

POLICE COMMISSION

November 24, 2010

PRESENT: Chairman Thomas O'Mara, Commissioner Ralph Smith, Commissioner Donald Kline, Chief F. Michael Catalano, D/C Paul Sandy, and Secretary Diane Ferri.

CALL TO ORDER

The regular meeting of the Police Commission was held on November 24, 2010 in the CPD Lounge at City Hall, 25 Court Street, Cortland New York. Commissioner Thomas O'Mara called the meeting to order at 3:15 p.m.

A. MINUTES – On the motion of Comm. Kline, seconded by Comm. Smith, the Commission approved the minutes of the October 27th meeting as written.

B. BILLS – The Commission reviewed the bills in the amount of \$23,052.48 for the month of October. On the motion of Comm. Smith, seconded by Comm. Kline were approved as written and placed on file.

The following bills were highlighted:

| | | |
|-------------------------------|----|----------|
| • IBM hardware maintenance | \$ | 3,300.62 |
| • 2- 5 port hubs for vehicles | \$ | 351.00 |
| • Per Diem for training | \$ | 142.80 |
| • Basic Academy fees - Elmira | \$ | 2,675.10 |

C. REPORTS –

The following reports were highlighted:

1. Vehicle Repairs –

| | | | |
|------|--|----|--------|
| C-16 | Replace serpentine belt, wiper blades, LOF | \$ | 265.54 |
| C-19 | 2 new tires, mount/balance , valve stems | \$ | 185.92 |
| C-24 | Replace fender | \$ | 803.56 |

Maintenance costs for the month totaled \$1,498.72 and average cost of gasoline in October totaled \$2.191077/gallon for 1,747.3 gallons of gasoline.

2. Overtime –

The Commission reviewed the overtime breakdown by category. Accumulated hours worked for the month of October totaled 862.50 hours, compared to 933.75 hours for the same period in 2009 and reflects a 71.25-hour decrease for the month of October from 2009's figure, and a 1222.50-hour decrease for the annual total difference. The Chief noted the short shift line now displays a 52.50-hour increase over 2009 figures.

3. SPCA Report –

The Chief remarked the SPCA has been regularly augmenting their efforts at animal control services with "After Hours Calls", a service they have been providing at no additional charge to the contract with the City of Cortland. Without their services, he noted, this Department would be required to handle all animal control service calls in addition to our regular calls for service.

On the motion of Comm. Kline, seconded by Comm. Smith and carried, the reports were accepted for filing.

OLD BUSINESS

- A. CORTACA JUG GAME WEEKEND** – The Chief highlighted arrest statistics from the recent Football Game between SUNY Cortland and Ithaca College. Calls for service totaled 231 for the weekend, with 183 arrests made. Commissioner O’Mara made mention of several student residences with sheets painted with crude expressions against the Ithaca team. General discussion ensued regarding options available to discourage this type of negativity. Overtime costs incurred on Saturday totaled \$8,825.00 with \$3,500.00 to be reimbursed by SUNY Cortland. The rest of the associated costs may be reimbursable via the OASAS Grant on Underage Drinking enforcement.

- B. BUDGET** – The Chief noted the budget proposal submitted to the Common Council was reviewed in a recent budget workshop, but no decision has been made as of yet.

NEW BUSINESS

- A. PBA CHRISTMAS PARTY** – The Chief apprised the Commission the PBA Christmas Party would be held on 12/6/10 at the “Gatherings” Restaurant in Virgil. Invitations will be forthcoming.

- B. PEO RESIGNATION** – The Chief announced effective 11/19/2010, Charles L. Greenman resigned as one of the Department’s Parking Enforcement Officers, citing too many hours engaged in his other, full time, position to be able to effectively maintain the PEO position. The Chief will be requesting permission to hire a replacement and commence the search for a new employee.

- C. HAZING INCIDENT** – Chief Catalano described details of the recent hazing arrests to the Commission and cited SUNY Cortland’s current policy of “zero tolerance” for hazing incidents.

OTHER BUSINESS

A. COMMENDATION AND APPRECIATION REPORT -

1. Mr. Daniel Root, OCM BOCES Criminal Justice instructor, sent a thank you letter to the department for the recent tour of the CPD. Chief Catalano responded to his letter.
2. Diane Ferri received a Certificate of Completion for successful completion of the *Introduction to Governmental Accounting*” Course sponsored by the NYS Office of the State Comptroller.
3. Ms. Karen Keck sent a letter to Chief Catalano, commending Ptl. Kenneth Bush and Ptl. Benjamin Locke for their response and recovery of her daughter. Chief Catalano responded to her letter.
4. D/C Paul Sandy & Lt. David Guerrero each received a Certificate of Completion for attendance at the *Fire Arson Investigation Seminar* sponsored by the NYS Academy of Fire Science.

5. Sgt. Michael Nichols received a Certificate of Completion for *SCBA / Firefighter Survival* Refresher as sponsored by NYS Fire Training.
6. Ptl. Robert Reingoudt and Ptl. Chadd Hines each received a Certificate of Attendance for *NYTOA Distraction Device Instructor School* sponsored by NYS DCJS, NY Tactical Officers Association.
7. Sgt. Patrick Sweeney, Sgt. Daniel Edwards, Sgt. Cheyenne Cute, Sgt. Seth Rowland, Sgt. Michael Nichols, Sgt. Sean Byrnes, Ptl. Jesse Abbott, Ptl. Joseph Slater, Ptl. Daniel Mones, Ptl. Melissa Pym, Ptl. Patrick O'Donnell, Ptl. Brendan Byrnes, and Ptl. Ryan Gross each received a Certificate of Attendance for the *DNA Burglary Initiative Training* sponsored by NYS DCJS.
8. Mrs. Margaret Gaines sent a letter to Chief Catalano thanking him for the assistance received at the Magnetometer Desk recently. The Chief responded to her letter and forwarded her note to the appropriate parties for proper recognition.
9. Sgt. Daniel Edwards received a Certificate of Completion for successful completion of *New York State Police Child Physical Abuse & Neglect* Seminar sponsored by the NYS Police Academy.
10. Chief Catalano and Lt. Richard Troyer each received a Certificate of Attendance for participation in the *School Police Partnerships: A Legal Roadmap for Solutions* sponsored by the NYS Police Juvenile Officers Association.

B. CORRESPONDENCE -

1. D/C Sandy wrote a letter to Richard VanDonsel, Attorney at Law regarding the taxi license suspension of Mr. Martin J. Houghtalen.

C. COMMISSIONER COMMENTS -

The commissioners commented during the course of the meeting.

The next meeting is scheduled for **Wednesday, December 22, 2010** at 3:15 p.m. in the CPD Lounge. With no further business to discuss, on the motion of Comm. Kline and seconded by Comm. Smith, the meeting adjourned at 4:15 p.m.

Respectfully submitted,

Diane L. Ferri
Confidential Secretary