

POLICE COMMISSION

June 22, 2011 Minutes

PRESENT: Chairman Thomas O'Mara, Commissioner Ralph Smith, Commissioner Donald Kline, Chief F. Michael Catalano, D/C Paul Sandy, and Secretary Diane Ferri.

CALL TO ORDER

The regular meeting of the Police Commission was held on June 22, 2011 in the CPD Lounge at City Hall, 25 Court Street, Cortland New York. Commissioner Thomas O'Mara called the meeting to order at 3:15 p.m.

A. MINUTES – On the motion of Comm. Kline, seconded by Comm. Smith, the Commission approved the minutes of the May 25th meeting as written.

B. BILLS – The Commission reviewed the bills in the amount of \$22,556.99 for the month of May. On the motion of Comm. Smith, seconded by Comm. Kline were approved as written and placed on file.

The following bills were highlighted:

• Equipment for new vehicles	\$	1,134.89
• Drop safe for Bail funds	\$	209.99
• NYTOA Training Conference fee for 4 officers	\$	999.99
• 100 rounds/ AR-15 20-rnd mags, 250 boxes Remington 20-rnd mags	\$	3,005.00

C. REPORTS –

The following reports were highlighted:

1. Vehicle Repairs –

C-08	Replace snow tires	\$	53.00
C-10	Replace rear tail lamp	\$	198.34
C-14	New battery	\$	129.03
C-23	Service air conditioning	\$	87.60
C-24	Replace rear rotors	\$	257.10
C-25	Replace double battery	\$	220.00

Maintenance costs for the month totaled \$3,218.02 and gasoline costs averaged \$3.139016/gal for 1776.2 gallons of gasoline.

3. Overtime –

The Commission reviewed the overtime breakdown by category. Accumulated hours worked for the month of May totaled 909.00 hours, compared to 1078.5 hours for the same period in 2010 and reflects a 169.50-hour decrease for the month but an 872.00-hour increase year-to-date. The Chief noted much of this is due to the 2 Grant details operating at the present time, the Domestic Violence Home Visit Grant and the DNA/Burglary Grant.

4. Other Activities Report –

The Chief noted 42 cars towed for the month of May, 198 for the year and a total of \$8500.00 collected in impound fees year to date.

On the motion of Comm. Kline, seconded by Comm. Smith and carried, the reports were accepted for filing.

OLD BUSINESS

- A. MCGRUFF TOURNAMENT UPDATE:** - the Chief noted the McGruff Tournament was held on June 16th with 2 teams from the department represented. He had expressed a concern about the Department having a presence at the tournament to support what is the sole source of income for the McGruff Program. A lack of participation by CPD in past years had led to the Breakfast Rotary's consideration of eliminating the McGruff Program from its list of recipients. The Chief is confident that with continued CPD participation, sponsorship should be secure.
- B. PERSONNEL UPDATE** – The Chief updated the Commission on personnel activities with recognizing the School Resource Officer position as being funded by the Cortland Enlarged School District for the coming year, and the absence of the secretary from the July meeting due to her trip out of the country.
- C. DAIRY PARADE** – (listed under New Business in the Agenda): the Chief commented on the Dairy Parade incident and described in detail the disturbance. Approximately 100 people were in the area of the fracas and 10 people were arrested. A five-year-old child was trampled in the incident and taken to the hospital for treatment. He concluded by commending the officers for their diligence and professionalism in quelling such a large disturbance without injury to themselves or others.

NEW BUSINESS

JUNIOR POLICE ACADEMY – The Chief apprised the Commission of the upcoming Junior Police Academy being conducted for its 2nd consecutive year and overseen by SRO Robert Reyngoudt. He has expanded the program to a 2-week duration and has raised the age limit for a maximum participation of 20 students. Most sessions will be conducted at the Armory.

OTHER BUSINESS

A. COMMENDATION AND APPRECIATION REPORT -

1. Ptl. Chadd Hines received a letter of congratulations from Congressman Richard Hanna for his outstanding Achievement Award given to him at the recent Lawman of the Year Dinner.
2. Ptl. Chadd Hines received a Certificate of Completion from Street Survival for successful completion of the *Street Survival Seminar*, which he completed on his own time.
3. Kay Paino sent a letter to the Chief thanking him and the Department for checking her home while she was away.
4. The Evangelical Ministers Association sent a letter of thanks to the Chief for his attendance at the National Day of Prayer on May 5th.

5. Sgt. Sean Byrnes received a Certificate of Completion from the NYS Division of Criminal Justice Services as a “*General Topics Instructor*”.
6. Chief Catalano received a Certificate of Participation from the CNY Association of Chiefs of Police for his attendance at the *Police Executive Symposium*.
7. Price-Gregory International sent a donation of \$500 in appreciation for the assistance from the Department in escorting their wide-load transports through the city recently. The donation was given to the PBA.

B. CORRESPONDENCE –

1. Chief Catalano sent Ms Kimberly McRae Friedman, 7VCASA, a letter of support for their Grant Application to combat underage drinking.
3. Mr. Dan Root, of OCM BOCES, sent a note thanking the Deputy Chief for the assistance with their NOCTI evaluations.

C. COMMISSIONER COMMENTS -

Comm. Kline apprised the Commission of a publication given by NYS Conference of Mayors and distributed by Mayor Feiszli for review, recommendation and response from each City Commission. A copy was given to Mrs. Ferri.

The next meeting is scheduled for **Wednesday, July 27, 2011** at 3:15 p.m. in the CPD Lounge. With no further business to discuss, on the motion of Comm. Kline and seconded by Comm. Smith, the meeting adjourned at 4:00 p.m.

Respectfully submitted,

Diane L. Ferri
Confidential Secretary