



PLANNING COMMISSION City of Cortland

MINUTES

January 25, 2010

A regular meeting of the City of Cortland Planning Commission was held on Monday, January 25, 2010 at 5:15 PM in the Council Chambers at City Hall, 25 Court Street, Cortland, New York.

PRESENT: Chair Hansen, Comm. Gambitta, McMahon, Ryan, Spitzer and VanEtten

Staff Present: Mayor Feiszli, Alderman Ferguson, Chief Glover and Cheryl Massmann, Deputy City Clerk

Item No. 1 – Site Plan Review – 26 River St. – (Hampton Inn)(GB) – Laundry Room

Tom Sawyer was present to answer questions. He showed a larger map of the planned laundry room addition. Chair Hansen asked for the dimensions of the addition. Mr. Sawyer indicated that it was eight (8) feet six (6) inches by eleven (11) feet eleven (11) inches. Comm. Spitzer inquired about the fenced in area with the HVAC units and if the fencing would be removed. Mr. Sawyer noted that part of the fence will be removed because of the addition. He also noted that the addition will match the existing finish of the building.

A SEQR review was done.

On the motion by Comm. Ryan, seconded by Comm. Gambitta, voted and approved to issue a negative declaration.

On a motion by Comm. Gambitta, seconded by Comm. Ryan, voted and approved the project as presented.

Item No. 2 – Site Plan Review – 106 N. Main St. – (Cortland SDA Church)(R4) – Shed

No one was present to answer questions regarding this project. Chief Glover was unable to answer the question if the shed was already built or if it was to replace an existing shed that had been noted on the property.

It was decided to table this site plan review until later in the meeting to see if a representative arrived to answer questions.

Minutes – December 28, 2009

On the motion by Comm. Spitzer, seconded by Comm. Ryan, voted and approved.

Comm. VanEtten arrived.

New Business

Election of Chairman and Vice Chairman for 2010.

There was discussion regarding Chairman and Vice Chairman. Chair Hansen did not wish to serve as Chairman. Comm. VanEtten indicated that he had his house on the market and thought he would be moving sometime this year to Homer. Comm. Gambitta resigned due to family time commitments. There was discussion regarding vacant seats on the Commission and this will be looked into.

On the motion by Comm. Spitzer, seconded by Comm. McMahon, voted and approved to elect Comm. VanEtten as Chairman and Comm. Hansen as Vice Chairman for 2010 until such time as one of the absent members returns and there is further consultation regarding this subject.

Item No. 2 – Site Plan Review – 106 N. Main St. – (Cortland SDA Church)(R4) – Shed

It was decided to table this as no representative appeared at the meeting.

On the motion by Comm. McMahon, seconded by Comm. Ryan, voted and approved to table this application until the February 22, 2010 meeting.

There was some further discussion regarding terms of Commissioners.

Adjournment

On the motion of Comm. Spitzer, seconded by Comm. McMahon, voted and approved.

I, NANCY HANSEN, CHAIRPERSON OF THE PLANNING COMMISSION OF THE CITY OF CORTLAND, NEW YORK, DO HEREBY CERTIFY THAT SAID RESOLUTION(S) WERE ADOPTED AT A MEETING OF THE PLANNING COMMISSION OF THE CITY OF CORTLAND, NEW YORK, HELD ON THE 25th DAY OF JANUARY 2010.

NANCY HANSEN, CHAIRPERSON