

POLICE COMMISSION

July 25, 2012 Minutes

PRESENT: Chairman Thomas O'Mara, Commissioner James Sponaugle, Chief F. Michael Catalano, D/C Paul Sandy, and Secretary Diane Ferri.

EXCUSED: Commissioner Donald Kline.

CALL TO ORDER

The regular meeting of the Police Commission was held on July 25, 2012 in the CPD Lounge at City Hall, 25 Court Street, Cortland New York. Commissioner Thomas O'Mara called the meeting to order at 3:15 p.m.

A. MINUTES – On the motion of Comm. Sponaugle, seconded by Comm. O'Mara, the Commission approved the minutes of the June 28th meeting as amended.

B. BILLS – The Commission reviewed the bills in the amount of \$20,552.03 for the month of June. On the motion of Comm. Sponaugle, seconded by Comm. O'Mara were approved as written and placed on file.

The following bills were highlighted:

• 5,000 Parking Tickets	\$ 1,055.40
• 2191.1 gallons gasoline @ \$3.1977317/ gallon	\$ 7,006.55
• Appearance tickets	\$ 714.80
• Tubing/angle iron for sign storage	\$ 209.70

C. REPORTS –

The following reports were highlighted:

1. Sick Report –

The Chief noted the sick time used has continued its upward trend this year compared to 2011.

Overtime –

Accumulated hours worked for the month of June totaled 619.50 hours, compared to 592.50 hours for the same period in 2011, reflecting a 27.00-hour increase for the month, but a 783.75 hour decrease year-to-date. Short shift coverage continues to be increased due to some special details and training.

2. Other Activities Report –

The Chief noted 1605 calls for service, indicating a decrease of 141 calls from the 2011 monthly total of 1746 and a year-to-date decrease of 470 from 2011. Persons incarcerated decreased by 19, and cars towed decreased by 9. ABC underage arrests for June were 1; compared to 4 in 2011. MVAs for the month totaled 29 compared to 41 for 2011.

3. SPCA Animal Control Report –

The Chief noted 54 complaints for the month answered, 271 calls year-to-date, with 8 after-hour calls for the month of June.

4. Officers Activities Breakdown –

Some remarkable statistics were garnered by some of the officers, notably Ptl. Joseph Slater with 35 V&T arrests. Various monthly totals include 8 Felony arrests, 10 DWI arrests, 56 Misdemeanor and 58 Violation arrests.

5. Arrest Breakdown –

The Commission reviewed the arrest breakdown with total arrests at 403, representing a decrease of 298 arrests compared to 2011. DWI arrests increased by 12 and SUNY student arrests continue to decrease.

On the motion of Comm. Sponaugle, seconded by Comm. O’Mara and carried, the reports were accepted for filing.

OLD BUSINESS

A. SURVEY RESULTS – the Commission reviewed the community survey and the results garnered. The Chief noted he has reviewed the information with Mack Cook, Director of Administration and Finance and plans to present the results at a Common Council meeting in the near future.

B. MOU FOR SRO – the Chief commented on the Memorandum of Understanding (MOU) that has been finalized between the City of Cortland and the Cortland Enlarged City School District for the services of the School Resource Officer (SRO), Ptl. Robert Reyngoudt. He stated in the past the agreement has been based on a handshake, but terms and conditions have now been formally documented, the provisions of which the Chief described to the Commission.

NEW BUSINESS

A. MOU FOR ITHACA COLLEGE BIKE SCHOOL – The Chief apprised the Commission of the new prerequisite for the Bike School offered by Ithaca College (IC). In years past, this department has sent members for the training as well as providing instructors, with the proviso of one attendee’s cost being canceled for this service. As of this year, IC required an MOU be implemented.

B. JETS ARRIVAL FOR TRAINING CAMP – The Chief recounted the plan for the Jets arrival in Cortland.

OTHER BUSINESS

A. COMMENDATION AND APPRECIATION REPORT –

1. Ithaca College sent a thank you letter to Chief Catalano and Ptl. Roger Stafford for his participation and assistance in the 18th annual Police Bike School.
2. Ptl. William Bernheim, Ptl. Joseph Slater, Ptl. Joseph Peters, Ptl. Anthony Natoli, and Ptl. Adam Troyer each received a Certificate of Completion for successfully completing the requirements of the *Conducting Complete Traffic Stops* sponsored by the Northeast Counterdrug Training Center.

3. Ptl. Joseph Slater received a Certificate of Attendance from the NYS Preparedness Training Center for attending the *Law Enforcement Active Shooter Emergency Response* course.
4. Lt. David Guerrero received a Certificate of Training from the FBI National Academy Associates for successful completion of *Civil Disobedience, Social Media for Law Enforcement, Administrative Challenges To social Media, and Social Media Challenges & Pitfalls for Law Enforcement*.
5. D/C Paul Sandy and Lt. David Guerrero each received a Certificate of Completion from the Dept of Homeland Security Federal Law Enforcement Training Center for successfully completing the *Implementing Intelligence-Led Policing Training Program*.
6. D/C Paul Sandy and Lt. David Guerrero each received a Certificate of Completion from the Dept of Homeland Security Federal Law Enforcement Training Center for successfully completing the *SAR Line Officer Training* course.
7. Lt. Chauncey Bennett wrote a thank you letter to Chief Catalano recognizing Sgt. Cheyenne Cute, Ptl. Robert Reyngoudt, Ptl. Chadd Hines, and Ptl. Roger Stafford for their “outstanding job” assisting him with the Basic Recruit Firearms Course at the Broome County Law Enforcement Academy.

B. CORRESPONDENCE –

1. The Cortland Standard wrote an article about the police raids on suspected methamphetamine labs in the City.
2. Chief Catalano wrote a letter to PEO Michael Kanellis regarding termination of employment under Civil Service Law.
3. Chief Catalano wrote a letter to Mr. Ricky Hinkle to offer him the vacant PEO position, as per his interview and test score.
4. Chief Catalano wrote a letter to Mr. Michael Henry thanking him for participating in the application process for PEO, and to notify him someone else was chosen for the position.

C. COMMISSIONER COMMENTS –

Commissioner Spongaugle commended us for the quality of the reports for the meetings and also for the excellent work done in the investigation and arrests for the Meth Labs.

The next meeting is scheduled for Wednesday, August 22, 2012 at 3:15 p.m. in the CPD Lounge. With no further business to discuss, on the motion of Comm. Sponaugle, and seconded by Comm. O’Mara, the meeting adjourned at 4:05 p.m.

Respectfully submitted,

Diane L. Ferri
Confidential Secretary