

POLICE COMMISSION

October 27, 2010

PRESENT: Chairman Thomas O'Mara, Commissioner Ralph Smith, Commissioner Donald Kline, Chief F. Michael Catalano, D/C Paul Sandy, and Secretary Diane Ferri.

CALL TO ORDER

The regular meeting of the Police Commission was held on October 27, 2010 in the CPD Lounge at City Hall, 25 Court Street, Cortland New York. Commissioner Thomas O'Mara called the meeting to order at 3:15 p.m.

A. MINUTES – On the motion of Comm. Kline, seconded by Comm. Smith, the Commission approved the minutes of the September 22nd meeting as written.

B. BILLS – The Commission reviewed the bills in the amount of \$27,929.89 for the month of September. On the motion of Comm. Kline, seconded by Comm. Smith were approved as written and placed on file.

The following bills were highlighted:

- | | | |
|-------------------------------------------------------------------|----|----------|
| • New bike – to be reimbursed with Grant funds | \$ | 1,052.92 |
| • New desk for Uniform Lieutenant's office, delivered & installed | \$ | 850.00 |
| • New patches for officers, school guards, PEOs | \$ | 680.50 |
| • Firearms, supplies, taser supplies, ammunition | \$ | 9,014.87 |

C. REPORTS –

The following reports were highlighted:

1. Vehicle Repairs –

Bikes	New light system for bike units	\$	429.97
C-23	Mount/balance 4 tires, valve stems	\$	123.95
C-26	Replace rear brakes, pads, LOF	\$	383.32

Maintenance costs for the month totaled \$3,071.54 and average cost of gasoline in September totaled \$2.243656/gallon for 1,983.0 gallons of gasoline.

2. Overtime –

The Commission reviewed the overtime breakdown by category. Accumulated hours worked for the month of September totaled 1161.00 hours, compared to 1166.75 hours for the same time frame in 2009 and reflects a 5.75-hour decrease for the month of September from 2009's figure, and a 1264.25-hour decrease for the annual total difference. The Chief noted the short shift line now displays a 189.50-hour increase over 2009 figures.

3. SPCA Report –

The Chief remarked the SPCA has been regularly augmenting their efforts at animal control services with "After Hours Calls", a service they have been providing at no additional charge to the contract with the City of Cortland. Without their services, he noted, this Department would be required to handle all animal control service calls in addition to our regular calls for service.

On the motion of Comm. Kline, seconded by Comm. Smith and carried, the reports were accepted for filing.

OLD BUSINESS

- A. BASIC ACADEMY GRADUATION** – The Chief commented on some of the highlights from the recent Basic Academy Graduation Ceremony held in Binghamton, where Ptl. Anthony Natoli scored the highest average, and Ptl. Adam Troyer was the Troop Leader. Ptl Kyle Green also graduated from this Academy.
- B. PRESS CONFERENCE** – The Chief noted the DCJS Office contacted him regarding a Press Conference to announce the two grants we are to receive. The Commissioner of DCJS will be in Cortland on October 29th at 10:00 a.m. to hold the Press Conference. Also in attendance will be Mayor Feiszli, DA Suben, and the Tompkins County Sheriff, as they also received a grant.

NEW BUSINESS

- A. BUDGET WORKSHOP FOR THE 2011 BUDGET** – The Chief apprised the Commission the workshop for the Police Department Budget request will be November 4th.
- B. CORTACA JUG GAME** – The Chief announced the Cortaca Jug Game is scheduled for November 13 here in Cortland. Typically extra patrols will be involved for the Downtown Detail on Friday evening with a contingent of officers to work with the SUNY P on the day of the game. SUNY will reimburse the Department for any overtime worked on Saturday during the game.

OTHER BUSINESS

A. COMMENDATION AND APPRECIATION REPORT -

1. Rita Wright, AVV Coordinator, gave the Department a *Certificate of Appreciation* in recognition of valuable contributions to Shining A Light On Domestic Violence.
2. Sgt. Cheyenne Cute sent a letter to SUNY Chief Steven Dangler, and Asst Chief Mark DePaull, thanking them for permitting Lt. Chauncey Bennett to train our Department Fire Instructors in the use of the new patrol rifle and commending Lt. Bennett for his professionalism and attention to safety.
3. Sgt. Michael Strangeway, Sgt. Sean Byrnes, & Ptl. Benjamin Locke each received a Letter of Commendation from Chief Catalano for their efforts, diligence, and professionalism in investigating the June 23, 2010 case of “Found Property” consisting of a large amount of marijuana in a backyard in the City of Cortland.
4. Lt. David Guerrero, Sgt. Patrick Sweeney, Sgt. Daniel Edwards, Sgt. Elizabeth Starr, Sgt. Daniel Johnson, and Sgt. Sean Byrnes each received a Letter of Commendation from Chief Catalano for their efforts and investigative skills in solving the Drive-by Shooting case dated October 2, 2010.
5. D/C Paul Sandy, Lt. David Guerrero, and Sgt. Cheyenne Cute each received a Certificate of Attendance from NYS DCJS for *Domestic Violence Home Visit Initiative Training* on October 4 2010.

6. Lt. David Guerrero received a Certificate of Attendance from NYS DCJS for *Syringe Access and Opioid Overdose Training* on September 30, 2010.
7. Lt. David Guerrero & Lt. Richard Troyer each received a Certificate of Completion from John E. Reid & Associates for successful completion of *Investigating use of Force for Field Supervisors* on September 23, 2010.
8. Lt. Richard Troyer, Sgt. Patrick Sweeney, and Sgt. Daniel Edwards each received a Certificate of Completion from Smith & Wesson for successful completion of the *Smith & Wesson Identi-Kit System of Advanced Facial Composite Software*.
9. Sgt. Penny Guerrero received the following Certificates of Attendance from NYS DCJS for *Pursuit Policy Development Workshop*, *Patrol Response to Active Shooter in Schools and Public Buildings*, and *Legal Issues for New York Law Enforcement Officers Training Course* towards completing the Accreditation process.
10. Sgt. Daniel Johnson, Sgt. Michael Strangeway, Sgt. Cheyenne Cute, Ptl. Robert Reingoudt, and Ptl. Jared Aiken each received a Certificate of Attendance from NYS DCJS for *Patrol Rifle Operator Course* on September 28-30, 2010.
11. Ptl. Bradley Becker and Ptl. Daniel Mones each received a Certificate of Completion from Northeast Counterdrug Training Center for successful completion of *Conducting Complete Traffic Stops* on October 19-20, 2010.

B. CORRESPONDENCE -

1. Mr. Cody Petrella sent a thank you letter to Chief Catalano, apologizing for some incidents that happened 3 years ago. Chief Catalano responded to his letter.
2. The Cortland Standard wrote an article on the sentencing of Richard Latham.
3. The Thoma Development newsletter featured an article highlighting grants awarded to the City and/or the Cortland Enlarged School District on mutual efforts.

C. COMMISSIONER COMMENTS -

The commissioners commented during the course of the meeting.

The next meeting is scheduled for **Wednesday, November 24, 2010** at 3:15 p.m. in the CPD Lounge. With no further business to discuss, on the motion of Comm. Kline and seconded by Comm. Smith, the meeting adjourned at 4:20 p.m.

Respectfully submitted,

Diane L. Ferri
Confidential Secretary