

POLICE COMMISSION

February 23, 2011

PRESENT: Chairman Thomas O'Mara, Commissioner Ralph Smith, Chief F. Michael Catalano, D/C Paul Sandy, and Secretary Diane Ferri.

EXCUSED: Commissioner Donald Kline.

CALL TO ORDER

The regular meeting of the Police Commission was held on February 23, 2011 in the CPD Lounge at City Hall, 25 Court Street, Cortland New York. Commissioner Thomas O'Mara called the meeting to order at 3:15 p.m.

A. MINUTES – On the motion of Comm. Smith, seconded by Comm. O'Mara, the Commission approved the minutes of the January 26th meeting as written.

B. BILLS – The Commission reviewed the bills in the amount of \$15,983.33 for the month of January. On the motion of Comm. O'Mara, seconded by Comm. Smith were approved as written and placed on file.

The following bills were highlighted:

• Maintenance Agreement for Dictaphone Recorder	\$	3,659.00
• Prisoner food for 12/10/10-1/21/11	\$	90.36
• Law Books for Department reference	\$	884.08

C. REPORTS –

The following reports were highlighted:

1. Vehicle Repairs –

The D/C briefed the Commission on the vehicle repairs for the month of January, noting in particular, Car 23 needed major transmission repair work done on it. New cars have been ordered in accordance with the General Budget and should hopefully arrive by April. Maintenance costs for the month totaled \$2,844.70.

2. Budget Balance –

The Commission reviewed the Budget Balance Report for January, which included the new line item for Taxable reimbursements. Discussion ensued regarding the clothing and per diem regulations. All budget lines are in good order.

3. Overtime –

The Commission reviewed the overtime breakdown by category. Accumulated hours worked for the month of January totaled 887.75 hours, compared to 791.00 hours for the same period in 2010 and reflects a 96.75-hour increase. The Chief noted the addition of time tracked for the Burglary/DNA Grant and the Domestic Violence Home Visit Grants, which will be reimbursed.

4. SPCA Report –

The SPCA responded to 25 calls and an additional 10 After Hours Calls.

On the motion of Comm. O'Mara, seconded by Comm. Smith and carried, the reports were accepted for filing.

OLD BUSINESS

PERSONNEL UPDATE –

1. Chief Catalano informed the Commission of the status of Ptl. Eric Perine's knee injury of last year. He was scheduled to have surgery on the knee on today's date with approximately 3 weeks of recuperation time needed.
2. The Chief noted a new Parking Enforcement Officer has been appointed with a commencement date of 2/15/2011. Michael J. Kanellis, a retired DPW worker, will be working part-time for a total of 16 hours weekly.

NEW BUSINESS

- A. IN-CAR VIDEO SYSTEMS:** - The Chief apprised the Commission of the purchase of the NYS Contract Bid "Digital Ally" video systems as authorized under the 2008-2009 Capital Bond for the City of Cortland. Based on the balance of funds, 7 systems are being ordered for installation.
- B. RICKARD STREET INCIDENT:** - The Chief described the recent incident at 27 Rickard Street, which originally garnered some notoriety locally from the Cortland Standard reports. Bloodborne pathogen protocol was followed, no officers were seriously injured, and everyone involved was treated at area hospitals and released. Both assailants in the incident were charged with assault.

OTHER BUSINESS

A. COMMENDATION AND APPRECIATION REPORT -

1. Lisa Reitano, Melodyland Restaurant, sent a thank you letter to Chief Catalano commending Ptl. Jared Aiken and Ptl. Ryan Gross for their assistance during a call at the restaurant after hours. Chief Catalano responded to her letter.
2. Ptl. Jared Aiken received a Certificate of Completion from the Elmira Regional Police Training Center for *New York State DCJS Instructor Development Course*.
3. Ptl Andrew SanJule received First Place Award at the recent Center for the Arts Community Arts Challenge for some pencil drawings he submitted.
4. Ptl. Kimberly Gerdus received a thank you card from the "Girls Day Out" Committee of the National Girls and Women in Sports Day for her participation in the interactive career fair and sports day co-sponsored by SUNY Cortland and the Cortland YWCA.
5. Ptl. Robert Reyngoudt received a Certificate of Training from Louisiana State University and the National Center for BioMedical Research and Training Academy of Counter-Terrorist Course in *Law Enforcement Active Shooter Emergency Response Performance Level*.
6. Ptl. Joseph Slater received a thank you note from the Cub Scout Pack 188 for his presentation on safety.

7. Sgt. Michael Nichols & Ptl. Debra Barber each received a Certificate of Attendance from NYS Drug Evaluation and Classification Program for *The Drug Impairment Training for Education Professionals*.
8. Ptl. Jesse Abbott & Ptl. Melissa Pym each received a Certificate of Completion from Southern Tier Police Canine Association Inc for *Three Day Narcotics Interdiction Enforcement Training*.
9. Ptl. Daniel Mones & Ptl. Debra Barber each received a Certificate of Completion from the State of New York DCJS Municipal Police training Council for *Breath Analysis Course*.
10. ADA Christopher Simser sent an email to Lt. David Guerrero commending the excellent testimony in a Grand Jury by Ptl. Chadd Hines, Ptl. Daniel Mones, and Ptl. Adam Troyer.
11. Ptl. Ryan Riley received a Certificate of Completion from eJustice NY for successful completion of NCIC Certification.

B. CORRESPONDENCE -

1. D/C Paul Sandy wrote a letter of support for the Rural Access to Emergency Devices Grant Program as applied for by the Cortland Fire Department.
2. Chief Catalano received a letter of acknowledgement from the FBI indicating Lt. David Guerrero has been selected to attend the 246th Session of the FBI National Academy.

C. COMMISSIONER COMMENTS -

Commissioner O'Mara noted his 25-year anniversary as a Police Commissioner, effective February 2011.

The next meeting is scheduled for **Wednesday, March 23, 2011** at 3:15 p.m. in the CPD Lounge. With no further business to discuss, on the motion of Comm. Smith and seconded by Comm. O'Mara, the meeting adjourned at 4:10 p.m.

Respectfully submitted,

Diane L. Ferri
Confidential Secretary