

**CITY OF CORTLAND
LANDSCAPE AND DESIGN COMMISSION
MINUTES – April 14, 2016
Mayor’s Conference Room at 4:00 p.m.**

Members Present: Mike Dexter (Chair), Anne Doyle, Theresa Quail, Diane Batzing

Consultant: Jim Maloney

Guest: Adam Megivern

Approve March 10, 2016 Minutes: Comm. Doyle, 1st; Comm. Quail, 2nd

2016 Tree Program Planning

According to our DEC grant conditions, we need to plant 70% of this year’s trees in the East End. Comm. Batzing has received approval from the grant administrator, Debra Gorka, to plant more trees outside of the East End because we have given our best efforts in contacting East End recipients. These effort have included making ongoing door-to-door contacts and twice mailing application flyers to all East End addresses.

Adam Megivern, 7th Ward Alderman, indicated that KIK is requiring a legal contract with the City for planting trees at that site. Comm. Batzing and Linda Armstrong met with Ric VanDonsel to discuss what this may involve, and Comm. Batzing wrote a tree planting proposal for KIK to review.

Comms. Dexter and Batzing measured the ROW spaces on E. Court St. (400’) and on Elm St. (200’) to determine the species and number of trees to be planted.

Recent Tree Concerns/Notes

- On April 13, Comm. Dexter and Jim Maloney will be pruning trees around the City, including sites on Garfield, Greenbush, Hubbard, and Elm Streets.
- Stumps: Comm. Dexter will contact Nick Dovi about removing stumps on Church, Greenbush, and Pomeroy Streets.

Other:

Rose Garden: Commissioners are encouraged to meet at 6:30 p.m. this Tuesday, to spruce up the Port Watson St. rose garden.

Arbor Day Proclamation: To be held April 29th at the Waterworks at 9 a.m. to celebrate the new Christmas tree.

NEXT MEETING: Thursday, May 12, 2016 – Mayor’s Conference Room at 4 p.m.

Respectfully,
Comm. Batzing

**CITY OF CORTLAND
LANDSCAPE AND DESIGN COMMISSION
Agenda - June 9, 2016
Mayor's Conference Room at 4:00 p.m.**

- 1. Approve Minutes of April 14, 2016**
- 2. Review the May, 2016 Tree Program**
- 3. Tree Concerns/Notes**
- 4. Other**