

POLICE COMMISSION

March 24, 2010

PRESENT: Chairman Thomas O'Mara, Commissioner Donald Kline, Chief F. Michael Catalano, and D/C Paul Sandy.

EXCUSED: Commissioner Ralph Smith, Secretary Diane Ferri.

CALL TO ORDER

The regular meeting of the Police Commission was held on March 24, 2010 in the CPD Lounge at City Hall, 25 Court Street, Cortland New York. Commissioner Thomas O'Mara called the meeting to order at 3:30 p.m.

A. MINUTES – On the motion of Comm. Donald Kline, seconded by Comm. Tom O'Mara, the Commission approved the minutes of the February 24th meeting.

B. BILLS – The Commission reviewed the bills in the amount of \$16,115.85 for the month of February. On the motion of Comm. Kline, seconded by Comm. O'Mara were approved as written and placed on file.

The following bills were highlighted:

- Genesis II Radar Unit (reimbursed by Grant) \$ 1,696.00
- Radio repairs \$ 1,598.51

C. REPORTS –

The following reports were highlighted:

1. Vehicle Repairs –

C-07	Brake pads/rotors, wiper blades, LOF	\$ 372.01
C-15	Brake pads/rotors, LOF	\$ 352.26
C-17	Brake pads/rotors, LOF	\$ 352.26
C-19	Repair power steering, LOF	\$ 43.03
C-23	Brake pads/rotors	\$ 338.61
C-24	U-joint, tires, LOF	\$ 321.46

Deputy Chief Sandy noted no unusual repairs for the month of February. Maintenance costs for the month totaled only \$676.18 and average cost of gasoline in February totaled \$2.218625134/gallon for 2,327.5 gallons of gasoline.

2. Overtime –

The Commission reviewed the overtime breakdown by category. Accumulated hours worked for the month of February totaled 467.75 hours, compared to 721.50 hours for the same time frame in 2009 and reflects a 253.75-hour decrease for the month of February from 2009's figure, reflecting also a 415.75-hour decrease for the annual total difference. The Chief noted these figures will rise in March due to personnel changes, to be discussed in the Personnel Update segment of Old Business.

3 Cortland Housing Authority Report -

The City of Cortland has billed a total of \$900.00 in fees for criminal history inquiries provided by the Police Department during the course of 2010.

On the motion of Comm. Kline, seconded by Comm. O'Mara and carried, the reports were accepted for filing.

OLD BUSINESS

PERSONNEL UPDATES – The Chief updated the Commission of the changes in Personnel occurring since the last Commission Meeting as follows:

1. Ptl. Anthony Natoli, Ptl. Adam Troyer, and Ptl. Kyle Green commenced training at Broome County Law Enforcement Academy effective 3/15/10.
2. Ptl. Melissa Pym commenced an 8-week maternity leave on 3/4/10.
3. In addition, Ptl. Chadd Hines has been off due to knee surgery but will be returning soon. He also informed Comm. O'Mara that Ptl. Charles Niederhofer and Ptl. Eric Nilsson both retired recently.
4. PEO Ryan Riese is presently working 5 days/weekly until another PEO can be hired provisionally. The position calls for the employee to work no more than 19.5 hours weekly, providing no benefits.
5. School crossing guard positions have been rearranged in an effort to cover all vacated posts. The 2nd afternoon position by St. Mary's School has been eliminated, effectively providing a second substitute crossing position. In addition, some posts may be eliminated at the end of this school season.
6. Chief Catalano will be on vacation from 4/9-4/19. In his absence, D/C Paul Sandy will oversee the department.

NEW BUSINESS

A. PARKING TICKET & CITY ORDINANCE FINE INCREASES – Chief Catalano apprised the commission of the fine increases recommended by the department to the Common Council, as part of the effort to increase revenues for the City. He noted parking ticket fines have already been approved for increase by \$10 per infraction.

B. GRANT FUND PURCHASES – The Chief reported on the acquisition of a Pole Camera for the TRU via grant funds originally approved in 2009. The camera cost totaled \$11,200.00 with \$10,761.00 in receipt from the Byrne Memorial Grant and the balance to be paid out of department funds.

OTHER BUSINESS

A. COMMENDATION AND APPRECIATION REPORT -

1. The Cortland Standard wrote an editorial entitled "Public's help is sought" regarding an incident that had occurred.
2. The Cortland Standard wrote an article regarding the increase in fines for violations and regarding creating a health insurance committee to explore less expensive health insurance options for the City.

3. Lt. David Guerrero and Sgt. Daniel Edwards each receive a Certificate of Completion from the State of New York Academy of Fire Science Training signifying the completion of *Fire Arson Investigation (80 Hrs.)* in the standardized fire training program.

B. CORRESPONDENCE -

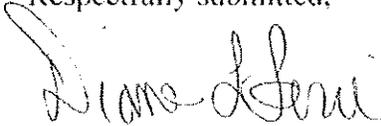
1. Chief Catalano wrote a letter to Mayor Feiszli supporting funding of the POP and the EECC.
2. Chief Catalano wrote a letter of support to the YWCA for their efforts to procure continued funding for their Rape Crisis Program.

C. COMMISSIONER COMMENTS -

Comments were made during the course of the meeting.

The next meeting is scheduled for Wednesday, April 28, 2010 at 3:15 p.m. in the CPD Lounge. With no further business to discuss, the meeting adjourned at 4:10 p.m.

Respectfully submitted,



Diane L. Ferri
Confidential Secretary