



**PLANNING COMMISSION  
MINUTES  
Regular Meeting of September 28, 2015**

A regular meeting of the City of Cortland Planning Commission was held on Monday, September 28, 2015, at 5:15 PM in the Mayor’s Conference Room at City Hall, 25 Court Street, Cortland, NY.

Present: Commissioners Jeff Gebhardt, Jim Reeners, Joe McMahon, Chris Ryan, Troy Beckwith,

Absent: Comm. Denise Bushnell, Rafael Felix

Staff Present: Deputy Fire Chief William Knickerbocker, Conf. Secretary to the Mayor Shellie Blaisdell, Clerk Devon Rainbow

**Item # 1 – 1 South Avenue- (Benedy) – site plan extension-GB**

Applicant is requesting another extension due to not being able to start the project because of health issues. There are no changes to the plan and Mr. Benedy has not done any work on the project yet. The plan was first approved on December 25, 2013, then received an extension more than 12 months after that date. Original would have given 6 months to start the project and 1 year to complete. If Benedy decides to sell the property then the application does not transfer to new owner. They would have to apply with a new application. Benedy was told if he needs another extension after today, then he will have to reapply for the site plan and pay the application fee.

Motion By: Comm. Reeners

Seconded By: Comm. Beckwith

Approved: Ayes – 4  
Nays – 0

**Item #2 – 38 Lincoln Avenue – (Penney) – Site Plan Review – (R2)**

Applicant is requesting a building permit to build a platform. From the doorway down will be 1 step down to the landing. The doorway will be replaced as well, then 4 or 5 steps down to the final landing. The old slate will be removed allowing green area to the site. The new landing will only expand 9 inches beyond current landing. The plan meets the code requirements. There will be new railings applied to the stairs.

Motion By: Comm. Ryan

Seconded By: Comm. Beckwith

Approved: Ayes – 4  
Nays – 0

**Item #3 – Ames Linen – (Ames Linen) – Site Plan Review – (GB)**

There was no paperwork or application given for this item. Bill Knickerbocker explained this is a recycled water system that is a temporary shelter used through December 2015. It is a temporary system until the permanent system is put in place inside the building. Item will be tabled for now until more

information is given. A special meeting will be held on Thursday October 8, 2015 at 5:15pm if needed. Shellie will check with Mack Cook on what this item needs and get back to the members. *\*It was verified after the meeting the application was “For information only” to the Planning Board. No action is needed due to it being a City project.*

**Other Business:**

Chairperson Gebhardt allowed Bruce Weber (and others named on the letter) to submit a letter to the Planning Commission regarding property at Lincoln/Groton/Woodruff streets.

**Adjournment:**

Motion by:                   Comm. Reeners  
Seconded by:               Comm. McMahon

Ayes – 4  
Nays – 0

**I, JEFF GEBHARDT, CHAIRPERSON OF THE PLANNING COMMISSION OF THE CITY OF CORTLAND, NY, DO HEREBY CERTIFY THAT SAID RESOLUTION(S) WERE ADOPTED AT A MEETING OF THE PLANNING COMMISSION OF THE CITY OF CORTLAND, NY, HELD ON SEPTEMBER 28, 2015.**

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**JEFF GEBHARDT, CHAIRPERSON**