



## PLANNING COMMISSION

### MINUTES

**December 23, 2013**

A regular meeting of the City of Cortland Planning Commission was held on Monday, December 23, 2013, at 5:15 PM in the Mayor's Conference Room at City Hall, 25 Court Street, Cortland, NY.

PRESENT: Commissioners Jeff Gebhardt, Chris Ryan, Troy Beckwith, Joseph McMahon, Rafael Felix

ABSENT: Jo Schaffer, Denise Bushnell

Staff Present: Deputy Fire Chief William Knickerbocker, Zoning Officer Bruce Weber, Secretary to the Mayor Shellie Blaisdell

**Item # – 1 – (127-129 Tompkins St) – (Taw/Calabro – (R1) – Site Plan Review – Renovation of Multi-Family Dwelling.**

- Architect presented with revised blueprint drawing. It is for renovation to a multi-family apartment building to include a trash enclosure at rear.
- Changes being made for access to the basement, reconstruction of the porch, and the trash location over to the side.
- No major changes to the footprint of the building.
- A few changes from the original submittal: porch, extended trash enclosure design, door entrance, increased size of windows, egress and kitchen cabinets concession
- Material – carriage house – cedar shake, hearty board – color to be consistent through the front of the building
- New siding and new roofing.

Commission has no concerns or questions, feels they do a good job.

Proposed Use of Property: Renovation to a multi-family Unit.

Resolution: To approve as presented.

Motion by: Comm. Felix

Seconded by: Comm. Ryan

Ayes – 5

Nays – 0

**Minutes of November 23, 2013 approved as read:**

Motion by:               Comm. Felix  
Seconded by:           Comm. Beckwith

Ayes – 5  
Nays – 0

**Other Business:**

- Mr. Bennedy’s submission from November continues to be tabled.
- Mayor approached asking to consider combining two (2) commissions – Planning and Historic. This could speed up the process of applications.

**Adjournment: (5:27 pm)**

Motion by:               Comm. McMahon

Seconded by:           Comm. Felix

Ayes – 5

Nays – 0

**I, JEFF GEBHARDT, CHAIRPERSON OF THE PLANNING COMMISSION OF THE CITY OF CORTLAND, NY, DO HEREBY CERTIFY THAT SAID RESOLUTION(S) WERE ADOPTED AT A MEETING OF THE PLANNING COMMISSION OF THE CITY OF CORTLAND, NY, HELD ON NOVEMBER 25, 2013.**

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**JEFF GEBHARDT, CHAIRPERSON**