

POLICE COMMISSION

November 23, 2011 Minutes

PRESENT: Chairman Thomas O'Mara, Commissioner Donald Kline, Chief F. Michael Catalano, and Secretary Diane Ferri.

EXCUSED: D/C Paul Sandy and Commissioner Ralph Smith.

CALL TO ORDER

The regular meeting of the Police Commission was held on November 23, 2011 in the CPD Lounge at City Hall, 25 Court Street, Cortland New York. Commissioner Thomas O'Mara called the meeting to order at 3:15 p.m.

A. MINUTES – On the motion of Comm. Kline, seconded by Comm. O'Mara, the Commission approved the minutes of the October 26th meeting as written.

B. BILLS – The Commission reviewed the bills in the amount of \$20,918.15 for the month of October. On the motion of Comm. Kline, seconded by Comm. O'Mara were approved as written and placed on file.

The following bills were highlighted:

- | | |
|------------------------------------|-------------|
| • Appearance tickets | \$ 712.94 |
| • HP Mobile printer | \$ 1,673.25 |
| • DNA evidence detection equipment | \$ 1,987.00 |

C. REPORTS –

The following reports were highlighted:

1. Vehicle Repairs –

There was no verbal vehicle maintenance report for October. Gasoline costs averaged \$3.212992/gal for 1781.9 gallons of gasoline.

2. Overtime –

The Commission reviewed the overtime breakdown by category. Accumulated hours worked for the month of October totaled 876.00 hours, compared to 862.50 hours for the same period in 2010 and reflects a 13.50-hour increase for the month but a 172.75-hour decrease year-to-date.

3. Other Activities Report –

The Chief noted 144 persons incarcerated for the month of October, and total service requests of 1727 for the month, 17,055 calls year to date; both are increases from 2010 with monthly calls increased by 88 and year-to-date calls for service increasing by 1,676 calls.

4. SPCA Animal Control Report –

The Chief noted 387 complaints answered, year-to-date, with 18 After-Hour calls completed, and a total of 194 after-hour calls year-to-date.

5. Arrest Breakdown –

The Commission reviewed the arrest breakdown for the month with total arrests at 4928 year-to-date, representing an increase of 1072 arrests compared to 2010. DWI arrests,

Aggravated Unlicensed Operation, total penal law arrests, SUNY student arrests and TC-3 student arrests have all increased.

On the motion of Comm. Kline, seconded by Comm. O'Mara and carried, the reports were accepted for filing.

OLD BUSINESS

- A. 2012 BUDGET** – The Chief updated the Commission on the status of the 2012 budget request submitted to Mr. Mack Cook, Director of Administration and Finance, for review and presented to the Common Council. A public hearing is scheduled for 11/29/11 with another workshop to be scheduled for December. The gasoline line was decreased by \$10,000.00 and the budget vote is scheduled for 12/6/11.

- B. END OF DOMESTIC VIOLENCE/BURGLARY GRANTS** – The Chief commented on the fact the department has expended all the funding available for the DNA/Burglary Grant and most of the Domestic Violence Home Visit Grant. These overtime details have been canceled.

- C. CORTACA JUG GAME** – An additional item to the agenda involved discussion about the recent Cortland/Ithaca Football game held in Ithaca over the Veteran's Day weekend. A total of 222 arrests were made, including V&T, DWI, & Code violations (such as open containers, noise violations, and littering). ABC checks were also conducted. Bail totaling \$5,000.00 was collected over the course of the weekend, with most arrests involving out of town visitors, not students. No injuries were reported, and the Chief noted clean-up crews the next day were very efficient.

NEW BUSINESS

The Chief announced the PBA Christmas Party will be held on Monday, December 5, 2011.

OTHER BUSINESS

A. COMMENDATION AND APPRECIATION REPORT –

- 1. Sgt. Cheyenne Cute, Ptl. Roger Stafford, Ptl. Joseph Peters, Ptl. Daniel Mones, and Ptl. Melissa Pym, each received a letter of commendation from Chief Catalano with regards to an attempted robbery incident on 10/26/11, and congratulated them on a “job well done.”
- 2. Ptl. Roger Stafford, Ptl. Jared Aiken, Ptl. Ryan Gross, and Ptl. Peter Wright each received a letter of commendation from Chief Catalano regarding a domestic incident and barricaded subject on 10/16/11. He congratulated them for a “job well done.” He also sent a letter to Lt. Daniel Hodak, NYSP Troop C, and Sheriff Lee Price, commending the troopers and deputies under their command who performed their duties in an exemplary manner that day.

3. Jen Weber, Cortland Cooperative Extension, sent a thank you card to Lt. David Guerrero & Ptl. Kenneth Bush for their willingness to help with the Health & Safety Promotional video recorded with regards to a safe and healthy Halloween experience.
4. Mr. Aaron Baier, Access to Independence, sent a thank you letter to Lt. David Guerrero for his participation in the recent Disability Mentoring Day.
5. Lt. Richard Troyer received a Certificate of Completion for his attendance at the First Annual International Multidisciplinary Collaborative Conference on *Violence Research & Evidence-Based Practice: Sexual Homicide* as offered by SUNY Binghamton.
6. Sgt. Michael Nichols received a Certificate of Completion for attending the *Auto Theft & Vehicle Identification Investigations* Seminar presented by the CNYACOP and the National Insurance Crime Bureau.
7. Ptl. Patrick O'Donnell received a Certificate of Completion for successfully completing the 40-hour *Basic SWAT Training* presented by NTOA.

B. CORRESPONDENCE –

1. Chief Catalano sent a letter to the Cortland Rotary Breakfast Club emphasizing the many benefits the donation to the McGruff Program provides.
2. The Cortland Standard newspaper wrote an article on bullying in schools and featured Ptl. Robert Reingoudt.

C. COMMISSIONER COMMENTS –

There were no comments.

The next meeting is scheduled for **Wednesday, December 28, 2011** at 3:15 p.m. in the CPD Lounge. With no further business to discuss, on the motion of Comm. Kline and seconded by Comm. O'Mara, the meeting adjourned at 4:05 p.m.

Respectfully submitted,

Diane L. Ferri
Confidential Secretary