file.

C. REPORTS – The following reports were highlighted:

1. Vehicle Maintenance -

The Deputy Chief apprised the Commission on the status of vehicles.

2. Overtime –

Accumulated hours worked for the month of December totaled 1082.75 hours, compared to 980.50 hours for the same period in 2014, reflecting a 102.25-hour increase for the month from 2014 and a 218.00-hour decrease year-to-date. The Short Shift accounted for the majority of the difference.

3. Other Activities Report –

The Commission reviewed the report while the Deputy Chief highlighted some of the statistical information. Overall, service requests decreased for the month by 100 calls, year-to-date decrease of 1638 calls. The Commission reviewed domestic incidents, totaling 516 year-to-date, and mental health reports, totaling 351 year-to-date.

4. SPCA Animal Control Report –

The new report was reviewed, which elucidates the different nuances in the calls the SPCA receives. After-hours calls total 70 year-to-date; all of which the patrols would be answering without the SPCA contract.

5. Officers Activities Breakdown –

Statistics highlighted by Deputy Chief Sandy included 2 DWI arrests for the month. He further noted the specific statistics of a number of the officers.

6. Arrest Breakdown -

Deputy Chief Sandy reviewed this report with the Commission, noting the arrest totals in 12 of the 16 categories have decreased.

On the motion of Comm. Sponaugle, second by Comm. Prior and carried, the reports were accepted for filing.

OLD BUSINESS

PERSONNEL - The Commission was updated on the status of the most recent spate of illnesses and injuries, including the Chief's surgery and the Secretary's fall.

NEW BUSINESS

PRE-ARRAIGNMENT BAIL - The Deputy Chief apprised the Commission of recent changes in protocol regarding pre-arraignment bail, based on the City Court decision refusing to accept this arrangement. While initial plans involved outsourcing to a vendor, ultimately the Department has made an arrangement with the City Finance Department to place the funds in a Trust and Agency account until such time as it can be returned to the individual.

OTHER BUSINESS

A. COMMENDATION, APPRECIATION, CORRESPONDENCE REPORT -

1. Ptl. Roger Stafford received a Certificate of Achievement from the Organization for Dogs in Need (ODIN's Fund) for successfully completing the *Basic First Aid for the Law Enforcement Canine* course.
2. Ptl. Tyler Murray provided a copy of the State of New York DCJS Municipal Training Council Certificate of Completion for the successful completion of the *Basic Course for Police Officers and Breath Analysis Operator Course*.
3. Ms. Katina Casterline sent a letter to Lt. David Guerrero, commending Ptl. Ryan Gross for his mentoring skills with her.
5. Lt. David Guerrero received an anonymous letter complaining about the traffic and parking around Smith School.

B. COMMISSIONER COMMENTS –

The Awards Ceremony, held on 1/7 for officers receiving recognition for exemplary police work in 2015, included family members and was an enjoyable evening.

The next meeting is scheduled for Wednesday, **February 24, 2016** at 3:15 p.m. in the Mayor's Conference Room. With no further business to discuss, the meeting adjourned at 4:15 p.m.

Respectfully submitted,

Diane L. Ferri
Confidential Secretary