

Wastewater Advisory Board

Meeting: September 27, 2010

Location: Wastewater Plant Conference Room

Members:	Chairman John Troy	Present
	Vice Chair William Starr	Present
	Commissioner Sally Horak	Present
	Commissioner Todd Morris	Present
	Commissioner Paul Lorenzo	Present
	Village of McGraw Trustee	Absent
	Village of Homer Trustee	Absent
	Town of Cortlandville Trustee	Absent
	Harvey Davis, Plant Manager	Present
	Tom McCall, Operator II	Present

Call the meeting to order at 5:30 pm.

Minutes for August 23, 2010 for approval. **Motion** to approve the minutes for August 23, 2010 by William Starr. Seconded by Sally Horak. **UNANIMOUS**

Plant Managers Report: Harvey Davis presents the Plant Managers Report. I would first like to comment on the minutes, that they were excellently done. The Council received the staffing study about 7 weeks ago, and they are not happy. They had a meeting with Barton and Loguidice and we are assuming they are trying to change the study. Now I am referring to it as the "tainted staffing study". I just received a piece of it. I received the Table of Contents, two staffing charts-one existing, one proposed with three additional staff proposed, and two page recommendation of a schedule that isn't even up to them to do. It's a rotating schedule that I would never implement, it is 7 days on 2 days off, 8 days on 4 days off and basically you would be working every other weekend. Anyway, I emailed the Council on that and told them what was wrong with it. I never received an email back. I think the Council thinks this is something they have total control of and I don't think they know that they are supposed to respond to the DEC by July 1. I am not sure what is going on, I get no feedback. The Mayor said that she was going to put two people on the agenda-an electrician and a lab technician and neither one of those positions are in the budget and not civil service approved, so we cant wave our magic wand-we have to come up with duty statements and they have to be approved. Tom and Ed Poole had a meeting with Bryan Gazda and Ken Dye and Ken Dye told them that the Mayor was misinformed and it was pulled from the agenda. The Mayor asked me to comment on the study and when I told her I didn't have it she said

she would send it to me. Apparently they wouldn't give her the study so she couldn't forward it to me. The Council has no personnel committee by charter so they have no legal standing. We are trying to gain ground, we still have backlog of things to do. We are looking at preparing to get through the winter and we are starting to think about outside repairs in inclement weather. We did work on the bar screen and I pointed out today that there are two things missing, after looking at the pictures. No fresh air ventilation and no oxygen sensor. This is confined space entry below grade and we haven't done that training so we need to do that. This is what happens when we are short staffed and we are cutting corners. I am glad we got the pictures and we know there is a problem and we are going to fix it. The VFD that failed for lack of cleaning-EMA gave us a quote and they did that work for us. School Tours we have canceled until further notice. The main issue is safety on the plant site. We need to look a couple of locations that we can't have large groups of people standing on. They need to be evaluated for safety and we can cancel the tours until we can have that done. We also do normal walkway checks and we have had to do repairs on the steel but we haven't had time to do that this year. I have talked with the Fire Department and we want to have a rescue team here when we have a tour. Traffic control-we have to collect samples out of the street and we don't have the signs and we are looking at getting those. We are trying to work with the PD to have an officer on hand. We want to be proactive instead of reactive. Effluent issues-we have a high chlorine demand and we are getting on top of that. We are within our permit and we did have a violation last week because we didn't make our fecal coliform for the seven day. We have never had a fecal violation since I have been here. Very unusual event and we are not sure why. Could be something in the collection system and we did notify the state. Every thing else seemed pretty good-just high demand. Could be a one shot deal. I will keep you posted. If someone is cleaning the collection system or doing a boiler treatment and whatever they flush-boiler treatment contains ingredients that keeps the boiler from rusting and that contains an oxygen scavenger and so they do not have corrosion in their boiler system. This could be a combination of several things. We do have very low flow and it makes me wonder if we have a line break somewhere where it's going out into the ground. This could be a serious issue because at night the flow drops to a million gallons. We have a primary tank online that is 400,000 gallons and then three aeration tanks that are 400,000 gallons each and that is roughly 1.6 million and then your out here is 800,000 and that is roughly 2.4 million gallons of detention time of tankage and only 1.2 million gallons coming in-the water just sits in the tank. Its like not flushing your toilet and the wastewater just degrades and stagnates. There could be explanations other than a break in the line but we are monitoring it. Chris Bistocchi will be the one to find it. Sooner or later the leak will be found.

Motion to accept the Plant Managers Report by Sally Horak. Seconded by Todd Morris.
UNANIMOUS

Approval of Bills: Bills accepted

Motion to accept bills by Todd Morris. Seconded by William Starr. **UNANIMOUS**

Financial Statements: Discussion regarding Marietta. They are costing the City \$200 or \$800 a month in additional samples that we are required to take because we have not

closed the Consent Order from 2007. They have not paid anything and in a course of 3 years they have cost us around \$30,000 in additional samples. They have not paid us anything. Harvey Davis states that he had a discussion with the Mayor regarding the enforcement of the Wastewater Discharge Law and the collection of the money that Marietta owes the City. The DEC would close the City's Consent order from 2006 and then the City would close the Consent Order against Marietta but they have to come into compliance first and they have not done that. Mr. Davis states that he put a legal notice in the Cortland Standard last week. Every year we have to put a legal notice in the paper if they have not come into compliance. Mr. Davis has contacted the City's Corporation Counsel. The Financial statements have been accepted.

Motion to accept financial statements by Sally Horak. Seconded by Paul Lorenzo.
UNANIMOUS

New Business:

Staffing Study: We have not received it and when we do we will send that out.

Safety Update: This was discussed during the Plant Managers Report.

Old Business:

Budget Update: There is a copy of the budget that I submitted. I asked for an upgrade for Shelley's position, an electrician and an additional operator and so we are looking to be up to 12 positions. We have 11 positions budgeted for right now and then requesting another position. There have been no direction as to how they want the budget done this year.

Motion to go into Executive Session by Paul Lorenzo. Seconded by William Starr.
UNANIMOUS

The next Advisory Board meeting will be on October 25, 2010 at 5:30 pm.

Motion to Adjourn at 6:28 pm by Sally Horak. Seconded by William Starr. **UNANIMOUS**

Minutes respectfully submitted by Shelley Knickerbocker
