

Board of Fire Commissioners
Regular Meeting for September
September 9, 2011

The regular meeting of the City of Cortland Board of Fire Commissioners was called to order at 5:25 p.m. by Commissioner Quinlan. Board members present include Commissioner Buttino and Commissioner Wood. Also present were Fire Chief Charles Glover, Deputy Chief Wayne Friedman, Deputy Chief Bill Knickerbocker and Administrative Assistant Courtney Metcalf. Chairman Heath and Commissioner Tricarico were excused.

Pledge of Allegiance.

Moved by Commissioner Wood, seconded by Commissioner Buttino to approve the August 2011 meeting minutes. All in favor, motion carried.

Moved by Commissioner Buttino, seconded by Commissioner Wood to approve the payment of the September 2011 invoices for the fire department and codes division, as presented. All in favor, motion carried.

Moved by Commissioner Wood, seconded by Commissioner Buttino to accept the paid staff sick report for August 2011. All in favor, motion carried.

Chief's Report:

Budget preparation has begun for the 2012 year.

The final inspection on the aerial should be the last week of September.

The department was requested to send a team for decontamination assistance in Schoharie County and a team of Code Enforcement Officers to Delaware County following Hurricane Irene. Another request came in tonight for Broome County for both decontamination and code assistance. FEMA will reimburse the City of Cortland for time spent.

New Business

Commissioner Quinlan recognized the Department and Captain Jensen for the nice job handling the community CPR classes.

The Departments Open House, Annual Inspection and Memorial Service will be on October 1, 2011. As was done last year the Commissioners are welcome to march with the Department.

Bunker Program Update: The bunk area is still under construction. Interviews were held for program participants. The program will commence with two volunteers from local departments and two from Onondaga Community College. These four volunteers will be mutual aid members. At the next Commissioners meeting a discussion regarding the bunker program candidate's selection process will be held.

Moved by Commissioner Buttino, seconded by Commissioner Wood to adjourn the meeting at 5:50 p.m. All in favor, motion carried.

Respectfully Submitted,

Courtney L. Metcalf
Administrative Assistant