

POLICE COMMISSION

September 22, 2010

PRESENT: Chairman Thomas O'Mara, Commissioner Donald Kline, Chief F. Michael Catalano, D/C Paul Sandy, and Secretary Diane Ferri.

EXCUSED: Commissioner Ralph Smith.

CALL TO ORDER

The regular meeting of the Police Commission was held on September 22, 2010 in the CPD Lounge at City Hall, 25 Court Street, Cortland New York. Commissioner Thomas O'Mara called the meeting to order at 3:15 p.m.

A. MINUTES – On the motion of Comm. Kline, seconded by Comm. O'Mara, the Commission approved the minutes of the 07/28/10 and 8/25/10 meetings as written.

B. BILLS – The Commission reviewed the bills in the amount of \$22,989.66 for the month of August. On the motion of Comm. Kline, seconded by Comm. O'Mara were approved as written and placed on file.

The following bills were highlighted:

- | | |
|--|-------------|
| • New bike uniforms | \$ 3,020.23 |
| • 2-Colt AR15 .223 cal tactical carbine rifles | \$ 1,869.58 |
| • 500 boxes ammunition for patrol rifles | \$ 2,640.00 |
| • 581/835 Glock parts | \$ 412.00 |

C. REPORTS –

The following reports were highlighted:

1. Vehicle Repairs –

Bikes	New light system for bike units	\$ 429.97
C-14		\$ 495.00
C-24	New brakes	\$ 363.23

Maintenance costs for the month totaled \$3,071.54 and average cost of gasoline in August totaled \$2.231609/gallon for 2,029.5 gallons of gasoline.

2. Overtime –

The Commission reviewed the overtime breakdown by category. Accumulated hours worked for the month of August totaled 892.00 hours, compared to 1619.25 hours for the same time frame in 2009 and reflects a 727.25-hour decrease for the month of August from 2009's figure, and an 1145.50-hour decrease for the annual total difference. The Chief noted the short shift line now displays a 260.50-hour decrease over 2009 figures.

3. Other Activities –

The Chief remarked the total for "persons incarcerated" line in this report has jumped exponentially due to a change in the counting pattern as determined by NYS Division of Criminal Justice Services. People detained and seated on the bench are now counted as part of this line item, whereas formerly only those placed in a cell were considered.

On the motion of Comm. Kline, seconded by Comm. O'Mara and carried, the reports were accepted for filing.

OLD BUSINESS

- A. 2011 BUDGET SUBMITTED** – The Commission reviewed the budget proposal as submitted to Mr. Bryan Gazda, Director of Finance and Administration, and the Mayor. Adjustments being made, due to the new employees hired, will require a re-submission to them with additional copies not as yet prepared for the Common Council. The Chief noted 3 new cars are being requested.
- B. NEW EMPLOYEES** – as noted in the Agenda, three new employees have commenced duties with the Department. Ryan Riley, Kenneth Pym, Jr., and Kyle Telfer are at the Elmira Basic Academy, with a completion date of January 2011.
- C. GRANT UPDATES** – As previously noted, the Department was notified by NYS we are eligible to receive subsidy under two funding streams, both on an overtime basis for officers:
- DNA/Burglary Grant will provide funds for overtime details for instruction in DNA gathering at crime scenes, as well as funds for equipment. Due to the increased burglary rate the City has experienced of late, we are now eligible for this financing.
 - Domestic Violence Grant accesses \$25,000 to train officers for follow-up investigation on Domestic Violence cases. Discussion ensued regarding the definition of burglary vs. trespassing.

NEW BUSINESS

TENTATIVE 2011 POLICE COMMISSION SCHEDULE – The schedule for 2011 was reviewed by the commission and officially approved.

OTHER BUSINESS

A. COMMENDATION AND APPRECIATION REPORT -

1. Lt. David Guerrero, Sheriff Lee Price, and Ms. Pamela Raney, President of the Village Park Condominium Association each sent a letter of commendation to Ptl. Chadd Hines for his efforts, and the efforts of the Cortland County Sheriff's Office to evacuate the Village Park Apartments during a fire on August 27th. Chief Catalano responded to Ms. Raney's letter.
2. Sheriff Lee Price sent a letter to Chief Catalano thanking him and the department for "allowing" them to work with the department on the Junior Police Academy.
3. Deputy Chief Paul Sandy received a Certificate of *Twenty-Five Year Certificate of Public Service* in recognition of his "distinguished public service" for the past 25 years.

B. CORRESPONDENCE -

1. The Chief sent a letter of approval for employment to Mr. Ryan Riley, Mr. Kenneth Pym, and Mr. Kyle Telfer notifying them of a commencement date with this department and with the Elmira Regional Public Safety Training Center for the Basic Police Academy.
2. Chief Catalano received a thank you letter for his "outstanding support of the Law Program" at Cortland High School from Lori Megivern.

3. Chief Catalano received a complimentary pass to the Cortland Jr.-Sr. High School athletic events for 2010-11.

C. COMMISSIONER COMMENTS -

The commissioners commented during the course of the meeting.

The next meeting is scheduled for **Wednesday, October 27, 2010** at 3:15 p.m. in the CPD Lounge. With no further business to discuss, on the motion of Comm. Kline and seconded by Comm. O'Mara, the meeting adjourned at 4:20 p.m.

Respectfully submitted,

Diane L. Ferri
Confidential Secretary