

Board of Fire Commissioners
Regular Meeting for January
February 10, 2011

The regular meeting of the City of Cortland Board of Fire Commissioners was called to order at 5:20 p.m. by Chairman Heath. Board members present include Commissioner Quinlan, Commissioner Buttino and Commissioner Wood. Also present was Fire Chief Glover, Deputy Chief Wayne Friedman, Deputy Chief William Knickerbocker, Volunteer Deputy Chief Bill Buttino, First Assistant Chief Carlos Ferrer and President of the BOE Greg Maxwell. Commissioner Tricarico was excused.

Pledge of Allegiance.

Moved by Commissioner Quinlan, seconded by Commissioner Buttino to approve the January 2011 meeting minutes. All in favor, motion carried.

Moved by Commissioner Wood, seconded by Commissioner Quinlan to approve the payment of the February 2011 invoices, as presented. All in favor, motion carried.

Moved by Commissioner Buttino, seconded by Commissioner Wood to accept the paid staff sick report for January 2011. All in favor, motion carried.

There were no new volunteer applications or volunteer add/change forms.

Chief's Report:

Recently two firefighters have been hired, both volunteers of the department.

The chassis was inspected for the new engine, a few minor things will be changed, and otherwise it is progressing well. A discount would be applied if we prepaid for the chassis. Therefore, the department requested an advance from FEMA to do so.

The Chief's office continues to work on policy and SOP's, recreating, rebuilding and updating.

Bid specifications went out for the new pumper; the bids are scheduled to be opened on March 4, 2011. There will be a pre-bid meeting in two weeks.

All vehicles have been serviced and inspected.

The department is going to make a concerted effort to refocus on Special Ops and the building of the team.

Old Business

There was a brief discussion of possible charter revisions regarding the duties and roles of the Board of Fire Commissioners. Below are a few of the points discussed:

- The power to review and accept volunteers applications
- Holding public hearings
- C.13-4 Who is this speaking of?
- Elections being held annually (this is not currently done)

It was decided to postpone further discussion until Commissioner Tricarico was present.

New Business

Discussion regarding the criminal background check performed on volunteers. Questions arose such as can we ask for it, how much does it cost, who pays for it and is it the same for career and volunteer? The Fire Chief will research and present to the commission at a later date.

Board of Engineers President Greg Maxwell spoke regarding the letter concerning the research of consolidation of companies. There has been a brief discussion at the BOE meetings however the time table set out in the letter is unattainable. President Maxwell will return after the next BOE meeting and will give the Commission a reasonable timetable for the completion of said research.

First Assistant Chief Carlos Ferrer spoke regarding the Cortland Volunteer Fire Department Constitution and By-Laws. He presented the document with comments for revisions. The Commission was asked to look over the document and make comments. The Commission will review the Constitution and add comments for revisions at the March Board of Fire Commissioners meeting.

Moved by Commissioner Quinlan, seconded by Commissioner Wood to adjourn the meeting at 6:25 p.m. All in favor, motion carried.

Respectfully Submitted,

Courtney L. Metcalf
Administrative Assistant