

POLICE COMMISSION

October 24, 2012 Minutes

PRESENT: Chairman Thomas O'Mara, Commissioner Donald Kline Commissioner James Sponaugle, Chief F. Michael Catalano, D/C Paul Sandy, and Secretary Diane Ferri.

CALL TO ORDER

The regular meeting of the Police Commission was held on October 24, 2012 in the CPD Lounge at City Hall, 25 Court Street, Cortland New York. Commissioner Thomas O'Mara called the meeting to order at 3:15 p.m.

A. MINUTES – On the motion of Comm. Sponaugle, second by Comm. O'Mara, the Commission approved the minutes of the September 26th meeting as written.

B. BILLS – The Commission reviewed the bills in the amount of \$26,344.43 for the month of September. On the motion of Comm. O'Mara, seconded by Comm. Sponaugle were approved as written and placed on file.

The following bills were highlighted:

• Gasoline, 1971.4 gals @ \$2.992513/gal	\$	5,899.44
• IBM server maintenance (annual contract)	\$	1,523.78
• Canisters for firearms	\$	1,223.80
• McGraw Sports Club annual membership dues (42 members)	\$	840.00

C. REPORTS –

The following reports were highlighted:

1. Sick Report –

The Chief noted the sick time continues to be greater than this time frame in 2011 and is being monitored.

2. Overtime –

Accumulated hours worked for the month of September totaled 822.00 hours, compared to 1056.25 hours for the same period in 2011, reflecting a 234.25-hour decrease for the month, and a 764.00 hour decrease year-to-date. The Holiday Bonus line continues its elevation due to contractual obligations.

3. Other Activities Report –

The Chief noted 1835 calls for service, indicating an increase of 50 calls from the 2011 monthly total of 1785 and a year-to-date decrease of 465 from 2011. Persons incarcerated increased by 38, while cars towed increased by 20. ABC underage arrests for September were 56; compared to 85 in 2011. MVAs for the month totaled 34 compared to 38 for 2011.

4. SPCA Animal Control Report –

The Chief noted 50 complaints for the month answered, 400 calls year-to-date, with 18 after-hour calls for the month of September.

5. Officers Activities Breakdown –

Statistics highlighted by Chief Catalano included 26 DWI arrests for the month, 6 of which were garnered by Ptl. Jeffrey Fitts, and 4 by Ptl. Melissa Pym.

6. Arrest Breakdown –

The Commission reviewed the arrest breakdown with total arrests at 572, representing a year-to-date decrease of 398 arrests compared to 2011. DWI arrests increased by 40 year-to-date, and SUNY student arrests continue to decrease. TC-3 student arrests have stabilized for now, with 20 arrests for the month and 80 year-to-date, compared to 88 for 2011.

On the motion of Comm. Sponaugle, seconded by Comm. O'Mara and carried, the reports were accepted for filing.

OLD BUSINESS

FREEZE LIFT – The Detective Bureau has begun its Background Investigation of the candidate recommended for hire to the Chief by the Hiring Committee. However, no one will be officially offered a position until the 2013 Budget is in place.

NEW BUSINESS

BUDGET 2013 WORKSHOP – The Chief apprised the Commission of the scheduled Budget Workshop for the Department as scheduled for 11/1/12 @ 6:30 p.m. He further noted the efforts by the Director of Finance/Administration and the City to procure health insurance acceptable to each union's contractual dictates while saving the City some of the financial burden. A consortium in Ithaca involving some other municipalities is being seriously considered for the benefit of saving the City almost \$1 million.

OTHER BUSINESS

A. COMMENDATION AND APPRECIATION REPORT –

1. Ptl. Jared Aiken received a Certificate of Attendance for successful completion of the *Law Enforcement Active Shooter Emergency Response Course* from the State of New York DCJS.
2. Ptl. Kimberly Gerdus, Ptl. Kyle Green, and Ptl. Ryan Riley each received a Certificate of Attendance from the State of New York DCJS for successful completion of the *DWI Documentation and Testimony Training Course*.
3. Ptl. Kyle Green received a Certificate of Completion from eJustice NY for successful completion of the *NCIC Certification*.
4. Lt. David Guerrero and Lt. Richard Troyer each received a letter of commendation from Chief Catalano for their exemplary manner of supervising the investigation into a gang assault in the vicinity of 64 Main Street in July.
5. Chief Catalano received an Attendance Certificate from the IACP for sessions attended at their 119th Annual Conference.
6. Ptl. Joseph Slater and Ptl. Debra Barber each received certification as a *Mental Health Instructor* from the State of New York DCJS Municipal Police Training Council.

7. Sgt. Michael Nichols received a Certificate of Attendance from the USA Department of Homeland Security Federal law Enforcement Training Center for participating at the *Drug Endangered Children Workshop*.
8. Sgt. Michael Nichols received a Certificate of Attendance for successful completion of the *SAR Line Officer Training* from the Department of Homeland Security Federal law Enforcement Training Center.
9. Lt. David Guerrera received a thank you card from the staff of the Family Fun Resource Center for sending Ptl. Bradley Becker to participate in their Open House.

B. CORRESPONDENCE –

Chief Catalano received a letter from Sgt. Brian Coons of the Cheektowaga Police Department, requesting patches to display for their new training room. The Chief responded to his letter.

C. COMMISSIONER COMMENTS –

1. Comm. Sponaugle mentioned the NYMIR Conference and his desire to attend.
2. Comm. Kline mentioned the upcoming Turkey Trot race, to be held on Thanksgiving Day, and voiced his concerns about the current commencement procedure.

The next meeting is scheduled for **Wednesday, November 28, 2012** at 3:15 p.m. in the CPD Lounge. With no further business to discuss, on the motion of Comm. Kline, and seconded by Comm. Sponaugle, the meeting adjourned at 4:15 p.m.

Respectfully submitted,

Diane L. Ferri
Confidential Secretary