

# POLICE COMMISSION

June 23, 2010

**PRESENT:** Chairman Thomas O'Mara, Commissioner Ralph Smith, Commissioner Donald Kline, Chief F. Michael Catalano, D/C Paul Sandy, and Secretary Diane Ferri

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## **CALL TO ORDER**

The regular meeting of the Police Commission was held on June 23, 2010 in the CPD Lounge at City Hall, 25 Court Street, Cortland New York. Commissioner Thomas O'Mara called the meeting to order at 3:20 p.m.

**A. MINUTES** – On the motion of Comm. Donald Kline, seconded by Comm. Ralph Smith, the Commission approved the minutes of the May 26<sup>th</sup> meeting upon correction of the word “Grid” to “Guard”.

**B. BILLS** – The Commission reviewed the bills in the amount of \$12,724.69 for the month of May. On the motion of Comm. Kline, seconded by Comm. Smith were approved as written and placed on file.

**The following bills were highlighted:**

• Notice advertisement placed in Cortland Standard-incorrectly billed	\$	90.80
• Lease for C-11	\$	299.37
• Local-regional telephone billing	\$	540.04

**C. REPORTS** –

**The following reports were highlighted:**

**1. Vehicle Repairs** –

C-17	Repairs from MVA-to be reimbursed by Insurance	\$	1,673.91
C-23	A/C pump motor	\$	314.85

Maintenance costs for the month totaled \$2,044.49 and average cost of gasoline in May totaled \$2.353583/gallon for 1,905.1 gallons of gasoline.

**2. Overtime** –

The Commission reviewed the overtime breakdown by category. Accumulated hours worked for the month of May totaled 1078.50 hours, compared to 886.50 hours for the same time frame in 2009 and reflects a 192.00-hour increase for the month of May from 2009's figure, while still reflecting a 692.00-hour decrease for the annual total difference. The Chief noted the short shift line is rapidly increasing due to the shortage in staffing and the minimum staffing requirements stipulated in the Labor Agreement.

On the motion of Comm. Smith, seconded by Comm. Kline and carried, the reports were accepted for filing.

## **OLD BUSINESS**

**NYSACOP BEST PRACTICES AWARD** – the Chief notified the Commission the department had received an award at a recent Common Council meeting from the New York State

Association of Chiefs of Police entitled, *Best Practices Sex Offender Management* in recognition of meeting standards in enforcing compliance with the law by sex offenders. Mark Spawn, Director of Research, development and Training presented the Award.

### ***NEW BUSINESS***

- A. RETIREMENT OF PTL. PHILIP LANGLOIS** – The Chief apprised the Commission of the pending retirement of Ptl. Philip Langlois, a 20-year veteran with the department. The Chief commended the work ethic employed by Ptl. Langlois during his career here at Cortland PD and noted that many commendations were in his file, as well as being awarded the Exemplary Officer of the Year in 2008 by his fellow officers. He further noted he will be requesting the Common Council lift their freeze on hiring in order to fill this position. Elmira Police Department will be sponsoring a Basic Academy in the fall, and he hopes to be able to send 2 new recruits there, at a significant savings to sending them to the next scheduled Basic Academy, which is at Onondaga County.
- B. CHP GRANT** – Chief Catalano notified the Commission of a new grant Thoma Development will be submitting to the US Department of Justice on behalf of the department. This grant is a “round 2” admission of the CHRP Grant submitted last year as an alternative to laying off employees. The grant provides 3 years of entry level salaries and benefits with the understanding the department would continue the position for a 4<sup>th</sup> year.
- C. WEBPAGE POSTINGS** – A third item not mentioned on the agenda is the directive from Mayor Feiszli that all future commission meeting minutes are to be posted on the City’s webpage.

### ***OTHER BUSINESS***

#### **A. COMMENDATION AND APPRECIATION REPORT -**

- 1. Chief Catalano received a *Certificate of Participation* from the Central New York Association of Chiefs of Police in cooperation with MAGLOCLLEN for his attendance at the Police Executive Symposium.
- 2. Sgt. Michael Nichols received a *Certificate of Completion* from McNeil & Company for successful completion of the Blood-Borne Pathogens Course, Haz-Mat Refresher Course and Emergency Vehicle Backing. He completed these certifications in his role as a volunteer fireman; however they are pertinent to police work also.

#### **B. CORRESPONDENCE -**

- 1. Chief Catalano received an invitation to the June Dairy Kickoff Breakfast, sponsored by the Cortland County Dairy Parade Promotion Committee.
- 2. Chief Catalano wrote a letter to Senator Charles Schumer, Senator Kirsten Gillibrand, and Congressman Michael Arcuri requesting assistance to procure a federal CHP Grant.
- 3. Ptl. Philip Langlois sent a letter to Chief Catalano notifying him of his intent to retire. The Chief responded to his letter, regretfully accepting Ptl. Langlois’ decision.
- 4. Mr. Gary Johns sent a letter to Chief Catalano requesting advisement of the possibility of procuring a taxicab license based on his criminal history. Chief Catalano responded to his letter.

5. Major Kevin Molinari, Troop C Commander of the NYS Police sent a letter to Chief Catalano requesting his attendance at a Memorial Service honoring the deceased of the NYS Police. He further requested Sgt. Patrick Sweeney and Sgt. Elizabeth Starr be available to participate with the STELMA Pipe Band, performing at the ceremony.

**C. COMMISSIONER COMMENTS -**

There were no comments.

The next meeting is scheduled for **Wednesday, July 28, 2010** at 3:15 p.m. in the CPD Lounge. With no further business to discuss, on the motion of Comm. Kline and seconded by Comm. Smith, the meeting adjourned at 3:55 p.m.

Respectfully submitted,

Diane L. Ferri  
Confidential Secretary