

POLICE COMMISSION

April 25, 2012 Minutes

PRESENT: Chairman Thomas O'Mara, Commissioner Donald Kline, Commissioner James Sponaugle, Chief F. Michael Catalano, D/C Paul Sandy, and Secretary Diane Ferri.

CALL TO ORDER

The regular meeting of the Police Commission was held on April 25, 2012 in the CPD Lounge at City Hall, 25 Court Street, Cortland New York. Commissioner Thomas O'Mara called the meeting to order at 3:15 p.m.

A. MINUTES – On the motion of Comm. Sponaugle, seconded by Comm. Kline, the Commission approved the minutes of the March 28th meeting as written.

B. BILLS – The Commission reviewed the bills in the amount of \$86,697.13 for the month of March. On the motion of Comm. Sponaugle, seconded by Comm. Kline were approved as written and placed on file.

The following bills were highlighted:

- | | |
|---------------------------------------------------------------|--------------|
| • 3 vehicles purchased for the 2012 rotation | \$ 63,405.02 |
| • Vehicle operation (gasoline) 1947.0 gals @\$3.067648/gallon | \$ 5,972.71 |
| • Regular vehicle maintenance | \$ 3,861.58 |
| • Steel for repairs to traffic trailer | \$ 305.75 |
| • BEAST computer with case | \$ 578.00 |

C. REPORTS –

The following reports were highlighted:

1 Overtime –

The Commission reviewed the overtime breakdown by category. Accumulated hours worked for the month of March totaled 938.25 hours, compared to 837.00 hours for the same period in 2011, reflecting a 101.25-hour increase for the month, but still a 481.50 hour decrease year-to-date.

3. Other Activities Report –

The Chief noted 1676 calls for service, indicating an increase of 65 calls from the 2011 monthly total of 1611 and a year-to-date increase of 89 over 2011. Persons incarcerated increased by 6, and cars towed decreased by 7.

4. SPCA Animal Control Report –

The Chief noted 46 complaints for the month answered, 111 calls year-to-date, with 16 after-hour calls for the month of March.

5. Arrest Breakdown –

The Commission reviewed the arrest breakdown with total arrests at 441, representing an increase of 41 arrests compared to 2011. DWI arrests and SUNY student arrests have increased; TC-3 student arrests have decreased.

On the motion of Comm. Sponaugle, seconded by Comm. Kline and carried, the reports were accepted for filing.

OLD BUSINESS

- A. CNYACOP AWARD DINNER** – The Chief updated the Commission regarding the Central New York Association of Chiefs of Police (CNYACOP) Awards Dinner. He stated he had nominated Ptl. Kenneth Bush for his successful efforts to revive a citizen in cardiac arrest. He noted from his letter, Fire Chief Glover had commented on Ptl. Bush’s life-saving efforts and personally advised Chief Catalano of Ptl. Bush’s role in this 911 call. Chief Catalano, Lt. David Guerrero, and Ptl. Kenneth Bush attended the Dinner.
- B. CITIZEN’S AWARD AT COMMON COUNCIL MEETING** – the Chief noted, per his nomination, a Citizen’s Award was given to Ms. Samantha Noll of SUNY Cortland, for her efforts and assistance with a daytime robbery earlier this year. She followed the alleged robber at a safe distance and reported her findings to the police via cell phone, which aided in the successful capture of the suspect.

NEW BUSINESS

- A. LAWMAN OF THE YEAR AWARD DINNER** – The Chief apprised the Commission of the 2012 Lawman of the Year Dinner to be held on 5/21/12 at the Cortland Elks Club. Ptl. Kenneth Bush has been nominated for his successful efforts to revive a citizen in cardiac arrest. In keeping with the new format of the Dinner the Chief also nominated Ptl. Roger Stafford for special recognition for his involvement with two key investigations within 10 days of each other.
- B. SPRING FLING** – in addition, Chief Catalano discussed with the Commission the Spring Fling, scheduled for 4/28/12 with a sold-out concert. Traditionally, this date has included the “Monroe Fest” which the Department, SUNY Cortland and TC-3 have diligently labored to diffuse, discourage, and disband. In anticipation of this weekend, a great number of overtime details will be deployed.
- C. HUBERT H. HUMPHREY FELLOWSHIP VISIT** – Chief Catalano familiarized the Commission with an organization entitled the “Hubert H. Humphrey Fellowship Program”, which operates under the auspices of the Syracuse University Maxwell School of Citizenship and Public Affairs; then continued by detailing a meeting between himself and “Hubert H. Humphrey Fellow”, Pakistani Police Officer Humayun Bashir Tarar.
- D. SUNY GRADUATION DAY MAIN STREET LOT MUSIC** – the Chief acquainted the Commission with some tentative plans for the Main Street Parking Lot on May 13 in conjunction with the SUNY Cortland graduation.

