

**CITY OF CORTLAND
CABLE COMMISSION
Monday, April 4, 2011**

Present: Richard Menapace, Chair; Jim Forshee, Lisa Kahle, Chris Poole, and Sharon Stevans, Commissioners; Barbara Bergeron, Secretary

Chair Menapace called the meeting to order at 7:04 PM with a quorum present.

Lisa Kahle made a motion to adopt the corrected minutes of March 21, 2011. Jim Forshee seconded the motion, and the motion was passed unanimously.

Chair Menapace advised David Whalen (TWC) had not called him back approving the ten year term contract that included accepting the cost of equipment.

Correspondence from Carol McTague was distributed to the members of the Commission and the following was discussed:

Definition of Gross Receipts:

- Money paid to municipalities
- Include or exclude franchise fees from TWC- Sharon Stevans suggested it was to the Commission's benefit to include these. Our contract excludes these fees.
- After a discussion by the commission,

Sharon Stevans made a motion to "leave as is." Jim Forshee seconded the motion and the motion passed unanimously.

Change of Law: Carol McTague referring to 3F (or the language in 2F per commissioners' contract copies.)

Jim Forshee made a motion to make no changes and leave the existing contract as is. The motion was seconded by Chris Poole and passed unanimously.

Section 1-A1: Amounts of Insurance—should remain as in our old contract:

- Personal liability-\$3 million per person, \$5 million per occurrence
- Property damage- \$3 million and a maximum of \$5 million aggregate in one policy year

Chair Menapace advised he would call Carol McTague about the corrections/changes. Vince Minnella will be back in town April 6th. We need to get response from TWC about the feed back box at the McDonald Sports Complex—is it a capability and what is the estimated cost? Jim Forshee suggested the feed back box cost be thrown in or added on to the \$23,000 equipment list.

Chair Menapace stated he had read that Verizon is currently the only source doing fiber optic; others are hybrid.

Jim Forshee noted that if Homer goes with New Visions they are still part of CCC contract with TWC.

Chair Menapace will call David Whalen about the equipment and back drop equipment funding. Jim Forshee said once the contract is finalized, it goes before a public hearing.

The next scheduled meeting is Monday, May 2, 2011 at 7:00 PM.

Chair Menapace adjourned the meeting at 7:33 PM.

Respectfully submitted,

Barbara Bergeron