

Historic and/or Architectural Advisory Board  
City of Cortland  
December 10, 2013

A Regular Meeting of the Historic and/or Architectural Review Board will be held on Tuesday, December 10, 2013, in the Mayor's Conference Room at City Hall at 8:00 a.m.

**Present:** Chairman Linda Kline, Commissioners Dan Dineen, Leslie Wineburg, Pam Abbott, Mary Ann Kane, Ex Officio

**Absent:** Commissioner Shawn Smith

**Staff Present:** Deputy Chief William Knickerbocker, Zoning Officer Bruce Weber, Confidential Secretary to the Mayor, Shellie Blaisdell

Approval of the September 10, 2013: Motion to approve the minutes of the September 10, 2013, as submitted

**Motion by:** Comm. Dineen  
**Seconded by:** Comm. Wineburg

Ayes – 5  
Nays – 0

**Item #1 – 64 Main St. – Marketplace Mall – (Judd Seales) – Install Cameras**

Applicant Seales was not present for the meeting however Chairman Linda Kline presented.

**Proposal:**

- Install five (5) cameras to the exterior of the building at the Marketplace Mall
  - Two (2) cameras in the front, Two (2) Cameras on the side (West Court Street), One (1) camera on the shed in the back
  - Cameras will be white
  - Mounted to the wall – on arms

**Motion by:** Comm. Dineen  
**Seconded by:** Comm. Wineburg

**Approved:** Ayes – 5  
Nays – 0

**Decision of Commission:**

MOTION TO APPROVE THE PROPOSAL AS SUBMITTED.

**Item #2 – Tompkins Trust Company – (Totman, Talty)**

Item is tabled until the January meeting when representation is able to be present. Chairman Linda Kline explained briefly; there was one alteration from the approved work on the building. The work of the alteration did not seek new approval. The board and TTC will discuss in the next meeting.

**New Business:**

**Clock Tower**

- There is a concern regarding owner/tenant communication regarding rules and policies about landscaping, signage façade design, etc or anything affecting the structure of the building. A need for the landlord to communicate to the tenants that they need to put a request in front of the board for approval.
- Linda Kline gave example of a sign that was put in without permission and they had to remove.
- Do not want to discourage new business, just need to somehow make sure they know of procedures.

**Adjournment:**

**Motion by:** Comm. Dineen

**Seconded by:** Comm. Abbott

**Approved:** Ayes – 5  
Nays – 0

**I, LINDA KLINE, CHAIRPERSON OF THE HISTORIC AND/OR ARCHITECTURAL BOARD OF THE CITY OF CORTLAND, NY, DO HEREBY CERTIFY THAT SAID RESOLUTION(S) WERE ADOPTED AT A MEETING OF THE HISTORIC AND/OR ARCHITECTURAL BOARD OF THE CITY OF CORTLAND, NY, HELD ON THE 10<sup>TH</sup> DAY OF SEPTEMBER, 2013.**

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**LINDA KLINE, CHAIRPERSON**