OTHER BUSINESS

- A. COMMENDATION AND APPRECIATION REPORT** –

1. Sgt. Cheyenne Cute, Ptl. Joseph Slater, Ptl. Patrick O'Donnell, and Ptl. Adam Troyer each received a Certificate of Attendance from the State of New York DCJS for attending a *Legal Issues for NY Law Enforcement Training Course*.
2. Sgt. Cheyenne Cute, Sgt. Seth Rowland, Sgt. Michael Nichols, and Sgt. Sean Byrnes each received a Certificate of Attendance from the State of New York DCJS for attending a *Missing Persons Investigations and Alert Protocol Training*.
3. Ptl. Peter Wright, Ptl. Adam Troyer, and Ptl. Kyle Green each received a Certificate of Completion from the NYS Division of Homeland Security and Emergency Services for attending *TATP – Triacetone Triperoxide*.
4. Ptl. Robert Reyngoudt, Ptl. Chadd Hines, Ptl. Kenneth Bush, and Ptl. Ryan Gross each received a Healthcare Provider Certificate from the American Heart Association for successful completion of the CPR and AED Program.
5. Ptl. Peter Wright received a Certificate of Attendance from New York Prosecutors Training Institute, Inc. for satisfactory attendance at the *2012 DWI Training for Police and Prosecutors: Prosecutors and Cops in Court* seminar.
6. Lt. David Guerrera received a Certificate of Completion from the New York State Office of Emergency Management for the successful completion of the *Homeland Security Exercise and Evaluation Program*.

B. CORRESPONDENCE –

1. The Chief received a letter from the Cortland County Clerk's Office confirming his appointment to the Criminal Justice Advisory Board.
2. The Chief sent a letter to Ms. Jennifer Buggs, Chairperson for the Cortland County Lawman of the Year Committee, nominating Ptl. Kenneth Bush as a candidate for the 2012 Cortland County Lawman of the Year Award.
3. Chief Catalano sent a letter to Ms. Jennifer Buggs, Chairperson for the Cortland County Lawman of the Year Committee, nominating Ptl. Roger Stafford for the Special Recognition component of the Dinner.
4. Mr. Humayan Bashir Tarar sent an email to Chief Catalano regarding the Hubert H. Humphrey Fellow visit.
5. Ms. Kayla Evers sent a thank you letter to Lt. Guerrera for the participation provided by Ptl. Chadd Hines and Ptl. Kimberly Gerdus at the St. Mary's Health Fair.
6. Ms. Samantha Noll sent Chief Catalano a thank you card for the recognition and Citizen's Award she received.
7. Ms. Jennifer Daignault sent a letter and a resume to Chief Catalano for his consideration for an internship. He responded to her letter and regretfully declined, as internships are limited to SUNY Cortland and TC-3 students.
8. Chief Catalano sent a letter of recommendation to the National Honor Society on behalf of Miss Amanda Edwards. She responded with a thank you letter.

C. COMMISSIONER COMMENTS –

Comm. Kline expressed thanks to the department for the assistance with race contestants at the Groton Ave. intersection of the route. A total of 290 racers participated in this most recent event from YMCA.

The next meeting is scheduled for **Wednesday, May 23, 2012** at 3:15 p.m. in the CPD Lounge. With no further business to discuss, on the motion of Comm. Sponaugle and seconded by Comm. O'Mara, the meeting adjourned at 4:10 p.m.

Respectfully submitted,

Diane L. Ferri
Confidential Secretary